



ANNUAL CONFERENCE - 2007

Charles Darwin University

4 – 5 October 2007

Please complete and return to:

The Best Conference and Events Co.

GPO Box 2541, Darwin NT 0801

Fax: **08 8941 2815** or

Email: info@thebestevents.com.au

Registration Form

Title _____ Given _____ Family _____

Position _____ Organisation _____

Postal Address _____

Suburb/Town _____ Post Code _____

Phone _____ Fax _____ Mobile _____

E-Mail _____

Special Needs (dietary, access) _____

Accompanying person name if any _____

Preferred name on Name Badge _____

Registration Details

Registration Fees which INCLUDE the Conference Dinner

AUSTAFE Member Early Bird (up to 31 August): \$495.00 X _____ = \$ _____

AUSTAFE Members (after 1 September): \$550.00 X _____ = \$ _____

Non-Member Early Bird (up to 31 August): \$605.00 X _____ = \$ _____

Non-Member (after 1 September): \$660.00 X _____ = \$ _____

Yes, I will be attending the conference dinner

Partial Registrations

These do NOT INCLUDE Conference Dinner

Thursday AUSTAFE member: \$230.00 X _____ = \$ _____

Thursday attendance non-member: \$280.00 X _____ = \$ _____

Friday AUSTAFE member: \$230.00 X _____ = \$ _____

Friday attendance non-member: \$280.00 X _____ = \$ _____

Social Events:

The Conference Dinner on Friday 5th is included in delegates' registration but you may purchase additional tickets for guests

Additional Guest Ticket to Conference Dinner: \$110.00 X _____ = \$ _____

TOTAL Registration Cost:

TOTAL \$ _____



ACCOMMODATION

The Best Conference and Events Company is co-ordinator of the delegate accommodation and have secured the group rates listed. To take advantage of these rates, accommodation **must** be booked through this company.

I will be making my own accommodation arrangements

Or

Hotel Name : (pref. 1) _____ Hotel Name : (pref. 2) _____

Room Type: (Standard / Deluxe etc) _____ Twin _____ Sgl _____ Dbl _____

Check in Date _____ Time _____ Check-out Date: _____

Total number of nights required: _____ X \$ _____ per night = \$ _____

Sharing With: _____

Payments

Payment Details:

Please note that full payment is required PRIOR to your arrival in Darwin.

In order to receive the special conference accommodation prices, the accommodation must be booked and paid for in full to the Conference Secretariats prior to your arrival in Darwin.

Payment Calculations

Total Registration Costs \$ _____

Accommodation \$ _____

I hereby authorise The Best Conference and Events Company to charge my credit card for the above amount.

Bankcard

Visa Card

Mastercard

Card Number: _____ / _____ / _____ / _____ Expiry : _____ / _____

Full Name on Card: _____

Signature: _____ Date: _____

Cheques can be made out to The Best Conference & Events Company

Upon receipt of this completed form a Tax Invoice will be issued

Privacy: In registering for the conference, relevant details may be forwarded to the organising committee, members and sponsors. It is also intended to provide a delegate list for networking benefits. If you do not wish your details to be forwarded, please tick this box

Disclaimer: The information contained in this brochure is correct at the time of printing. The organisers shall not be responsible for any cost of damages from any action based on the information in this brochure.

Conference Cancellation Policy: All cancellations must be made in writing to the Conference Secretariat. Registration cancellations after 4th September 2007 will be charged a \$75.00 Administration Fee. Substitution by another person will be at no additional cost.

Accommodation Cancellation Policy: One night's accommodation may be charged to the delegate for a cancellation within 30 days prior to the conference.