

FNSSS00004 BAS Agent Registration Skill Set



DESCRIPTION

This skill set is designed for persons who are seeking registration as a business activity statement (BAS) agent with the Tax Practitioners Board (TPB).

ELIGIBILITY/ENTRY REQUIREMENTS

Students will need to demonstrate an appropriate level of language, literacy and numeracy skills to undertake this skill set.

DELIVERY DETAILS

Location (s)	Duration	Study mode
Available throughout the Northern Territory	Sixteen (16) weeks	Blended mode, including online and face-to-face delivery.

This skill set is delivered in a blended model incorporating some face to face delivery and online components using Learnline, CDU's online learning platform.

2020 FEES

This skill set has a total of 95 hours, and thus the qualification cost is:

- NT Domestic Subsidised Fees: \$323
- Full Fee: \$1,425

Please note: A limited number of NT Government subsidy places are available for eligible NT domestic students so contact us now to secure your place for 2020.

Fees are subject to change annually. Indicative government-subsidised and full course fees are shown on this document. For further clarification and information on fees, payment options, instalment plans and refunds contact CDU on 1800 061 963 or refer to <https://www.cdu.edu.au/cdu-vet/student-guide/fees>

ASSESSMENT

Assessments vary with each unit. You will be provided with an assessment guide.

RECOGNITION OF PRIOR LEARNING (RPL)

Students can apply for RPL during pre-enrolment or after enrolment. Students are provided with an RPL Self-Assessment before application and followed with an initial interview with an assessor.

RESOURCES

Students are provided with learning materials which are accessed through Learnline, CDU's online learning platform. Additionally, students are required to purchase the following texts:

- Establish and maintain a payroll system, 10th Edition
Publisher: Learn now publications
ISBN: 978-1-76073-045-1

Cost: Paperback \$79, Digital edition \$49

- Complete business activity and instalment activity statements, 10th Edition
Publisher: Learn Now Publications
ISBN: 978-1-76073-086-4
Cost: Paperback \$69, Digital edition \$49

STUDY AND CAREER PATHWAYS

Further training pathways from this skill set include but are not limited to FNS40217Certificate IV in Accounting and Bookkeeping.

PROGRAM CONTENT

This skill set covers two (2) units of competency taken from the FNS Financial Services Training Package, which is recognised nationwide.

UNITS

FNSTPB401	Complete business activity and instalment activity statements
FNSTPB402	Establish and maintain payroll systems

WITHDRAWING FROM A SKILL SET

You may withdraw from this skill set and receive, where relevant, a Statement of Attainment for a unit of competency you have successfully completed.

SUPPORT SERVICES

The University supplies support for students in many areas, including Accommodation, Careers and Employment, Counselling, Disability Service, Equal Opportunity, Discrimination and Harassment advice, Australian Indigenous Student Support Services, Information Technology Services, International Student Support Services, Library Services, and Learner Support Services.

More information is available at - www.cdu.edu.au/study/student-life/student-support

CONTACT DETAILS

ASIA PACIFIC COLLEGE OF BUSINESS AND LAW

VET Business

T. 08 8946 8877

E. businesstopend@cdu.edu.au

W. www.cdu.edu.au/cdu-vet

Refer to the **VET Student Guide** www.cdu.edu.au/cdu-vet/student-guide for information regarding the enrolment process, student support services, student rights and responsibilities, previous studies recognition and the A-Z of other information.