Requirements and Guidelines: EPR100

Professional Experience 1 – Teacher as Learner

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| Unit title | Professional Experience 1 – Teacher as Learner  |
| Number of professional experience days required | 5 days  |
| Placement setting  | Primary/Secondary  |
| Minimum in-school teaching requirements | 1 lesson planned taught and retaught  |
| In-school assessment | Final report (submit at completion) |

## Unit Purpose

This unit introduces students to the notion of teaching and learning in a variety of school year levels in educational settings. Students will be introduced to the fundamentals of child and adolescent development, teaching, and reflective practice. Students will explore their own experience as a learner and begin to consider best practice for student learning.

This unit requires successful completion of two components. The first is up to seven weeks of in-depth study of learning theories, literature, and quality pedagogical approaches. The second component consists of 5 days of professional experience in a school setting. Preservice teachers will undertake specific assessable activities, including personal reflection, planning, and teaching that align to the theoretical focus provided.

## Unit Learning Outcomes

1. Begin to plan lessons using lesson planning framework or structures.
2. Apply knowledge of research into how students learn and the implications for teaching.
3. Seek and apply constructive feedback from mentors and colleagues to improve teaching and learning practice.
4. Apply knowledge of a range of resources including ICT that engage students in their learning.
5. Demonstrate an understanding of the role of the Australian Professional Standards for teachers by beginning to collect supporting evidence and reflecting upon own practices.

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## In-School Experience

* 5 days professional experience
* A current Working with Children (Ochre Card in NT) or Police Checks/clearance for the state and territory in which you will undertake this placement must be uploaded to InPlace (your placement portal) before your placement can be confirmed. You must provide a copy of this to the educational setting where you are completing your placement. For more information see: <https://www.cdu.edu.au/education/education-placements/placement-guidelines>
* It is recommended that students view additional information about placement dates, professional experience recommendations, and requirements and guidelines paperwork available via the [InSchool website](http://www.cdu.edu.au/education/inschool): [http://inschool.cdu.edu.au](http://inschool.cdu.edu.au/)

## In-School Requirements

## Teaching expectations: with the support of their mentor teachers, PSTs should take every opportunity to design, teach and assess more than the minimum required learning activities.

## Daily Journal: PSTs must keep a daily journal recording and reflecting on their observations, activities, and experiences. Mentor teachers are asked to sight this journal and verify this in the final report.

## Mentor Teacher Feedback: The Mentor teacher provides regular written and verbal feedback and guidance throughout the entire block of professional experience. Templates for written feedback are available here: <https://www.cdu.edu.au/indigenous-futures-education-arts/inschool-education-placements>

## CDU Contacts

**Before placement**: The Work Integrated Learning Team sources all education placements and manages mentor teacher payments. For all placement inquiries please email inschool@cdu.edu.au or phone 08 894646 6602.

**During and after placement**: the **Unit Coordinator** assesses the interim and final reports and can offer additional support to PSTs and mentor teachers during placement if needed.

## Suggested guidelines

The guidelines below are common to all Professional Experience placements. Please interpret and modify these guidelines based on the requirements of the placement and on contextual factors such as the learning environment, student cohort and the needs and goals of the preservice teacher.

The primary focus of the placement is on the PST’s development of professional knowledge, skills, and ways of thinking. Activities such as observation, reflection, planning, teaching and feedback should all be undertaken and supported with the purpose of PST growth and learning in mind.

**Resources for this placement can be found at:** via the website: <https://www.cdu.edu.au/indigenous-futures-education-arts/inschool-education-placements>

