Higher Degree by Research
HDR10 - CDU Register of Supervisors Form

For Research Degree Supervisors

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| --- | --- | --- | --- | --- | --- |
| **Title** |  | **First Name** |  | **Last Name** |  |
|  |  |  |  |  |  |  |  |  |  |
| **Position** |  | **Organisation** |  |
| **CDU College** |  | **Telephone** |  |
| **Email** |  | **Facsimile** |  |
| **Postal Address** (for external applicants) |  |
|  |
|  |  |  |  |  |  |  |  |  |  |
| **Name of Student to be Supervised4** (if known) |  | **Student’s Course** |  |
|  |  |  |  |  |  |  |  |  |  |
| **LEVEL OF SUPERVISION** |
| I would like to be considered for the following level(s) of supervision: | * Associate for Masters
* Principal for Masters
* Associate for PhD
* Principal for PhD
 | This is a  | * New application
* Upgrade application
* Renewal application
 |
|  |  |  |  |  |  |  |  |  |  |
| **ACADEMIC QUALIFICATIONS** |
| **Degree** | **Area / Major** | **Year Completed** | **University** |
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| **SUPERVISORY EXPERIENCE** |
|  | **Number of Students Supervised to Completion within last 5 years** | **Number of Current Students** |
| **Degree** | As Principal Supervisor | As Associate Supervisor | As Principal Supervisor | As Associate Supervisor |
| Honours |  |  |  |  |
| Masters by Research |  |  |  |  |
| PhD |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
| **EXPERIENCE IN EXAMINATION IN THE LAST 10 YEARS** |
| **Degree** | **CDU** | **Other Universities** |
| Honours |  |  |  |  |
| Masters by Research |  |  |  |  |
| PhD |  |  |  |  |

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| **RESEARCH BACKGROUND** |
| Please attach a CV that summarises your expertise and shows evidence of research and supervision experience, including: Refereed publications, External grants, Supervisor workshops. |
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| **APPLICANT CHECKLIST** |
| Please ensure the following checklist is complete before submitting the application to the CDU Office of Research and Innovation:* Requested levels of supervision clearly marked
* Copy of CV attached
* Applicant signature
* College Dean (or delegate) signature
 |
|  |  |  |  |
| **APPLICANT DECLARATION** |
| I agree to supervise research degree candidates in accordance with University requirements. I understand that if I do not meet my responsibilities the Board of Graduate Studies shall remove me from the Register. |
| Applicant’s Signature |  | Date |  |
|  |  |  |  |
| **COLLEGE DEAN (OR DELEGATE) RECOMMENDATION** |
| **College** |  | I recommend this applicant for the following level(s) of supervision: | * Principal for Masters
* Associate for Masters
 | * Associate for PhD
* Principal for PhD
 |
|  | **Name** | **Date** | **Signature** |
| **College Dean (or delegate)** |  |  |  |
| **DEAN OF GRADUATE STUDIES APPROVAL** |
| **Signature** |  | I approve this applicant for the following level(s) of supervision: | * Principal for Masters
* Associate for Masters
 | * Associate for PhD
* Principal for PhD
 |

**Return form to research.degrees@cdu.edu.au**

**Notes**

1. All supervisors of CDU postgraduate research students must be on the CDU Register of Supervisors. Registration lasts for a period of five years. Supervisors may use this form to register, to renew registration or to upgrade their level on the Register.
2. Please complete all sections of the form and ensure the checklist is completed before submitting the application to the Office of Research and Innovation.
3. For external applicants, please list the CDU College of the student(s) you would be supervising.
4. If you know the name of a student you have nominated to supervise, please provide their name and course.
5. The following Guidelines are used in considering applications to the CDU Register of Supervisors:
	* The Supervisor will have demonstrated skills in research or supervision at a scale of sustained analysis typical of research degree theses.
	* The Supervisor should hold a degree equivalent to that level at which he or she will be supervising or, alternatively, have produced a body of research publications that demonstrate sustained debate at the appropriate level, or have a record of successful supervision at the required level.
	* An applicant who has not had extensive supervisory experience would normally be registered as Associate Supervisor rather than Principal Supervisor until such time as they have demonstrated at least one successful completion.
	* However, there is provision for an experienced Principal Supervisor to mentor an Associate Supervisor for a period of 12 months with the aim of upgrading the level of registration after that period.
	* Emeritus Professors, Adjunct, Honorary and Visiting Fellows may be registered as Principal or Associate Supervisors.
	* Part-time employees of the University may be registered as Supervisors if they can satisfy the conditions as detailed in these guidelines.