

TAE40116 Certificate IV in Training and Assessment

DESCRIPTION

This qualification reflects the roles of individuals delivering training and assessment services in the vocational education and training (VET) sector.

This qualification (or the skill sets derived from units of competency within it) is also suitable preparation for those engaged in the delivery of training and assessment of competence in a workplace context, as a component of a structured VET program.

The volume of learning of a TAE40116 Certificate IV in Training and Assessment is typically six months to two years.

Licensing/Regulatory Information

Achievement of this qualification by trainers is a requirement of the Standards for Registered Training Organisations (RTOs) 2015.

ELIGIBILITY/ENTRY REQUIREMENTS

Those entering this program must be able to demonstrate vocational competency in their proposed teaching and assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

To gain entry into TAE40116 Certificate IV in Training and Assessment candidates require:

- Computer skills to produce professional business documents
- Access to a computer with system requirements as detailed for Learnline
- Access to individuals and groups requiring training

DELIVERY DETAILS

Location(s)	Duration*	Study mode
Alice Springs, Palmerston, Online	Six (6) to twelve (12) months part-time.	Face to face classes delivered as 1 x 4 day block and 3 x 3 day blocks delivered over a 4 – 6 month period. Face to face 2 x 1 week intensive for those who have some experience in Delivery of training and / or VET. Evening tutorials to work on Assessments, network with other TAE participants and to ask questions (subject to demand and availability)

* Duration will vary depending upon how long a student takes to reach the required competency level.

Online learning materials and activities will be accessed through Microsoft Teams and/or Learnline, CDU's online learning platform.

While formal work placements are not required, students need access to individuals and groups of people requiring training. In some instances, this can be arranged with the TAE40116 student group, alternatively students may access their own workplace.

2023 FEES

The 2023 indicative fee for this course is \$2,925.00 for Domestic Full fee places. Actual fees will vary according to your choice of units.

Fees are subject to change annually. Indicative government-subsidised and full course fees are shown in this document. For further clarification and information on fees, payment options, instalment plans, and refunds, contact CDU on 1800 061 963 or refer to [VET Fees and Payments](#).

ASSESSMENT

Assessments vary with each unit. You will be provided with an assessment guide.

RECOGNITION OF PRIOR LEARNING (RPL)

RPL is a process that determines whether the skills, knowledge and experience you've gained through your previous study, work or life experience can count towards a vocational training qualification at CDU. For more information, [VET RPL](#).

RESOURCES

Students are issued with online learning manuals and additional supporting documents for the TAE40116 Certificate IV in Training and Assessment.

Students will need access to a computer and internet to complete personal study and assessment tasks.

STUDY AND CAREER PATHWAYS

Further training pathways from this qualification include but are not limited to TAE50116 Diploma of Vocational Education and Training or TAE50216 Diploma of Training Design and Development. On completion of this qualification credit(s) may be available into Higher Education courses.

Possible occupations relevant to this qualification include:

- Vocational Education and Training (VET) Trainer/Assessor

QUALIFICATION CONTENT

To achieve a TAE40116 Certificate IV in Training and Assessment a total of ten (10) units of competency must be completed comprising nine (9) core and one (1) elective unit as detailed in the packaging rules and listed below. The electives offered may vary between campuses.

CORE UNITS

TAEASS401	Plan assessment activities and processes
TAEASS402	Assess competence
TAEASS403	Participate in assessment validation
TAEASS502	Design and develop assessment tools

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TAEDL401	Plan, organise and deliver group-based learning
TAEDL402	Plan, organise and facilitate learning in the workplace
TAEDS401	Design and develop learning programs
TAEDS402	Use training packages and accredited courses to meet client needs
TAELN411	Address adult language, literacy and numeracy skills

ELECTIVE UNITS

BSBCM401	Make a presentation
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WITHDRAWING FROM A QUALIFICATION

You may withdraw from this qualification and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

SUPPORT SERVICES

The University supplies support for students in many areas, including Accommodation, Careers and Employability, Counselling, Disability Services, Student Advocacy, Indigenous Tutorial Support Services, International Student Support Services, Library Services, and VET Learner Support Services.

More information is available at [Student Support](#).

CONTACT DETAILS

E. student.central@cdu.edu.au
 T. 1800 061 963 (free call)
 W. <https://www.cdu.edu.au/study/essentials>

For further information regarding student life at CDU, please refer to <https://www.cdu.edu.au/study/student-life>.