FINANCE SYSTEM UPGRADE

PROGRESS

The project to upgrade the University financial system – Oracle Financials (internally referred to as elVIS) from version 11i to R12 commenced in October 2013.

Since our last update newsletter in March, the project team have been working closely with our upgrade partner and ITMS to develop and make ready an upgraded test system to enable the start of User Acceptance Testing (UAT) on Monday 12th May.

We were fortunate to have staff around the University that when approached, agreed to be involved in the User Acceptance Testing round. We understand that these people already have heavy workloads and thank them for their willingness to take on this extra task to assist us to have a successful UAT and ultimately a robust, reliable, up to date finance system.

Training material is in the process of being developed which will include step by step manuals including screenshots as well as short videos. This material will support the formal training sessions that will be offered to all users of the finance system over May and June leading up to the cutover to the new version which is anticipated to be at this stage 18th June.

Emails will be forwarded with a list of training sessions available for users to book into. To enable a smooth transition and to be able to be up and running to use the new system, please ensure you book into one of these sessions.

Training will of course continue on from this time for those that are new to the University or were unable to attend a session prior to the launch of the new version.

Finance Systems training officer Anna Ikonomou will be travelling to Katherine this month - May, and to Alice Springs Campus in early June to deliver training to staff. Arrangements are underway to provide training to staff at other centres too.

Support will continue as usual – provided by University Finance – Business Systems team via our email elvis@cdu.edu.au or by phoning Finance Support on 8946 6039.

If you have any questions or queries in regard to the upgrade of the University's finance system, please contact us, we will be happy to support and assist you.

Key Dates

Project launched
24th October 2013

Training and User Acceptance Testing (UAT)
March to May 2014

Further end user training
June/July 2014

Planned cutover to R12
18th June 2014

FURTHER UPDATES

Business Systems will keep you updated on the progress of the project. This newsletter along with future updates can be accessed at our webpage http://www.cdu.edu.au/finance/financial-services
CUTOVER TO NEW VERSION

The cutover to the upgraded system is planned to begin around 2.00pm on Thursday 12th June 2014 and will take approx 5-6 days. This means we plan to take Oracle Financials off line from 12th June till the system has been upgraded and released to the general University community on Wednesday 18th June 2014.

FURTHER INFORMATION

Previous Project newsletters can be found at the following site:

http://www.cdu.edu.au/finance/financial-services#p7AP3c1_11

| Oracle Financials R12 Upgrade Newsletter 1 |
| Oracle Financials R12 Upgrade Newsletter 2 |
| Oracle Financials R12 Upgrade Newsletter 3 |

Left to Right: Lene Kjaergaard and Mark Maderal provide Finance Support via email and phone.