

5.2. Images

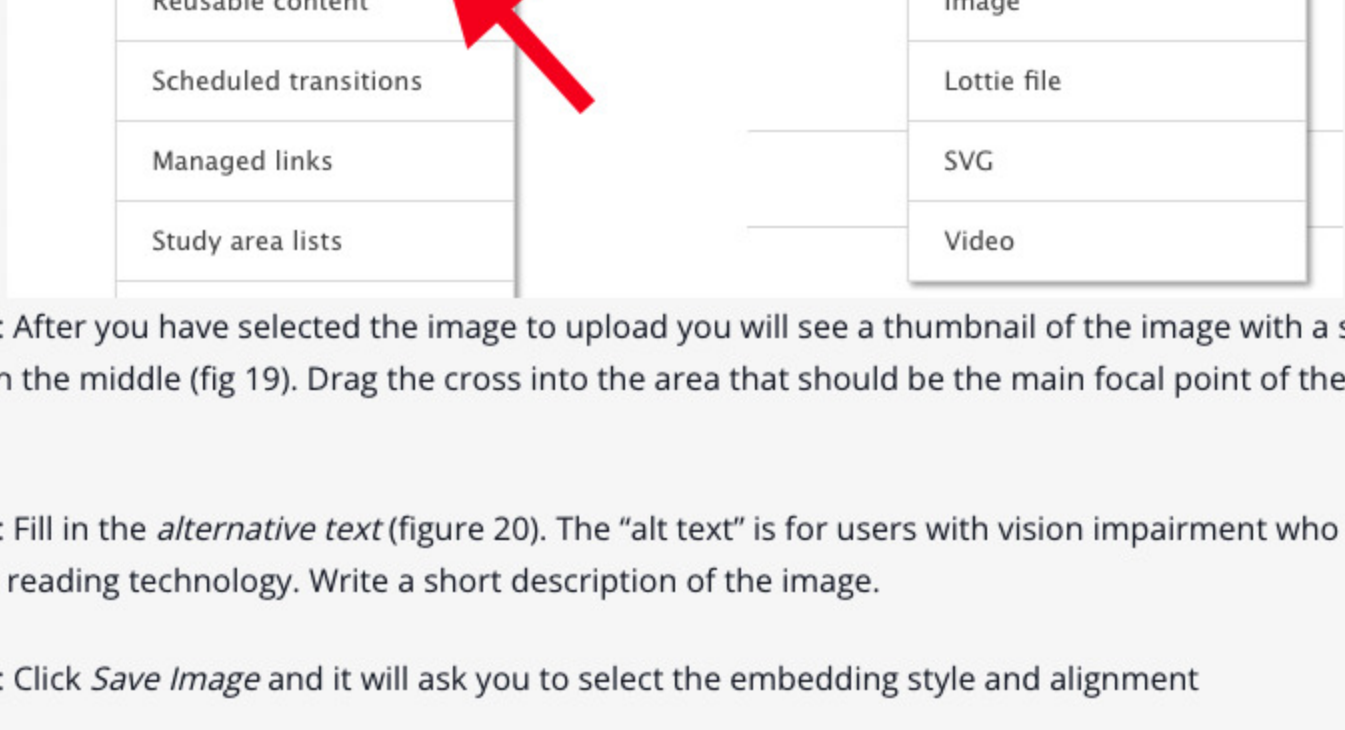
5.1. Files 5.3. Video 5.2. Images

Uploading image

Uploading a new image directly to the media library

All files must be **under 3mb** to upload to the media library. If you need assistance resizing an image please contact [web services](#).

Step 1: Hover over Content > Add Media > Image and browse the image file from your computer



Step 2: After you have selected the image to upload you will see a thumbnail of the image with a small cross in the middle (fig 19). Drag the cross into the area that should be the main focal point of the image.

Step 3: Fill in the *alternative text* (figure 20). The "alt text" is for users with vision impairment who use screen reading technology. Write a short description of the image.

