Targeted Support Plan

Please refer to the *InSchool – Placement Concern Procedures* document for details.

At start of support period, mentor emails page 1 of form to CDU unit lecturer.

At the completion of the targeted support the mentor emails the completed form to the CDU unit lecturer, copying to the PST.

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| Preservice teacher name: | |
| Educational setting: | Date: |
| Mentor teacher name:  Email:  Tel: | |
| School-based Professional Experience co-ordinator/Director name:  Email:  Tel: | |

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| --- | --- | --- |
| Developmental Goals (1-3) | | |
| 1: | | |
| 2: | | |
| 3: | | |
| Goals | Developmental strategy | Responsibilities: Who will do what? |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

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| Signed Preservice teacher |  |
| Signed Mentor teacher |  |
| Signed Co-ordinator/Director |  |

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| Daily progress report | | |
| PST Name | Date | Day 1 2 3 4 5 of Plan  (circle as completed) |

‘Sufficient improvement’: PST is back on track to meet the performance requirements of the placement

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| Goal | Evidence of Progress Day 1 | | Assessment rating |
| 1 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 2 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 3 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 4 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| PST signature | | Mentor signature | |

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| Goal | Evidence of Progress Day 2 | | Assessment rating |
| 1 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 2 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 3 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 4 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| PST signature | | Mentor signature | |

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| Goal | Evidence of Progress Day 3 | | Assessment rating |
| 1 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 2 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 3 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 4 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| PST signature | | Mentor signature | |

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| Goal | Evidence of Progress Day 4 | | Assessment rating |
| 1 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 2 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 3 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 4 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| PST signature | | Mentor signature | |

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| Goal | Evidence of Progress Day 5 | | Assessment rating |
| 1 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 2 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 3 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| 4 |  | | PST has achieved sufficient improvement  PST has not yet achieved sufficient improvement |
| PST signature | | Mentor signature | |

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| Recommendations  to be completed at the end of the 5-day Targeted Support period (circle one) | | |
| PST has made sufficient improvement during the Targeted Support period to indicate they are on track to successfully fulfil the Professional Experience placement requirements | PST has not yet made sufficient improvement during the first Targeted Support period and will undertake a further and final 5-day Targeted Support period. | PST has not made sufficient improvement during the Targeted Support period (1 or 2) and has failed the Professional Experience placement. |

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| Signed Preservice teacher  Date |  |
| Signed Mentor teacher  Date |  |
| Signed Co-ordinator/Director  Date |  |

Return form:

Mentor teacher or setting-based Professional Experience co-ordinator emails form to CDU unit lecturer and copies to other signatories.