|  |  |  |  |
| --- | --- | --- | --- |
| **Section 1: Candidate section** | | | |
| Date of submission |  | | |
| Name of candidate |  | | |
| Faculty |  | | |
| List of supervisors |  | | |
| Thesis title |  | | |
| Course | PhD  Masters | Student Number |  |

|  |
| --- |
| The research proposal will usually comprise between 5 000 and 7 000 words at Masters level and 7000 and 10 000 words at PhD level. The research proposal should   * outline the research questions and aims—and include a literature review to justify these aims * describe and justify the methods that will be used to fulfil these aims * specify a timetable of when the various research activities are likely to be completed * discuss risks around ethics, safety, legal issues, and intellectual ownership, if applicable * specify the budget that will be needed to complete this research and the source of funds if needed * include a list of references   For more information about the research proposal, please read these [guidelines](https://www.cdu.edu.au/files/2021-02/How%20to%20write%20a%20research%20proposal.docx) |

|  |  |  |
| --- | --- | --- |
| Name of candidate | Signature | Date: |

***Candidates:*** *Please email your Research Proposal and this form to your principal supervisor to complete Sections 2 to 4*

|  |  |
| --- | --- |
| **Section 2: Supervisor evaluation** | |
| Is the Faculty or School able to provide the necessary facilities the candidate needs to support this research? | Yes  No |
| If not, please specify which facilities may be needed |  |

|  |  |
| --- | --- |
| Has the supervision panel been finalised? | Yes  No |
| If not, please specify the capabilities of supervisors you are seeking—such as expertise in a particular method or experience in a particular industry |  |

|  |  |
| --- | --- |
| Has the candidate… | |
| Dedicated enough time to this research thus far | Definitely  Moderately  Negligibly |
| Demonstrated the ability to write effectively | Definitely  Moderately  Negligibly |
| Demonstrated the capacity to think critically | Definitely  Moderately  Negligibly |
| Demonstrated they have acquired or could acquire the necessary knowledge | Definitely  Moderately  Negligibly |
| If not, please specify your concerns here—such as which skills the candidate will need to develop | |

|  |
| --- |
| Please specify your main concerns about the project here—such as safety issues, ethical issues, or feasibility of data collection |

|  |  |
| --- | --- |
| **Section 3a: Intellectual property at CDU**  Complete this section if the candidate is allocated to one of the **CDU Facultys** | |
| Is the project subject to a funding agreement? | Yes  No |
| Does this project affect a larger ongoing or planned research project at CDU? That is, if nobody except the candidate could access the results or outcomes of this project, would other researchers at CDU be disadvantaged? | Yes  No |
| If you answered *Yes* to one of the two previous questions   * the candidate may need to assign their Intellectual Property to the University * the Office of Research and Innovation will organise this assignment of Intellectual Property to the University | |

|  |  |
| --- | --- |
| **Section 3b: Intellectual property at Menzies**  Complete this section if the candidate is allocated to the **Menzies School of Health** | |
| Is the project subject to a funding agreement? | Yes  No |
| Does this project affect a larger ongoing or planned research project at Menzies School of Health? That is, if nobody except the candidate could access the results or outcomes of this project, would other researchers at Menzies be disadvantaged? | Yes  No |
| If you answered *Yes* to one of the two previous questions   * the candidate may need to assign their Intellectual Property to the Menzies School of Health * the Research Degrees Administrative Office of the Menzies School of Health will organise this assignment of Intellectual Property to Menzies School of Health | |

|  |  |
| --- | --- |
| **Section 4: HDR Panel – Oral Defence Presentation – Supervisor to complete**  Please list the assessors for the Oral Defence Presentation | |
| Name of assessor | Is this assessor a supervisor? |
|  | Yes  No |
|  | Yes  No |
|  | Yes  No |

|  |  |  |
| --- | --- | --- |
| Name of principal supervisor | Signature | Date: |

***Supervisors:*** *Please email this form and the research proposal to the Faculty / School HDR administrators who will organise endorsement from the Dean or Delegate.*

|  |  |  |
| --- | --- | --- |
| **Section 5: Endorsement of Dean or Delegate** | | |
| Do you approve this research proposal? | | Yes  No |
| Do you approve the HDR Panel? | | Yes  No |
| Your name | Signature | Date: |

**Please return this form to the Office of Research and Innovation,** [**research.degrees@cdu.edu.au**](mailto:research.degrees@cdu.edu.au)