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| **Section 1: Details of the candidate**  |
| Student number |  | Course | [ ]  PhD [ ]  Masters |
| Name of candidate |  |
| Faculty |  |
| Principal Supervisor |  |
| Associate Supervisors  |  |
| Date Course Commenced: |  |

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| **Are you applying for an extension to your stipend end date?**If no, please skip section 2 | [ ] yes [ ]  no |

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| **Section 2: Request for Stipend Extension** *Stipend extension should be applied for 2-3 months prior to end date* |
| Do you currently receive a stipend? | [ ] yes [ ]  no  | If yes, current stipend end date: |  |
| Please advise the scholarship/s you are currently receiving: |
| [ ]  RTP | [ ]  URTS | [ ]  CDIPS | [ ]  UPRS |
| Or Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| How many months/ weeks stipend extension are you seeking? |  |
| Expected stipend end date: |  |
| Have you previously been approved a stipend extension?If you answered yes, please list below the dates and duration of any previous extensions received | [ ]  Yes [ ]  No |
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| Briefly outline the reasons for requesting a stipend extension (if relevant): |
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| **Are you applying for an extension to your Candidature end date?**  If no, please skip section 3 | [ ] yes [ ]  no |

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| **Section 3: Request for Candidature Extension** *Please note that students seeking a stipend extension do not usually need a candidature extension unless they are within 6-12 months of their maximum candidature completion date* |
| Current maximum candidature completion date\*: |  |
| \*Please check maximum completion date with ORI on research.degrees@cdu.edu.au if you are unsure |
| Have you previously been approved a candidature extension?If you answered yes, please list below the dates and duration of any previous extensions received | [ ]  Yes [ ]  No |
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| How many months/ weeks candidature extension are you seeking? |  |
| What will be your new candidature end date? |  |
| Briefly outline the reasons for requesting a candidature extension: |
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| **International Student only to complete this section if you are applying for funding support** |
| **Section 4: Funding Support**  |
| 1. My candidature to date has been financially supported by:

Please provide details of scholarships and other funding used to support your tuition fees and living allowance to date. |
|  |
| 1. Funding for Extension of my Candidature is as detailed below:

*Please be aware that the University is under NO OBLIGATION to provide financial support and should be approached as a last resort for candidates who are close to submitting their thesis for examination.* |
| I am seeking Tuition fee for the following semester/s |
| Semester 1 – Jan – June  | [ ]  Yes [ ]  No | 20\_\_ |
| Semester 2 – July – December | [ ]  Yes [ ]  No | 20\_\_ |
| Please list any other funding, additional to tuition fee, you are seeking:  |  |
| Current Student Visa expiry date:  |  |

*International students: Once you have received your approval from ORI, please contact CDU International Enquiries* *International@cdu.edu.au* *as you may be required to apply for a new COE.*

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| **Section 5: I have attached the below:** |
| [ ]  a clear **timeline,** using the template provided that details as precisely as you can, the research activities you still need to undertake or you have completed to complete your thesis. [Timeline to completion template - update\_0.xlsx (live.com)](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fwww.cdu.edu.au%2Ffiles%2F2023-03%2FTimeline%2520to%2520completion%2520template%2520-%2520update_0.xlsx&wdOrigin=BROWSELINK)[ ]  a copy of your **most recent annual progress report**. |
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| **Section 6: Attached is a signed written submission supporting the application for extension from my:** |
| [ ]  **Principal Supervisor** (Please include details on progress to date and a clear statement on likelihood of completion within the specified timeline; and whether additional support, skills and resources are required and available to ensure the candidate submits a thesis for examination that complies with the CDU Common Rules for the degree.) |

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| **Section 7: Endorsement**  |
| Candidate | Signature: | Date:  |
| Principal Supervisor | Signature: | Date:  |

***Candidate:*** *Please submit form to your Faculty or HDR Administration team once endorsed by Principal Supervisor.* [*https://charlesdarwinuni.sharepoint.com/sites/ResearchCDU/SitePages/Where-to-find-help.aspx*](https://charlesdarwinuni.sharepoint.com/sites/ResearchCDU/SitePages/Where-to-find-help.aspx)

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| **Section 8: Endorsement of ADRRT** |
| I endorse this application, noting that the Faculty will continue to provide support and resources to the Candidate during the extension period. |
| Your name | Signature | Date:  |

***Faculty /School HDR Administration:*** *Please submit form to* *research.degrees@cdu.edu.au* *once endorsed by Faculty PVC/Delegate or Director/Delegate.*

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| **ENDORSEMENT** | **Name** | **Date** | **Signature** |
| **DGS** | **Extension Approved: oYes oNo****CDU Funding Approved:****o**Nil **o**Tuition Fee Waiver **o**Thesis Printing |  |  |  |
| **Comment** |  |
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