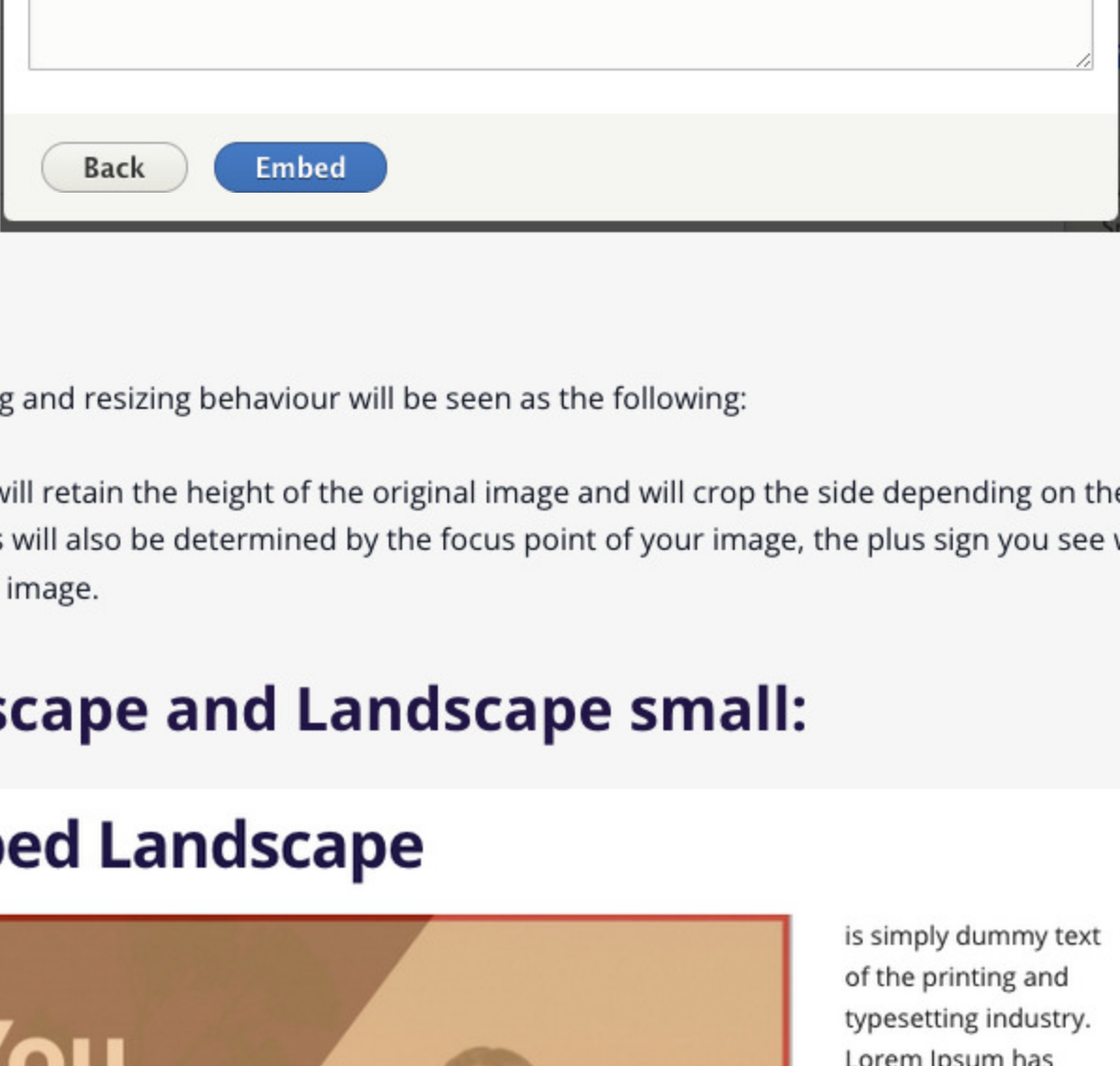
Step 4: Click *Save Image* and it will ask you to select the embedding style and alignment

Embedding options

Following are the embedding options to use within the WYSIWYG feature.

- Embed landscape** (the preset will crop and resize the original image to 572x381px)
- Embed landscape small** (the preset will crop and resize the original image to 572x381px)
- Embed Portrait** (370 x 555px)
- Original image** will display the width and height of the original image with the maximum width of the page content. This option is to use when you wish to embed an image with the proportion outside of the landscape and portrait above or bigger than those options. We recommend not to use an original image with a size less than **400px in width**.

