

International Student Refund Application Form



Please complete this form **electronically**, handwritten forms cannot be processed. All refunds will be processed in accordance with [International Student – Refund of Fees Procedures](#).

1. STUDENT DETAILS

Family Name	<input type="text"/>		
Given Name(s)	<input type="text"/>		
CDU Student ID or SL Application Number	<input type="text"/>		
Date of Birth (DD/MM/YYYY)	<input type="text"/>	Phone Number	<input type="text"/>
Email Address	<input type="text"/>		

2. ADDRESS

Number & Street	<input type="text"/>		
Suburb/Town	<input type="text"/>	State/Region	<input type="text"/>
Post Code/Zip	<input type="text"/>	Country	<input type="text"/>

3. REASONS FOR REFUND

- | | |
|---|--|
| Failure by University to Provide the Course | Withdrawal of offer by the University before course starts |
| Unsuccessful visa application | Student Failure to Meet Academic Requirements |
| Compassionate or compelling circumstances | Obtained Permanent Resident (PR) visa status |
| Other – <i>Please specify</i> | <input type="text"/> |

4. REFUND PAYMENT

Is your refund payment being made to a third party, i.e. another person, sponsor or education provider?

Yes – I'm transferring to another education provider. Supporting documentation must be attached:

- Attach a signed copy of your Letter of Offer and/or new COE (if applicable) from the new provider

Yes – payment to be made to another person or sponsor. Supporting documentation must be attached:

- Attach proof showing original payment was made by the third party nominated to receive your refund

No – I am the refund beneficiary

5. REFUND METHOD

Refund to a Credit Card

Cardholder Name	<input type="text"/>	Card Type	<input type="text"/>
Card Number	<input type="text"/>	Expiry (MM/YY)	<input type="text"/>

Refund to an Australian bank account

BSB	<input type="text"/>	Account Name	<input type="text"/>
Account Number	<input type="text"/>	Bank Name	<input type="text"/>
Branch Name & Address	<input type="text"/>		

Refund to an overseas bank account

Beneficiary Name	<input type="text"/>		
Beneficiary Address	<input type="text"/>		
Bank Name	<input type="text"/>	SWIFT CODE	<input type="text"/>
Bank Address	<input type="text"/>		
IFSC/IBAN/CNAPS	<input type="text"/>		
Account Name	<input type="text"/>		
Account Number	<input type="text"/>		
Account Currency	<input type="text"/>		

6. CONDITIONS OF REFUND APPLICATION

- All refunds will be processed in accordance with the [International Student – Refund of Fees Procedures](#) and will be paid within 20 working days.
- All refunds will be paid via electronic funds transfer (EFT) and will be paid in Australian dollars only. If your local bank does not accept Australian dollars, the refund will be paid in US dollars.
- Refunds will be paid into the same account as was used to make the original payment, unless you authorise a third party to receive the payment as declared under Section 4.
- Refunds for payments made by credit card will be transferred back into the credit card account and not to any other account.
- Please be aware that your bank may deduct banking transaction fees which could affect the final amount you receive.

7. STUDENT'S DECLARATION

1. I hereby certify that the information I provided in this form is correct and complete. I acknowledge that the provision of incorrect or incomplete information may result in a delay or prevent refund processing.
2. I have read and agree to the [International Student – Refund of Fees Procedures](#) and the above conditions of refund.
3. I acknowledge that if my refund is sent to a third party as declared in Section 4, the refund will not be paid directly to me.

Student Signature	<input type="text"/>	Date (DD/MM/YYYY)	<input type="text"/>
-------------------	----------------------	----------------------	----------------------

Please submit your completed form, together with your supporting documents to
CDU Global
E: international@cdu.edu.au