

## INTERNATIONAL STUDENT APPLICATION FOR COURSEWORK STUDIES (UNDERGRADUATE and POST-GRADUATE)

**Instructions**

- ▶ Answer all questions in sections 1 -12.
- ▶ Do not complete this form if you are an Australian/New Zealand citizen or an Australian Permanent Resident.
- ▶ Print clearly using **BLOCK LETTERS** and **tick boxes** where appropriate.
- ▶ Do not write in pencil.
- ▶ We cannot consider your application if is incomplete or unreadable.

**Educational Representative use only:** Complete the following information to link the application to your agency and avoid delays.

CDU Agent ID:

Agent email contact

Event ID:

Have you previously been enrolled at this institution (formerly NTU)? Are you currently enrolled at an Australian Institution? (see section 7)

No  Yes  ▶ Please provide student number if known  No  Yes  ▶ Name of Institution

### 1. PERSONAL DETAILS

Your name as shown on your passport

Title  Mr  Mrs  Miss  Ms  Other  ▶ please specify

Surname/Family Name	Former Surname/Family Name
Given Names	Preferred Name (optional)
Gender/Sex Male <input type="checkbox"/> Female <input type="checkbox"/>	Date of Birth DAY / MONTH / YEAR

Your address in your home country (Please provide street address - not a PO Box address) Your address for correspondence (or CDU authorised agent stamp) **CDU's courier may need to contact you by phone.**

	Contact person/Organisation
Suburb/Town	Suburb/Town
State/Region <span style="float: right;">Postcode/Zip</span>	State/Region <span style="float: right;">Postcode/Zip</span>
Country	Country
Home Phone <span style="float: right;">Work Phone</span>	Home Phone <span style="float: right;">Work Phone</span>
Mobile	Mobile
Facsimile	Facsimile
Email	Email

### 2. COURSE PREFERENCES

Please select up to three courses of academic study including course code, name, campus, mode, semester and year.

1	<input style="width: 95%; height: 20px;" type="text"/> Course Code	<input style="width: 95%; height: 20px;" type="text"/> Course name	Campus	Mode	Semester	Year
2	<input style="width: 95%; height: 20px;" type="text"/> Course Code	<input style="width: 95%; height: 20px;" type="text"/> Course name	Campus	Mode	Semester	Year
3	<input style="width: 95%; height: 20px;" type="text"/> Course Code	<input style="width: 95%; height: 20px;" type="text"/> Course name	Campus	Mode	Semester	Year

**Campus:** CAS = Casuarina, PAL = Palmerston, ASP = Alice Springs, KRC = Katherine Rural College.  
**Mode of Study:** I = Internal (On campus), E = External (Distance study) **Semester:** S1 = February - June, S2 = July - November.  
**Note:** Not all courses are available at all campuses or for commencement in Semester 2. See our website for individual course information.  
[www.cdu.edu.au/international/prospective/whatcanistudy/courses.html](http://www.cdu.edu.au/international/prospective/whatcanistudy/courses.html)

### 3. VISA DETAILS

Nationality  Country of Birth  Passport Number (if known)

On which type of visa will you be studying? Student Visa  Other Temporary Visa

**Note:** It is your responsibility to ensure that this visa allows you to study and covers the duration of the course for which you have applied.

Please specify ▶ Visa Category  ▶ Visa Expiry Date (Day/Month/Year)

**Please attach copies of your personal details from your passport and current Australian visa (if applicable).**

#### 4. ENGLISH LANGUAGE PROFICIENCY

All courses have English language proficiency requirements. You must provide proof of English language proficiency to the required standard.

Is English your first language? Yes  No

Was English the medium of instruction in previous secondary/tertiary studies? You must provide proof from the institution principal or registrar on official letterhead that English was the medium of instruction throughout your program of study.

No  Yes

Have you taken a test of English language proficiency in the past 24 months? No  Yes   Please indicate results:

IELTS overall score:  Please supply Test Report Form Number:

IELTS band scores: Listening:  Reading:  Writing:  Speaking:

TOEFL score:  Please quote Charles Darwin University Institutional code 8919 for forwarding of results

Other score:  Test Type  Date of Test  /  /

**Please attach original English Language test results or written evidence from your school / institution that you have been taught in English.**

If your current English Language test results do not meet the University's English language entry requirements (and all other entry requirements are met) do you wish to receive a Package Offer which includes English language tuition at ACL Darwin English Centre?

No  Yes   If yes, please complete the ACL Application Form. See the ACL website for Course Information, Terms and Conditions and more: www.acl.edu.au

#### 5. ACADEMIC QUALIFICATIONS

**Please attach certified copies of your qualifications. Do not send originals. A certified copy is a photocopy of the original document with the signature and official stamp of either:**

- Australian Education Centre
- Australian Overseas Diplomatic Mission
- Charles Darwin University Authorised Representative/Agent
- Public Notary Office
- The Administration of the Institution which issued the relevant document(s)
- An Australian University (e.g. Charles Darwin University International Office)

If the qualifications are in a language other than English you must also provide certified translated copies. CDU reserves the right to refuse admission on the grounds of incorrect certification and/or translation.

