

# ISS-TS Student Application

## Indigenous Student Services - Tutorial Support

### SECTION 1 - STUDENT PERSONAL DETAILS

#### Student Details

Title  Mr  Mrs  Ms  Miss  Dr

Student ID \_\_\_\_\_

Surname \_\_\_\_\_

Given Names \_\_\_\_\_

Preferred Name  
Optional - NOT Nickname \_\_\_\_\_

Gender  Female  Male

Date of Birth  
dd/mm/yy \_\_\_\_\_

Are you of Australian Aboriginal or Torres Strait Islander origin?

Yes, Aboriginal and Torres Strait Islander

Yes, Aboriginal

Yes, Torres Strait Islander

Neither Aboriginal nor Torres Strait Islander

#### Contact Details

Email \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Mobile Phone \_\_\_\_\_

#### Home Address

Number & Street  
Cannot be a PO Box \_\_\_\_\_

Suburb/Town \_\_\_\_\_

State & Post Code \_\_\_\_\_

### SECTION 2 - ENROLMENT DETAILS

What year of study are you currently in?  1<sup>st</sup> Year  2<sup>nd</sup> Year  3<sup>rd</sup> Year  4<sup>th</sup> Year  5<sup>th</sup> Year

Is this your first time  
applying for Tutorial  
Support at CDU?  Yes  No

What course are  
you currently  
studying?

Course Code \_\_\_\_\_

Course Title \_\_\_\_\_

Have you obtained any previous qualifications?  VET Certificate  Diploma  Bachelor  Honours  Masters  Other

List the unit/s you require tutoring in.  
\_\_\_\_\_  
\_\_\_\_\_

How would you like to participate in tutorial sessions?  Face-to-face  Online (Skype, phone, email etc.)

If a face-to-face tutor is not available, online sessions may be the only option for tutorial support.  
\_\_\_\_\_

### SECTION 3 - TUTOR PREFERENCES

Do you wish to  
nominate a tutor?  No

If No, the TS team will find a  
suitable tutor for you.

Would you prefer a  
male or female tutor?

M  F  
 No preference

Yes Tutor Name \_\_\_\_\_

Mobile \_\_\_\_\_

Email \_\_\_\_\_

## SECTION 4 – SEMESTER AND BLOCK RELEASE/WORKSHOPS

Will you be studying in block release/  
workshop mode this semester?

No  
 Yes

If yes, do you require a tutor in your home town as well  
as while you are completing a compulsory block release/  
workshop?

No  
 Yes

If yes, please give the location and dates of the required periods below:

UNIT	START DATE	FINISH DATE	LOCATION BAT/DPC/CAS/OTHER

## SECTION 5 - STUDENT DECLARATION

1. I declare that I am of Australian Aboriginal or Torres Strait Islander descent; and - identify as an Australian Aboriginal or Torres Strait Islander; and - am accepted as such by the community in which I live or have lived.
2. I agree for my potential tutor/s to receive my contact details and contact me as required.
3. I agree to participate in all arranged tutorial sessions.
4. I agree to immediately confirm my tutor's timesheet and understand that no tutorial sessions will occur until the previous hours are confirmed.
5. I agree to give my tutor at least eight (8) hours' notice if I cannot attend a scheduled tutorial session; and if two consecutive 'NO SHOWS' occur I understand that my contract may be cancelled.
6. I agree to complete the Tutor Assessment 4 weeks into the contract and at the end of the semester and/or contract.
7. I will comply with the rules, procedures, policies, TS Student Guidelines and by-laws of the University, as amended from time to time.
8. I understand that the giving of false or misleading information may lead to the cancellation of my contract and the denial of any future contracts.
9. I understand that the University does not conduct screening checks of any individual applying to become an TS tutor, except where required by law.
10. I understand that the University may disclose personal information to Commonwealth, State or Territory agencies where required by law or for program reporting and monitoring purposes.
11. I declare that the information I have provided on this student registration form is true and complete and giving false or misleading information is a serious offence; which may incur in a debt to the Commonwealth or the provider or both if I receive assistance or payment that I should not have received as well as exclusion from the Program.

Signature of Student: \_\_\_\_\_

Date: \_\_\_\_\_

## SECTION 6 – WHERE TO SEND YOUR FORM

**YOUR STUDENT REGISTRATION FORM CAN BE POSTED, HAND DELIVERED OR EMAILED TO THE OFFICE OF INDIGENOUS STUDENT SERVICES - TUTORIAL SUPPORT**

### Postal Address or Hand Deliver

Office of Indigenous Student Services - Tutorial Support  
Blue 2.1.21 Charles Darwin University  
DARWIN NT 0909 AUSTRALIA

Email: [ts@cdu.edu.au](mailto:ts@cdu.edu.au)

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