# TAE40122 Certificate IV in Training and Assessment

## DESCRIPTION

This qualification reflects the roles of entry-level vocational education and training (VET) teachers, trainers and assessors who are delivering training services to vocational learners and assessment services to candidates.

The roles may be undertaken by those working in registered training organisations (RTOs), enterprises, community organisations, schools and other VET provision contexts.

The volume of learning of the Certificate IV in Training and Assessment is typically six months to two years.

### Licensing, legislative, regulatory or certification considerations

This qualification meets the minimum education requirement for trainers and assessors operating without supervision under applicable VET legislation, frameworks and/or standards. The qualification is a successor to TAE40116 Certificate *IV in Training and Assessment.*

## ELIGIBILITY/ENTRY REQUIREMENTS

Those entering this qualification must be able to demonstrate vocational competence in their proposed training and assessing area. Vocational competence is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

A Language, Literacy, Numeracy and Digital Literacy (LLND) evaluation helps identify any areas where you may need additional support to help you achieve your goals.

To gain entry into TAE40122 Certificate IV in Training and Assessment candidates require:

- Digital skills to produce professional business documents to record practical activities and navigate the online learning environment via Learnline
- Access to a computer with system requirements as detailed for Learnline
- Access to individual volunteers for simulated individual and groups training
- Access to individual volunteers for simulated assessing competency
- Access to TAE or assessor qualified volunteer

## DELIVERY DETAILS

| Location(s) | Alice Springs, Online |
|---|---|
| Duration* | 1.5 years part-time |
| Study mode ^^ | Online, blended |
| Start Date/s ^ | Start dates:<br>17 February 2026 |

| | 17 March 2026<br>Additional start dates to be advised. |
|---|---|
| Attendance ^ | Tuesday & Thursday evenings: 5.30pm – 7.30 pm<br>Wednesday & Friday lunchtime: 12.00 pm – 1.30 pm<br>*Due to public holidays these sessions may vary.* |

*\* Duration may vary depending on how long a student takes to reach the required competency level.*
*^ A course timetable/study plan will be provided on application for the course.*
*^^Information relating to study modes can be found in the 2026 TAFE Student Guide*

## FEES

| Fee Type | 2026 Course Fees |
|---|---|
| Fee Free TAFE* | Free |
| Full Fee | $3,912.00 - $4,075.00 |

*This course is part of the Fee Free TAFE initiative. Fee Free TAFE and vocational education and training is a joint initiative of the Northern Territory Government and Australian Governments providing tuition-free training places to students wanting to train, retain or upskill.

Fee-free places are available for eligible domestic students who are NT residents; limited places are available, so secure your place now. Fees shown are indicative and subject to change annually. Actual course fees may vary depending on the units chosen. For International non-student visa-holders; study eligibility needs to be verified before enrolment. Fees may vary depending on the visa type. The course fee rates will vary for commercial contract arrangements.

For further clarification and information on fees, fee exemptions, payment options, instalment plans, and refunds, contact CDU on 1800 061 963 or refer to TAFE Fees and Payments

## ASSESSMENT

Skills and knowledge assessments are an essential step in progressing through your course. You may be assessed in a number of ways including written assessment, questioning , portfolios, work samples, direct observation, practical assessments and third-party feedback.

Throughout your course you will receive information about assessments including how, when and where assessments will be conducted.

## RECOGNITION OF PRIOR LEARNING (RPL)

RPL is a process that determines whether the skills, knowledge and experience you've gained through your previous study, work or life experience can count towards a vocational training qualification at CDU. For more information, VET RPL.

## CREDIT TRANSFER (CT)

Charles Darwin University as a Registered Training Organisation recognises the Australian Qualifications Framework qualifications and Statement of Attainments issued by any other Australian Registered Training Organisation (RTO).
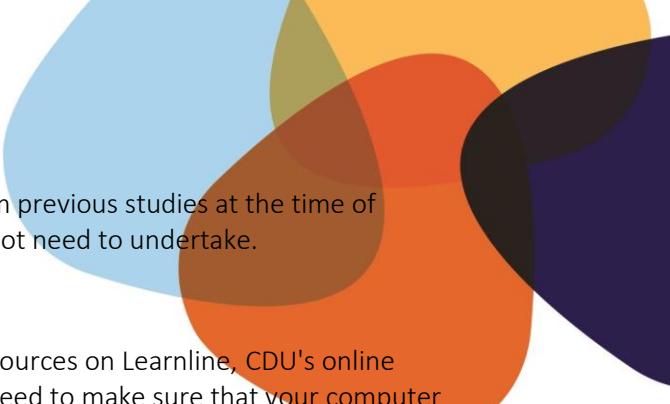
Students are encouraged to submit any requests for credit from previous studies at the time of enrolment, to ensure they are not enrolling in units they may not need to undertake.

## RESOURCES

Students will have 24/7 access to assessments and learning resources on Learnline, CDU's online learning platform. Before you can start using Learnline, you'll need to make sure that your computer has the correct setup. For more details: https://www.cdu.edu.au/current-students/services/learnline

## STUDY AND CAREER PATHWAYS

Further training pathways from this qualification include but are not limited to TAE50122 Diploma of Vocational Education and Training. On completion of this qualification credit(s) may be available into Higher Education courses.

Possible occupations relevant to this qualification include:

- VET Lecturer, Trainer, Assessor
- Organisational Trainer

## QUALIFICATION CONTENT

To achieve TAE40122 Certificate IV in Training and Assessment, a total of twelve (12) units of competency must be completed, comprising six (6) core and six (6) elective units as detailed in the packaging rules and listed below.

## CORE UNITS

| TAEASS412 | Assess competence |
| --- | --- |
| TAEASS413 | Participate in assessment validation |
| TAEDEL411 | Facilitate vocational training |
| TAEDES411 | Use nationally recognised training products to meet vocational training needs |
| TAEDES412 | Design and develop plans for vocational training |
| TAEPDD401 | Work effectively in the VET sector |

## ELECTIVE UNITS *(6 units - at least 3 must be from Group A)*

| Group A – Training and Assessment | |
| --- | --- |
| TAEASS512 | Design and develop assessment tools |
| TAEDEL311 | Provide work skill instruction |
| TAEDEL405 | Plan, organise, and facilitate online learning |
| TAEDEL414 | Mentor in the workplace |
| Group C - General | |
| BSBAUD411 | Participate in quality audits |
| BSBAUD412 | Work within compliance frameworks |
| Other | |
| BSBCMM411 | Make presentations *(unnamed)* |

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## WITHDRAWING FROM A QUALIFICATION

You may withdraw from this qualification and receive, where relevant, a Statement of Attainment for all units of competency you have successfully completed.

## SUPPORT SERVICES

The University provides support for students in many areas, including Accommodation, Careers and Employability, Counselling, Disability Services, Financial Support Services, Student Advocacy, Indigenous Tutorial Support Services, International Student Support Services, Library Services, and VET Learner Support Services.

More information is available at Student Support - Life, Health and Wellbeing

## CONTACT DETAILS

Education and Foundation Skills

E.      vet.csh@cdu.edu.au
T.      08 8946 7517 (CAS) 08 8959 5461 (ASP)
W.      https://www.cdu.edu.au/tafe

For further information regarding student life at CDU, please refer to https://www.cdu.edu.au/study/student-life.

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