

Student Number	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Postal Address (must be completed by all students)
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr <input type="checkbox"/> Other <input style="width: 150px;" type="text"/>	Number & Street or PO Box <input style="width: 100%;" type="text"/>
Surname	<input style="width: 100%;" type="text"/>	Suburb / Town <input style="width: 100%;" type="text"/>
Given Names	<input style="width: 100%;" type="text"/>	State <input style="width: 50px;" type="text"/> Postcode <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/> <input style="width: 20px;" type="text"/>
Preferred Name	<input style="width: 100%;" type="text"/>	Country (if outside Australia) <input style="width: 100%;" type="text"/>
Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Indeterminate/ Intersex/Unspecified	Home Phone <input style="width: 50px;" type="text"/> <input style="width: 100px;" type="text"/>
Date of Birth (DDMMYYYY)	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Work Phone <input style="width: 50px;" type="text"/> <input style="width: 100px;" type="text"/>
Are you an International Student?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Mobile Phone <input style="width: 100%;" type="text"/>
Email	<input style="width: 100%;" type="text"/> Have you activated your student account? All correspondence sent to students by CDU will be sent to the student's official CDU email address.	
Course Code	<input style="width: 100px;" type="text"/>	Course Name <input style="width: 100%;" type="text"/>
Exit Award Course Code	<input style="width: 100px;" type="text"/>	Course Name <input style="width: 100%;" type="text"/>

Information on available Alternative Exit Award Course(s) are available on the following link: http://www.cdu.edu.au/studentnet/alternative_exit_award.html

Important information

1. Alternative Exit Awards are made available to students who do not wish to continue studies in their current course but are seeking to graduate with an award at a lower level. The Alternative Exit must be within the same Field of Education course group.
2. Alternative Exit Awards are not available to students who wish to exit with an award that has been superseded by another award.
3. Students seeking an Alternative Exit Award will be discontinued, and cannot continue studies in the higher award. They may seek re-admission to the course after a period of one academic year. Entry is not automatic, and is subject to admission requirements and course quotas relevant to the future Admission period. Students must be admitted to the newest course version.
4. Students seeking an Alternative Exit Awards must have a current, enrolled or intermitted course status, or have been inactive for no longer than 12 months from the time they have last been enrolled.
5. All other students are not eligible. There is no alternative exit award process for VET students, they must be enrolled in the National Qualification they seek to graduate from.
6. Students in non-award courses may not apply to seek an Alternative Exit Award from an award course. These students must apply for Admission and complete required units within the course to receive the award.
7. Students enrolled in a combined degree wishing to take out part of the combined degree are not considered as alternative exit awards (as per HESA 2003)
8. Students may submit requests for Alternative Exit Awards by the deadline as advertised by the University (31.3 for the relevant May Graduation, 31.8 for the relevant October Graduation)
9. Requests for Exit Awards must be submitted to Student Services for approval by the relevant Dean or delegate.

I hereby declare that the information I have entered on this form is accurate and correct. I also understand that by applying for an alternative exit award I will be withdrawn from the current course, listed above, together with any units, in which I am currently enrolled within that course.

Student Signature: _____ Date: ____/____/____

OFFICE USE ONLY			
Processed by:	Date:	Faculty Approval <input type="checkbox"/> Yes <input type="checkbox"/> No	Comments:
		Name:	
TRIM Number:		Signature:	
		Date:	

**Please return this form to Student Central, Charles Darwin University, Darwin, NT 0909. Fax (08) 8946 6642
Email: student.central@cdu.edu.au**