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|  | PRESERVICE TEACHER’s (PST) ROLE | MENTOR TEACHER’s ROLE |
| Before placement  | **Pre- placement** * **Contact** mentor teacher to clarify details and initial expectations of placement.
* Give mentor teacher copies of the **requirements and assessment** forms.
* Prepare for the **commitment** of a school day:
	+ 20 minutes before the students start school
	+ at least one hour after school finishes, depending upon the school activities
 | **Pre- placement*** Establish schedule and initial expectations of **attendance** for the preservice teacher.
* Familiarise yourself with the **requirements and assessment** forms provided by PST.
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| First part of placement  | **Introductions and expectations** |
| * Establish with mentor teacher **goals and expectations** for placement
* **Introduce** yourself to your class(es), aim to learn student names within 5 days.
* **Develop familiarity** with school staff, routines, procedures by pro-active involvement
 | * Discuss **goals and expectations** for placement. Begin to plan how you can best help PST achieve these. This might mean organising for PST to observe or work with other staff in the school
* **Introduce** PST to the principal and other staff
* **Inform** PST of school routines they will participate in (staff meetings, yard duties etc.) and procedures they will follow (safety, behaviour etc.)
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| **Observations and reflections** |
| * Complete **observation activities** using forms from Placement Resources and synthesise thinking in reflective journal.
* Discuss **reflective journal entries** (on observations and own teaching activities) with mentor – how will what you are observing influence your own planning and teaching practice?
 | * Identify **observation focus points** (e.g., transitions, literacy support, scaffolding, differentiation, use of language, resources etc.)
* Discuss selected **reflective journal entries.** Support PST in drawing conclusions that will improve their skills and practices
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| Second and final part of the placement | **Planning and beginning to teach** |
| * Establish how you will receive **feedback** from mentor, in both written and verbal forms. Select feedback forms from Placement Resources to use for written feedback if appropriate
* Every learning activity delivered requires a **written plan**. Use one of the planning templates located in Placement Resources or design your own template in conjunction with your mentor teacher.
* Establish a schedule for **timely submission of planning** for mentor feedback.
* Gather, evaluate, and discuss with mentor **resources for planning**
* Discuss with mentor **planning constraints** such as established behaviour routines and curriculum requirements that your planning will incorporate
* Work as a **co-professional** in the classroom, team teaching and supporting students individually and in small groups
* If ready, or if required, **teach,** or co-teach some whole class learning activities
* Seek and apply **feedback** from mentor, other staff, and students to improve planning and teaching performance
 | * Establish when and how timely **feedback** (written and verbal) will be given on lesson plans and teaching. Feedback templates are in Mentor Resources.
* Discuss needs of **individual students** in class and classroom management strategies and **routines** that it would be useful for the PST to adopt
* Determine when and how **the minimum teaching requirements** of the placement will be met (this might be a sequence of single lessons, or a block of full-time planning and teaching)
* Offer **planning support** in the form of co-planning, and by sharing own programming, resourcing and assessment practices as PST begins to plan
* Offer opportunities, if PST is ready, for increased **responsibility** and autonomy in planning, teaching, and managing class activities
* Offer **feedback** on PST’s observations, planning and teaching that will lead to their growth and improve their planning for teaching
* Determine in discussion with PST where evidence of their proficiency fits with the Australian Professional Standards for Teachers (**APST**)
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| Second and final part of the placement  | Continue with observation, reflection, planning and teaching activities from first part of placement and:* Ensure **minimum teaching requirement** is met
* Engage in as much **additional** planning, teaching, and assessing of individuals, small groups, and the whole class as is appropriate
* Become more pro-active in **feedback** discussions with mentor by offering evaluations of own practice and suggestions for next steps in own learning
 | * Continue to offer planning and teaching **support** as required for PST to make progress
* Offer **feedback** and discuss PST’s own reflections on their observations and the evidence they provide of their proficiency and progress against the APST

**Extend discussions** beyond instrumental considerations of individual lessons to include, for example: * Development of learners’ positive attitudes, perceptions and engagement with learning
* Fostering relationships with learners and communication strategies
* Ethics, law, and duty of care
* Learning intentions, success criteria, feedback strategies
* Australian Curriculum and/or EYLF.
* The language of the profession
* Emergent teacher identity and teacher resilience resources
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| Last day | * Complete **Final Report** in discussion with mentor, offering evidence of proficiency against APST in the form of articulated knowledge, demonstrated practice and artefacts such as student work. Email to **unit** **coordinator** copying to **mentor** and upload to Learnline
 | * Complete **Final Report** in discussion with PST and focusing on what has been learned over the placement, professional strengths and challenges, and future developmental goals
* Complete mentor payment forms and submit to inschool@cdu.edu.au
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