Following is the view of embedding style options:

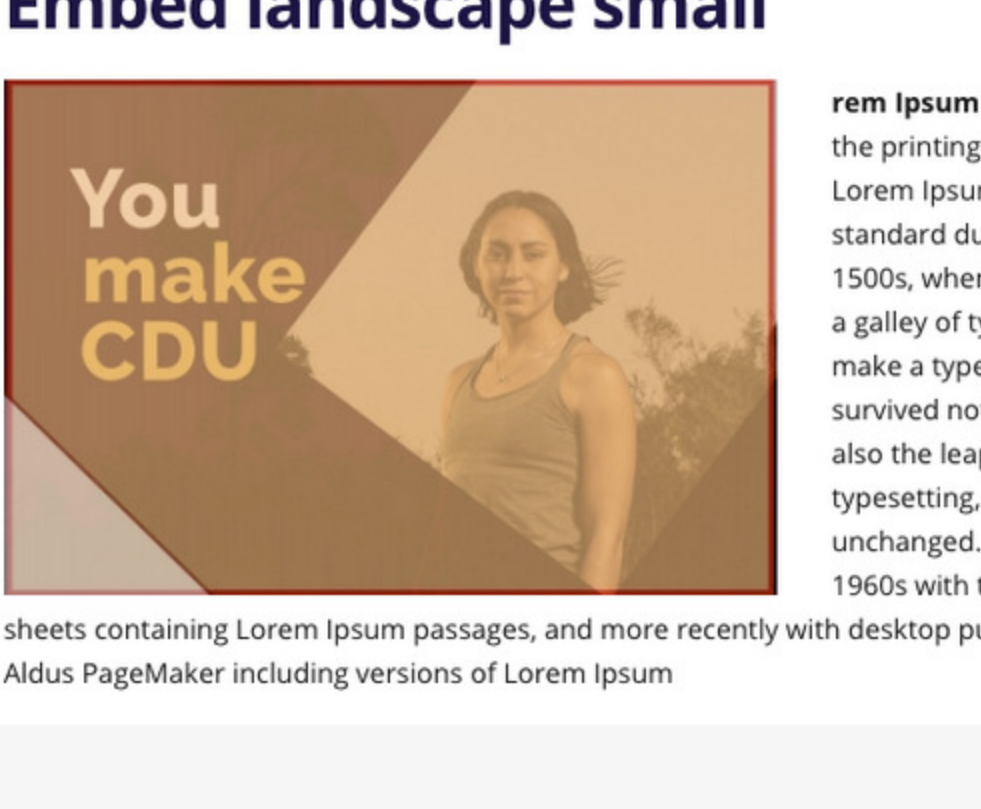


The cropping and resizing behaviour will be seen as the following:

The preset will retain the height of the original image and will crop the side depending on the preset you choose. This will also be determined by the focus point of your image, the plus sign you see when you're editing your image.

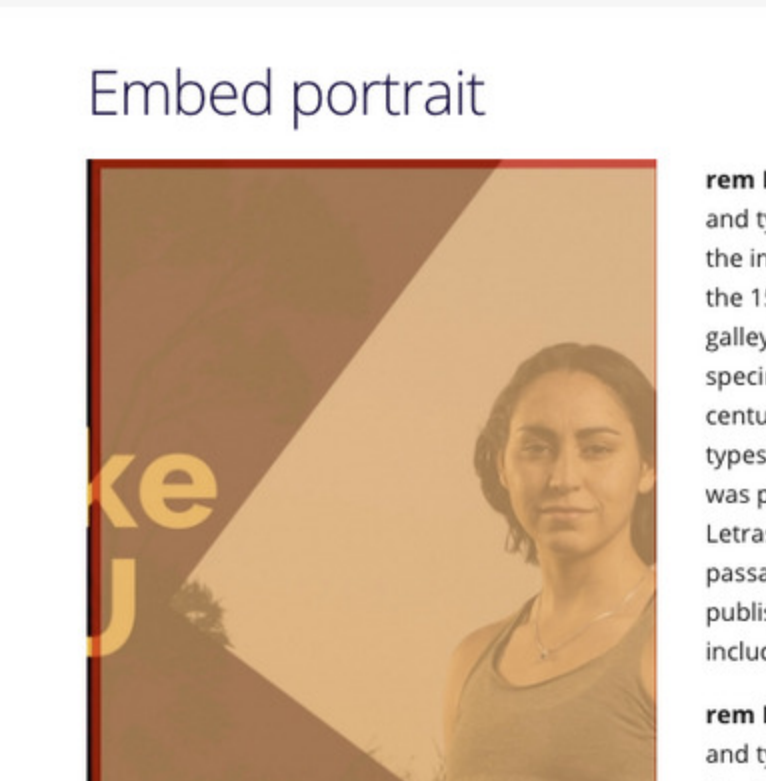
Landscape and Landscape small:

Embed Landscape



is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown printer took a galley of type and scrambled it to make a type specimen book. It has survived not only five centuries, but also the leap into electronic typesetting, remaining essentially unchanged. It was popularised in the 1960s with the release of Letraset sheets containing Lorem Ipsum passages, and more recently with desktop publishing software like Aldus PageMaker including versions of Lorem Ipsum

Embed landscape small



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Portrait

Embed portrait



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Original image

This option embeds images unsuitable for Embed landscape, landscape small or portrait. For example, if you would like to embed a square image and don't want to crop the image with those styles. Please use this option only if your image is bigger than **400px in width**.

