

# BSB50420 Diploma of Leadership and Management

## DESCRIPTION

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

They may plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

## ELIGIBILITY/ENTRY REQUIREMENTS

To ensure you have the right skills and support to succeed in your course, a Language, Literacy and Numeracy (LL&N) evaluation helps identify any areas where you may need additional support to help you achieve your goals.

To gain entry into BSB50420 Diploma of Leadership and Management candidates require:

- BSB42015 or BSB40520 Certificate IV in Leadership and Management or other relevant qualification or relevant business Certificate IV qualification.
- Working in a leadership role and aspiring to upskill into a management role.
- Successfully complete a Language, Literacy and Numeracy assessment no lower than at an ACSF 3

## DELIVERY DETAILS

Location(s)	Duration*	Study mode
Waterfront Campus Darwin Alice Springs Online	This program is delivered over a period of 18 to 24 months on a part-time basis. For a full-time enrolment, the program is delivered over a period of 12 months.	This program will be delivered through a mixture of face-to-face and online with tutorial support.

\* Duration will vary depending upon how long a student takes to reach the required competency level.

Students have access to all resources on LearnLine, CDU 24/7 online learning system.

## FEES

Fee Type	2024 Course Fees
NT Government Supported*	\$2,880.00
Full Fee	\$7,200.00

This course is supported by the NT Government for domestic [eligible](#) students who are NT residents.

\*For Regional and Remote only supported courses, the delivery location of the course needs to be listed on the NTG's [Delivery allowance for VET Funded Programs](#) with regional or remote as the location category to be eligible. A limited number of NT Government Supported places are available, so secure your place now.

Fees shown are indicative and subject to change annually. Actual course fees may vary depending on the units chosen. International non-student visa-holders; study eligibility needs to be verified before enrolment. Fees may vary depending on the visa type.

For further clarification and information on fees, fee exemptions, payment options, instalment plans, and refunds, contact CDU on 1800 061 963 or refer to [TAFE Fees and Payments](#)

## VET STUDENT LOANS

Eligible students may access a VET Student Loan to pay for their course fees (up to capped amounts). [Determine your eligibility](#) using the VET Student Loan Eligibility Tool on the myskills website.

## ASSESSMENT

Assessments vary with each unit. You will be provided with an assessment guide.

## RECOGNITION OF PRIOR LEARNING (RPL)

RPL is a process that determines whether the skills, knowledge and experience you've gained through your previous study, work or life experience can count towards a vocational training qualification at CDU. For more information, [VET RPL](#).

## RESOURCES

Learning materials and assessments are available for students through a mixture of learning platforms. Combinations of reading textbooks and learner workbooks as well as researching is expected from this course. Details will be provided upon enrolment.

Computer and internet access is required to source information and complete assessments.

## STUDY AND CAREER PATHWAYS

Further training pathways from this qualification include but are not limited to BSB61015 Advanced Diploma of Leadership and Management (not on CDU's scope or registration). On completion of this qualification, credit(s) may be available into Higher Education courses.

Possible occupations relevant to this qualification include:

- Business Development Manager
- Business Services Manager
- Legal Practice Manager
- Public Sector Manager

- Operations Manager
- Organisational Development Advisor
- Compliance Officer

## QUALIFICATION CONTENT

To achieve a BSB50420 Diploma of Leadership and Management a total of twelve (12) units of competency must be completed comprising Six (6) core and Six (6) elective units as detailed in the packaging rules and listed below. The electives offered may vary between campuses.

### CORE UNITS

BSBCMM511	Communicate with influence
BSBCRT511	Develop critical thinking in others
BSBLDR523	Lead and manage effective workplace relationships
BSBOPS502	Manage business operational plans
BSBPEF502	Develop and use emotional intelligence
BSBTWK502	Manage team effectiveness

### ELECTIVE UNITS

BSBLDR522	Manage people performance
BSBOPS501	Manage business resources
BSBPEF501	Manage personal and professional development
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBSTR502	Facilitate continuous improvement
BSBXCM501	Lead communication in the workplace

## WITHDRAWING FROM A QUALIFICATION

You may withdraw from this qualification and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

## SUPPORT SERVICES

The University supplies support for students in many areas, including Accommodation, Careers and Employability, Counselling, Disability Services, Student Advocacy, Indigenous Tutorial Support Services, International Student Support Services, Library Services, and VET Learner Support Services.

More information is available at [Student Support](#).

## CONTACT DETAILS

Commerce and Information Technology

E. [vet.business@cdu.edu.au](mailto:vet.business@cdu.edu.au)  
 T. 08 8946 8877  
 W. <https://www.cdu.edu.au/study/essentials>

For further information regarding student life at CDU, please refer to <https://www.cdu.edu.au/study/student-life>.