

## SPONSORSHIP TERMS AND CONDITIONS

- Sponsorship payment must be made within 30 days of the applicant receiving an invoice for payment. Payments can be made in installments if necessary. Please contact Simon Matthias (T: 8946 7501) on application if this option is required.
- Sponsors will be provided with a letter of acknowledgement and a tax invoice upon receipt of their application. A receipt will be issued once payment has been received. Sponsors are encouraged to consult with tax professionals for individual advice relating to tax deductibility of their sponsorship.
- Sponsorship entitlements will not commence until payment has been received. Should this occur after design and printing of promotional materials, such as the dinner booklet, have been finalised, the University is not obliged to redesign or reprint materials with the new sponsor's logo/brand. Logos and brands will be updated on electronic promotional materials following receipt of payment.
- Charles Darwin University reserves the right to refuse offers of sponsorship or cancel a sponsorship that it considers is not in the best interests of the University or the Charles Darwin University Foundation.
- Acceptance of sponsorship does not imply University endorsement of a product, company or organisation and sponsors may not use sponsorship of this event as evidence of such.
- Refunds for cancellation of sponsorship once payment has been made will only be considered in exceptional circumstances and may be subject to a cancellation charge dependent on the amount of notice given prior to the holding of the event.
- The University reserves the right to decide the size and location of sponsor's brands and logos on promotional materials and the location of sponsor's banners at the dinner.
- The sponsor agrees to provide the University with suitably high quality images of logos and brands for use on promotional materials.
- The University will not allow exclusivity of one sponsor over another.
- The University reserves the right to change the venue, date or duration of this event should exceptional circumstances demand. Sponsors will be immediately notified of any changes to the event as understood at the time of sponsorship confirmation.
- Additional Terms and Conditions for the Charles Darwin Evolutionary Sponsor scholarship will be made available on request.