**Secondary School Studies:** List all attempts at final Secondary School Examinations

Name of Qualification (eg. 'A'Levels, HSC, STPM)	Name of Institution	Country	Course length	Year of Completion
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Post-Secondary School Studies:** Have you ever studied or are you enrolled in a Degree, Diploma, Certificate or Foundation Studies course?

No  Yes   List all the courses

Name of Qualification	Name of Institution	Country	Course length	Year of Completion
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you ever been excluded (or are you facing exclusion) from a course on academic or other grounds?

No  Yes   Please attach details on a separate sheet.

#### 6. ADVANCED STANDING / CREDIT TRANSFER

Will you be applying for advanced standing/credit transfer based on previous study? No  Yes   If yes:

**Please attach full documentation of studies completed and official descriptions (e.g. syllabus details).**

#### 7. STUDENTS CURRENTLY STUDYING IN AUSTRALIA

Current institution:	State:
Current Program:	Due to complete:
• If successful in your application to CDU, a 'Letter of Release' from your current institution may be required.	
• Have you applied for Australian Permanent Residency? No <input type="checkbox"/> Yes <input type="checkbox"/>	

## 8. DEPENDENT INFORMATION

1. If accepted as a student do you intend to bring your spouse with you?  Yes  No
2. If accepted as a student do you intend to bring and dependent children with you?  Yes  No

If any of your children are of school age provision must be made for their education. A child is of school age between 6 and 18 years of age and includes a child who is 5 but will be 6 during the school year. Information about schools and costs in the Northern Territory is available at [www.deet.nt.gov.au/education](http://www.deet.nt.gov.au/education)

## 9. STUDENT DISABILITY ARRANGEMENTS

**The University has equity processes for students with disabilities or long term medical conditions.**

If you have a disability or long term medical condition that is likely to require services, equipment or facilities to assist you in your studies, please contact CDU's Student Facilitator - Disability: Email: [equity@cdu.edu.au](mailto:equity@cdu.edu.au) Phone: +61 8 8946 6288

## 10. OVERSEAS STUDENT HEALTH COVER (OSHC)

It is a condition of a student visa that you maintain Overseas Student Health Cover (OSHC) during your stay in Australia. The University has chosen Worldcare as its preferred provider of OSHC and if you are made an offer, the University requires you purchase OSHC Worldcare for the full duration of your program. This protects you from rate rises in OSHC, gives you the security of continuous cover, and discounts are available for the purchase of more than 12 months and up to 36 months duration.

Do you currently have OSHC? No <input type="checkbox"/> Yes <input type="checkbox"/>	If yes, OSHC provider name:
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## 11. CHECKLIST

To avoid delays in processing your application check that you have attached the following:

- A copy of passport showing personal and visa details if available (**Section 1 and Section 3**).
- Proof of your English language proficiency (**Section 4**).
- Certified copies of all transcripts of results, award certificates, grading systems and English translations if required (**Section 5**).
- Documents if applying for advanced standing (**Section 6**).
- Supporting documents, if applicable (i.e. portfolio, referee reports, etc).
- Sign the declaration (**Section 12**).

**YOUR APPLICATION WILL NOT BE PROCESSED UNTIL THESE DOCUMENTS ARE RECEIVED**

## 12. DECLARATION AND SIGNATURE

**I agree:**

- to comply with the rules, policies and statutes of Charles Darwin University;
- to notify the International Office if there is any change to the information I have given in this application;
- to permit Charles Darwin University to release details of my academic progress to my sponsoring body, loan agency or home institution on request;
- to permit Charles Darwin University to access my academic results from other institutions;
- to permit Charles Darwin University to release my contact details to a third party for essential University business, eg DIAC, DEST, OSHC provider and CDU Alumni.

**I understand that:**

- the International Office is not responsible for documents submitted, and the documents become the property of the University;
- my application will be destroyed six months after the proposed program commencement date if I do not enrol at Charles Darwin University or do not advise Charles Darwin University of an alternative commencement date;
- the University may vary or cancel any decision it makes if the information I have given is incorrect or incomplete;
- the University is not obliged to re-enrol me if I do not complete my studies satisfactorily in each semester;
- I am fully responsible for my education tuition fees and living expenses while studying at Charles Darwin University;
- neither the University nor the Australian Government is obliged or required to help me if I need financial assistance;
- information may be made available to Commonwealth and State agencies pursuant to obligations under the ESOS Act and the National Code.

**I have read and understood the:**

- Fee Refund Policy for International Students - in the International Prospectus and/or at: [www.cdu.edu.au/international/prospective/how\\_to\\_apply/fees](http://www.cdu.edu.au/international/prospective/how_to_apply/fees)

**I declare that the information I have given in this application is correct and complete.**

Signature of Applicant

Date / /  
DAY MONTH YEAR

**Please sign and return your completed application form and all supporting documents to:**

**International Office  
Charles Darwin University  
DARWIN NT 0909  
Australia**

**Email: [international.applications@cdu.edu.au](mailto:international.applications@cdu.edu.au)  
Phone: +61 8 8946 7215  
Fax: +61 8 8946 6644  
[www.cdu.edu.au](http://www.cdu.edu.au)**