

# Access and Inclusion Student Guide

Free and Confidential Service

## Am I Eligible?

If you are a student who has a:

- Disability
- Mental health condition
- Medical condition
- Primary carer of someone who has a disability/health condition



And your studies are affected, you may be eligible for support.

### You should know

- You can apply for support at any time during your studies, including before you enrol.
- Support is available if you are a prospective, part time or distance student.
- You will need to provide us with documentation that supports your circumstances.

### Privacy Matters

We **will not**, in any circumstances, **share your personal information** with other individuals or organizations without your permission, except when applicable by law. Your information is protected under CDU's [Privacy and Confidentiality Policy](#).

## How We Can Help

Access and Inclusion can help make your teaching and learning more accessible. These changes are called **reasonable adjustments**.

An **Access Plan** is an official document which outlines your reasonable adjustments and supports you in negotiating your adjustments with academic staff.

We will work with you to create an Access Plan that helps you to participate in your course on the same basis as any student.

### Case Study

Lauren has a vision impairment and finds it difficult to read her course textbook. After registering with Access and Inclusion, Lauren is given an electronic copy of her course book which she can magnify on a tablet or listen to with screen reading software.



You can include information that you want your teaching staff to know, or all information can be kept confidential and the plan will only include your adjustments.

**Inherent requirements** are the essential abilities, knowledge and skills that you need to complete the course.

Reasonable adjustments can be made to enable students to meet these requirements. Any adjustments, however, must not change the academic integrity of the course.

# How to Get an Access Plan

Complete the **Registration Form** yourself. This gives us permission to work on your behalf.

Ask a medical professional to complete the **Supporting Documentation Form**.

Email us the completed forms.

*If your supporting documentation is provided by an overseas practitioner and not available in english, you'll need to provide a NAATI-accredited translated copy.*

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Make an appointment with Access and Inclusion

- [Book online](#) (QR Code)
- Call** (08) 8946 6288
- Email** inclusion@cdu.edu.au



## Useful Services

- [Personal Support Services](#)
- [Counselling](#)
- [Careers & Employment](#)
- [Advocacy](#)
- [Financial Assistance](#)
- [International Student Support](#)
- [Office of Indigenous Student Services](#)
- [Academic Support Services](#)
- [Academic Language and Learning Success Program](#)
- [Distance Library](#)
- [External Student Support](#)
- [CDU Accommodation Services](#)
- [CDU Students' Association](#)
- [Student Central](#)

## Legislation

- [Disability Standards for Education 2005](#)
- [Disability Discriminations Act 1992](#)
- [CDU Privacy and Confidentiality Policy](#)