

CDU delivering AIM Professional Short Courses

Accounting for Non Accountants

This course will assist managers from non-financial backgrounds to better appreciate the importance of accounting within their organisation. It provides a comprehensive overview of accounting terminology, enabling participants to correctly analyse and report on financial activities.

Designed for:

Managers and business people who need to understand and apply the fundamentals of accounting and the use of accounting information.

Learning Outcomes:

- Identify and use accounting terminology
- Analyse and interpret financial reports
- Compare financial information and data
- Prepare statutory requirement reports
- Describe the concept of working capital
- Determine how to obtain valuable information from Annual Reports
- Describe the concept of accrual accounting and its standards and reporting aspects
- Make financial business recommendations

Course Content:

- Introduction to accounting processes and financial statements
- Accrual accounting and published financial reports
- Analysis and interpretation of financial statements
- Statutory requirements

Course Duration: 2 days