

# ICT30118 Certificate III in Information, Digital Media and Technology



## DESCRIPTION

This qualification provides the skills and knowledge for an individual to be competent in a wide range of general information and communications technology (ICT) technical functions and to achieve a degree of self-sufficiency as an advanced ICT user.

Persons working at this level will support information technology activities in the workplace across a wide range of ICT areas, including technical support, network administration, web technologies, software applications and digital media technologies.

## ELIGIBILITY/ENTRY REQUIREMENTS

There are no entry requirements into ICT30118 Certificate III in Information, Digital Media and Technology.

Preferred pathways for candidates considering this qualification may include:

- completion of ICT20115 Certificate II in Information, Digital Media and Technology, or other relevant qualifications; or
- demonstrated vocational experience in a range of work environments using information technologies.

A pre-enrolment interview will be conducted where the lecturer will determine whether the student has the required language, literacy and numeracy (LLN) and/or digital literacy skills to undertake the course and to identify any support requirements.

## DELIVERY DETAILS

Location (s)	Duration	Study mode
Casuarina	This program is delivered over a period of two (2) teaching periods on a full-time basis.	Face-to-face workshops
Alice Springs	This program is delivered over a period of four (4) teaching periods on a part-time basis.	Face-to-face workshops

## 2020 FEES

NT Domestic Subsidised Fees: \$ 1,836.00

Domestic Full Fees: \$ 8,100.00

Please note: A limited number of NT Government subsidy places are available for eligible NT domestic students so contact us now to secure your place for 2020.

Fees are subject to change annually. Indicative government-subsidised and full course fees are shown on this document. For further clarification and information on fees, payment options, instalment plans and refunds contact CDU on 1800 061 963 or refer to <https://www.cdu.edu.au/cdu-vet/student-guide/fees>

## ASSESSMENT

Assessments vary with each unit. You will be provided with an assessment guide.

## RECOGNITION OF PRIOR LEARNING (RPL)

Students can apply for RPL during pre-enrolment or after enrolment. Students are provided with an RPL Self-Assessment before application and followed through with and an initial interview with an assessor.

## RESOURCES

Students are issued with USB containing learning and assessment materials and handouts relevant to each unit.

## STUDY AND CAREER PATHWAYS

Further training pathways from this qualification include but are not limited to ICT41015 Certificate IV in Computer Systems Technology.

Possible occupations relevant to this qualification include:

- ICT Support Technicians

## QUALIFICATION CONTENT

To achieve ICT30118 Certificate III in Information, Digital Media and Technology a total of number (17) units of competency must be completed comprising number (6) core and number (11) elective units as detailed in the packaging rules and listed below. The electives offered may vary between campuses.

### CORE UNITS

BSBWHS304	Participate effectively in WHS communication and consultation processes
BSBSUS401	Implement and monitor environmentally sustainable work practices
ICTICT202	Work and communicate effectively in an ICT environment
ICTICT301	Create user documentation
ICTICT302	Install and optimise operating system software
ICTSAS308	Run standard diagnostic tests

### ELECTIVE UNITS

ICTNWK302	Determine and action network problems
ICTNWK305	Install and manage network protocols
ICTSAS307	Install, configure and secure a small office or home office network
ICTICT303	Connect internal hardware components
ICTSAS303	Care for computer hardware
ICTSAS304	Provide basic system administration
ICTSAS305	Provide ICT advice to clients
ICTSAS306	Maintain equipment and software
ICTWEB302	Build simple websites using commercial programs
ICTWEB303	Produce digital images for the web
ICTPRG301	Apply introductory programming techniques

## **WITHDRAWING FROM A QUALIFICATION/PROGRAM**

You may withdraw from this qualification/program and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

## **SUPPORT SERVICES**

The University supplies support for students in many areas, including Accommodation, Careers and Employment, Counselling, Disability Service, Equal Opportunity, Discrimination and Harassment advice, Australian Indigenous Student Support Services, Information Technology Services, International Student Support Services, Library Services, and Learner Support Services.

More information is available at - [www.cdu.edu.au/study/student-life/student-support](http://www.cdu.edu.au/study/student-life/student-support)

## **CONTACT DETAILS**

SCHOOL OF TOURISM, HOSPITALITY AND SERVICE INDUSTRIES

Information and Communication Technology

T. 08 8946 7522

E. [VET.ICT@cdu.edu.au](mailto:VET.ICT@cdu.edu.au)

W. [www.cdu.edu.au/cdu-vet](http://www.cdu.edu.au/cdu-vet)

Refer to the **VET Student Guide** [www.cdu.edu.au/cdu-vet/student-guide](http://www.cdu.edu.au/cdu-vet/student-guide) for information regarding the enrolment process, student support services, student rights and responsibilities, previous studies recognition and the A-Z of other information.