Other image presets

This section is to explain about the presets of how the images will be displayed on the page. On Drupal 8, all of the images are displayed based on the presets, which means that the actual image we upload to the website will not be displayed as it is and the presets have different masks behaviour. Following are the images displayed based on the component/features:

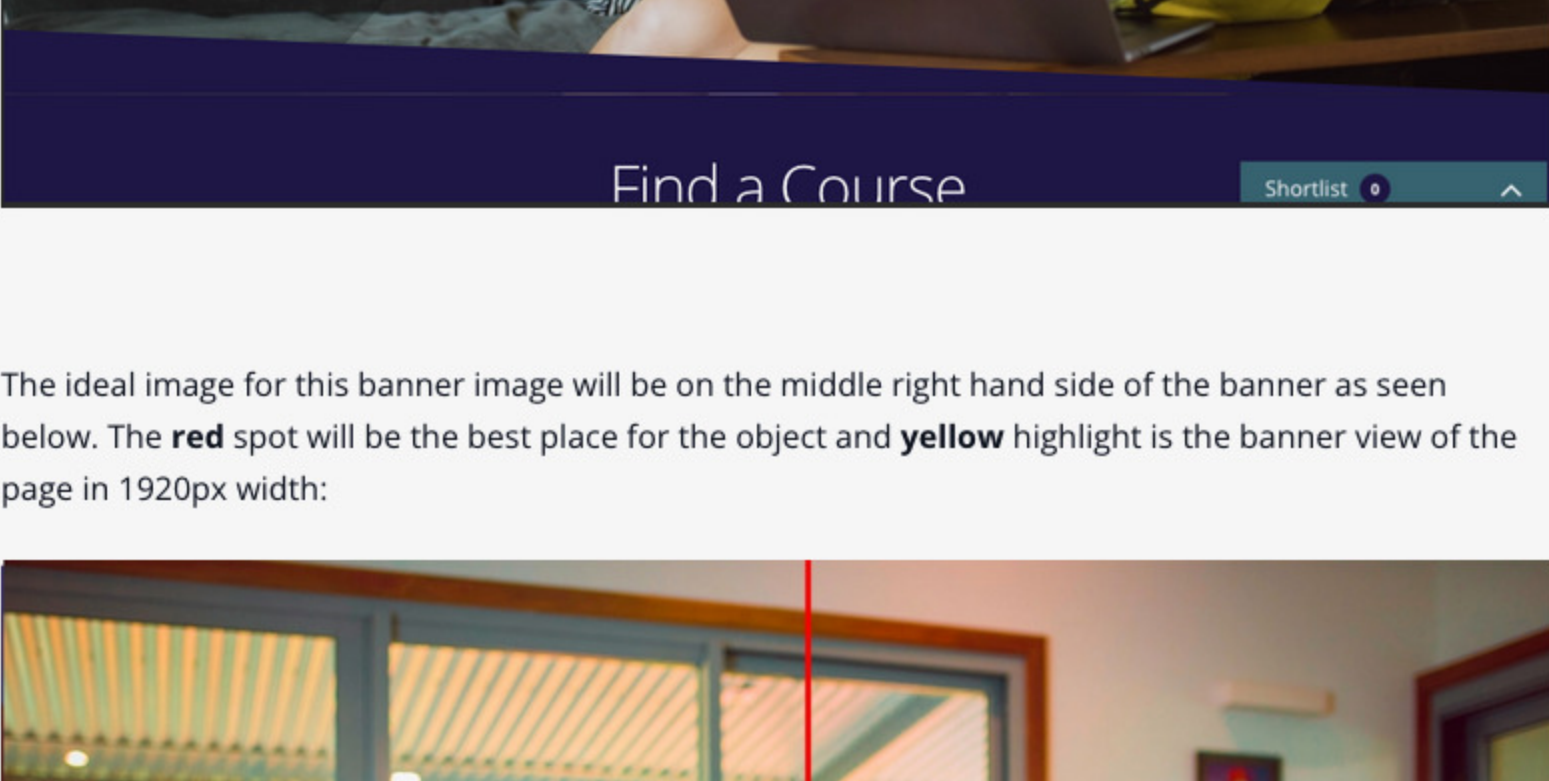
Hero with Media

Original image requirements:

