

BSB50618 Diploma of Human Resources Management



DESCRIPTION

This qualification reflects the role of individuals who have a sound theoretical knowledge base in human resources management and demonstrate a range of managerial skills to ensure that human resources functions are effectively conducted in an organisation or business area. Typically, they would have responsibility for the work of other staff.

ELIGIBILITY/ENTRY REQUIREMENTS

Preferred pathways for candidates considering BSB50618 Diploma Human Resources Management include:

- BSB41015 Certificate IV in Human Resources, and/or equivalent vocational competency, and/or
- Significant workplace experience in an HR environment

A Pre-enrolment interview will be conducted, and your lecturer will determine whether a Language, Literacy and Numeracy (LLN) assessment is necessary to establish support requirements.

DELIVERY DETAILS

Location (s)	Duration	Study mode
Waterfront Campus	Typically, students complete their Diploma studies within an 18-month timeframe.	Off-campus study with scheduled classroom or online tutorials

2020 FEES

This course has a total of 560 hours, and thus the qualification cost is:

Domestic Full Fees: \$8,400

VET Student Loans (VSL) for new students commencing in 2020 may be available. For more information about VET Student Loans, please visit <http://www.cdu.edu.au/cdu-vet/vet-student-loans>.

For more information on fees, payment options, instalment plans and refunds contact CDU on 1800 061 963. Fees are subject to change annually. Indicative government-subsidised and full course fees are shown on this document. For further clarification and information on fees, payment options, instalment plans and refunds contact CDU on 1800 061 963 or refer to <https://www.cdu.edu.au/cdu-vet/student-guide/fees>

ASSESSMENT

Assessments vary with each unit. You will be provided with an assessment guide.

RECOGNITION OF PRIOR LEARNING (RPL)

Students can apply for RPL during pre-enrolment or after enrolment. Students are provided with an RPL Self-Assessment before application and followed through with and an initial interview with an assessor.

RESOURCES

Students are required to purchase a prescribed text. Details will be provided upon enrolment. Lecturer-provided learning materials are also issued and may include learner guides, current topical information and links to other information sources.

STUDY AND CAREER PATHWAYS

Further training pathways from BSB50618 Diploma Human Resources Management include but are not limited to, a VET Advanced Diploma qualification. On completion of this Diploma qualification, credit(s) may be available into Higher Education courses. Possible occupations relevant to this qualification include:

- HR Manager
- HR Consultant
- Senior HR Officer
- HR Advisor

QUALIFICATION CONTENT

To achieve BSB50618 Diploma Human Resources Management, a total of nine (9) units of competency must be completed comprising six (6) core and three (3) elective units, as detailed in the packaging rules and listed below.

CORE UNITS

BSBHRM501	Manage human resource services
BSBHRM506	Manage recruitment, selection and induction processes
BSBHRM512	Develop and manage performance-management processes
BSBHRM513	Manage workforce planning
BSBWRK510	Manage employee relations
BSBWHS401	Implement and monitor WHS policies, procedures and programs to meet legislative requirements

ELECTIVE UNITS

BSBLED501	Develop a workplace learning environment
BSBINN601	Lead and manage organisational change
BSBMGT502	Manage people performance

WITHDRAWING FROM A QUALIFICATION

You may withdraw from BSB50618 Diploma in Human Resources management and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

SUPPORT SERVICES

The University supplies support for students in many areas, including Accommodation, Careers and Employment, Counselling, Disability Service, Equal Opportunity, Discrimination and Harassment advice, Australian Indigenous Student Support Services, Information Technology Services, International Student Support Services, Library Services, and Learner Support Services.

More information is available at - www.cdu.edu.au/study/student-life/student-support

CONTACT DETAILS

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Refer to the **VET Student Guide** www.cdu.edu.au/cdu-vet/student-guide for information regarding the enrolment process, student support services, student rights and responsibilities, previous studies recognition and the A-Z of other information.