



Australian  
Institute of  
Management

CDU Short Courses

# CONTRACT MANAGEMENT

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*A 2 day course developed by the Australian Institute of Management and facilitated by Charles Darwin University.*

The Contract Management short course is designed as a practical guide to managing the implementation and monitoring of contracts. Exploring the contract lifecycle, you will learn the concepts and techniques for tendering, negotiating, managing risk and administering contracts; whilst building sustainable relationships with suppliers.

**THIS COURSE IS RIGHT FOR YOU:**

If you're involved in managing contracts between your organisation and its external suppliers of goods and services.

**YOUR EMPLOYER WILL BENEFIT BECAUSE:**

You will have the skills to manage contracts and foster relationships between suppliers and your organisation.

**LEARNING OUTCOMES:**

- Understand the fundamental concepts of contract management
- Manage the tendering and selection process
- Monitor and review the performance of suppliers
- Identify and manage contract risk
- Resolve disagreements with suppliers
- Manage contract variations



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