

Student Number							Surname	
							Given Names	

 Change of Name (see below*)
 Title Mr Mrs Ms Miss Dr
 Other

 Surname
 Given Names
 Effective from
 Date of Birth (DDMMYYYY)

 Course Code
 Change of Postal Address
 Number & Street or PO Box

 Suburb / Town
 State Postcode
 Country (if outside Australia)
 Effective from

 Course Name
 Change of Home Address *(Must not be a PO Box). International students must retain their overseas address in this section*

 Number & Street or PO Box

 Suburb / Town
 State Postcode
 Country (if outside Australia)
 Effective from
 Change of Semester Address *International students must provide a local street address if their post address is a PO Box.*

 Number & Street or PO Box

 Suburb / Town
 State Postcode
 Country (if outside Australia)
 Effective from

<input type="checkbox"/> Change of Home Phone	<input style="width: 250px; height: 20px;" type="text"/>	Effective from	<input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/>
<input type="checkbox"/> Change of Mobile	<input style="width: 250px; height: 20px;" type="text"/>	Effective from	<input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/>
<input type="checkbox"/> Change of Work Phone	<input style="width: 250px; height: 20px;" type="text"/>	Effective from	<input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/>
<input type="checkbox"/> Change of Fax	<input style="width: 250px; height: 20px;" type="text"/>	Effective from	<input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/> / <input style="width: 20px; height: 20px;" type="text"/>

 Change of Emergency Contact
 Name
 Phone 1 () Phone 2 () Effective from / /

***CHANGE OF NAME**
 Students making a Change of Name amendment must provide evidence showing their new name and/or their former name. Charles Darwin University requires proof of a student's former name for those who are divorced or separated and wish to revert to their former name. eg Marriage Certificate, Drivers Licence, Birth Certificate, Divorce Papers.

List of supporting documentation included in application :

- I hereby declare that the information I have entered on this form is accurate and correct; and
- I hereby grant permission for Charles Darwin University to verify any documentation which accompanies this application with the issuing body; and
- I understand that I am required to keep the original copy of any documentation provided for a 6 month period following the submission of this form, and that I may be required to produce this as a result of a Charles Darwin University random audit process; and
- I understand that if I knowingly make any false or misleading statements, I may be liable for prosecution.

Student Signature:

Date:

OFFICE USE ONLY

Date received:	Date processed:	
Processed by VET Team No:	Processed by:	TRIM No: STU2012/