

Higher Education Change of Enrolment

Student Number

Title Mr Mrs Ms Miss Dr
 Other _____

Surname

Given Names

Preferred Name

Gender Male Female

Date of Birth

Are you an International Student? Yes No

Postal Address (must be completed by all students)

Number & Street or
PO Box

Suburb / Town

State

Country
(if outside Australia)

Home Phone

Work Phone

Mobile Phone

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
Postcode <input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Email Have you activated your student account?
All correspondence sent to students by CDU will be sent to the student's official CDU email address.

Course Code Campus/Centre Course Mode Internal External Mixed

Course Name

Units to be added (Please refer to www.cdu.edu.au/studentnet for unit codes and availability)

Unit code	Teaching Period	Mode	Unit Name

Units to be withdrawn The last date for withdrawal without academic and financial penalty is the census date for that teaching period. You must provide a reason for each unit withdrawal to assist in improving our unit offerings and availability. If you are withdrawing **after** census date, you must also provide supporting documentation. For census dates refer to the important dates page at www.cdu.edu.au/studentnet/calendar.

Unit code	Teaching Period	Mode	Unit Name	Withdrawal Reason
CUC 106	SEM-1	1	Design and Innovation: Communicating Technology	06

Please select the reason for withdrawal

- | | | |
|--------------------------------|---|---------------------------------|
| 01 Enrolling in another Unit | 05 Relocation/Replacement | 09 Course Cancellation |
| 02 Personal/Family Reasons | 06 Dissatisfaction with Unit content | 10 Change in study mode |
| 03 Financial Reasons | 07 Dissatisfaction with Unit presentation | 11 Access or Technology Reasons |
| 04 Employment/Work Commitments | 08 Course Transfer | 12 Other reasons |

Do you require a refund? Yes No

If yes, you must fill in form GEN107

...Continued overleaf

I hereby declare that the information I have entered on this form is accurate and correct.

Student Signature: _____ Date: ____/____/____

REFUNDS

Refunds are not automatic and must be applied for. To apply, please fill in form GEN107 and submit it to any campus Information Centre or to your local centre. If a refund is approved it will be processed within 30 days.

INTERNATIONAL

International Students who hold a Student Visa are required to maintain a full time enrolment.

AUSTUDY/ABSTUDY

It is the responsibility of the student to ensure that eligibility for Austudy/Abstudy is not affected if you change your enrolment in any way.

Please submit your application to;

Student Services
Information Centre
Charles Darwin University
Darwin, NT 0909

Fax: (08) 8946 6642

OFFICE USE ONLY			
Received:	Processed by:	Dean of Faculty	For withdrawals after the census date: <input type="checkbox"/> Without Academic Penalty – The Grade of WW (Withdrawn) will be awarded to the student <input type="checkbox"/> With Academic Penalty – The Grade of WF (Withdrawn Fail) will be awarded to the student
		Name:	
	Date:	Signature:	
		Date:	
ALU/ Co-ordinator Approval	Name:	Signature:	Date:
Comments			
TRIM Number	STU		