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| **Number of examiners** |
| Principal supervisors need to contact and specify at least 2 experts to examine a thesis |

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| **Who can examine a thesis?** |
| Principal supervisors must ensure that* all examiners have attained a degree that is at least equivalent to the candidate they are examining—or, in rare circumstances, have published work that evidently fulfils this criterion
* all examiners have attained a track record of research or scholarship in a field that overlaps with the thesis
* all examiners are active in research or scholarship at this time
* for PhD candidates, at least one of the examiners lives outside Australia—unless the principal researcher can argue that only Australian academics would be interested in this thesis
* all examiners have formally accepted the invitation to examine; for possible templates, read [this document](https://www.cdu.edu.au/files/2020-07/How%20to%20contact%20examiners.docx)
* none of the examiners could be biased by a conflict of interest.

For example, examiners might be biased by a conflict of interest if they had* worked at CDU during the time the thesis was completed
* published with the supervisor in the last five years
* developed a close relationship or friendship with the candidate or supervisors

For more information about conflicts of interest, read [this document](https://www.cdu.edu.au/files/2020-07/Conflict%20of%20interest.docx).  |

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| **Details of the Candidate** |
| Student name |  | Student number |  |
| Principal supervisor |  |
| Faculty of student |  |
| Thesis title |  |
| Date |  |
| Course |  PhD [ ]  Masters by Research [ ]  |

Please enter the details of the proposed examiners in the following boxes. In addition, you must attach a CV of each examiner—or at least a list of academic positions and relevant publications

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| **Details of Examiner 1** |
| Name |  |
| Phone number |  |
| Email address |  |
| Highest qualification |  PhD [ ]  Masters by Research [ ]  |
| Current position |  |
| Current employer |  |
| Reason this examiner was chosen*You may refer to how the expertise of this examiner overlaps with the contents of this thesis as well as experience of this person* |  |

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| **Details of Examiner 2** |
| Name |  |
| Phone number |  |
| Email address |  |
| Highest qualification |  PhD [ ]  Masters by Research [ ]  |
| Current position |  |
| Current employer |  |
| Reason this examiner was chosen*You may refer to how the expertise of this examiner overlaps with the contents of this thesis as well as experience of this person* |  |

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| **Details of possible reserve: Optional**  |
| Name |  |
| Phone number |  |
| Email address |  |
| Highest qualification |  PhD [ ]  Masters by Research [ ]  |
| Current position |  |
| Current employer |  |
| Reason this examiner was chosen |  |

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| **Declaration by principal supervisor** |
| All the examiners have formally accepted the invitation to examine | Yes [ ]  No [ ]   |
| A CV of each examiner is attached  |  |
| The candidate has been informed that he or she can contact HDRExams@cdu.edu.au to indicate people who may be inappropriate examiners |  |
| Principal supervisor’s signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Date\_\_\_\_\_\_\_\_\_ |
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| **ENDORSEMENTS:** |
|  |  | **Name** | **Date** | **Signature** |
| **Faculty PVC or Delegate:** | **Supported: 🞏Yes 🞏No** |  |  |  |
| **Note:** |  |
|  |  |  |  |
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