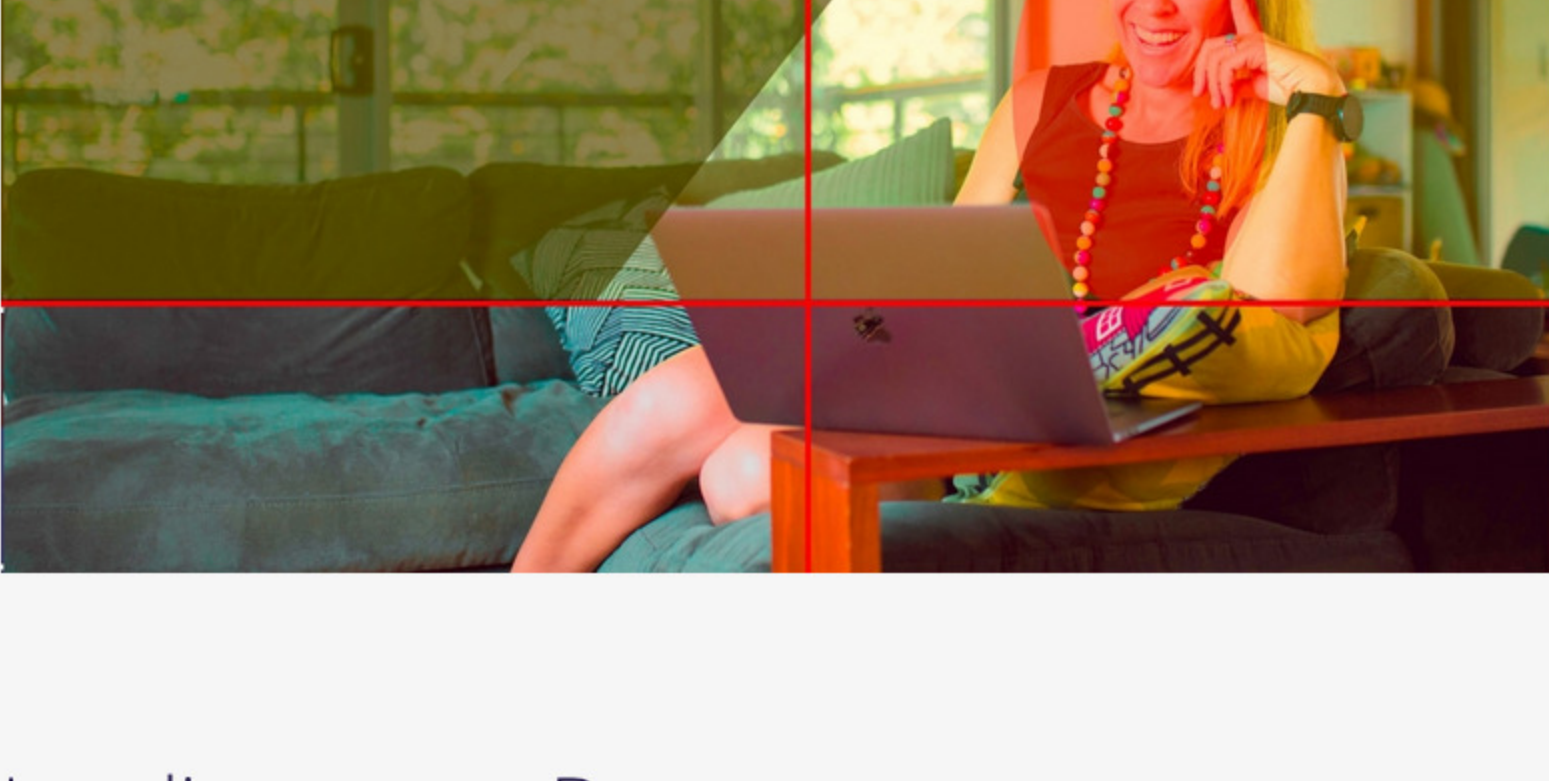
- Minimum width: 1920px
- Minimum height:1200px
- Maximum file size: 3MB

This image display is used for main image banner like the CDU site homepage. Because this image has an area for title and shading, the image has to be in the certain proportion to fit.

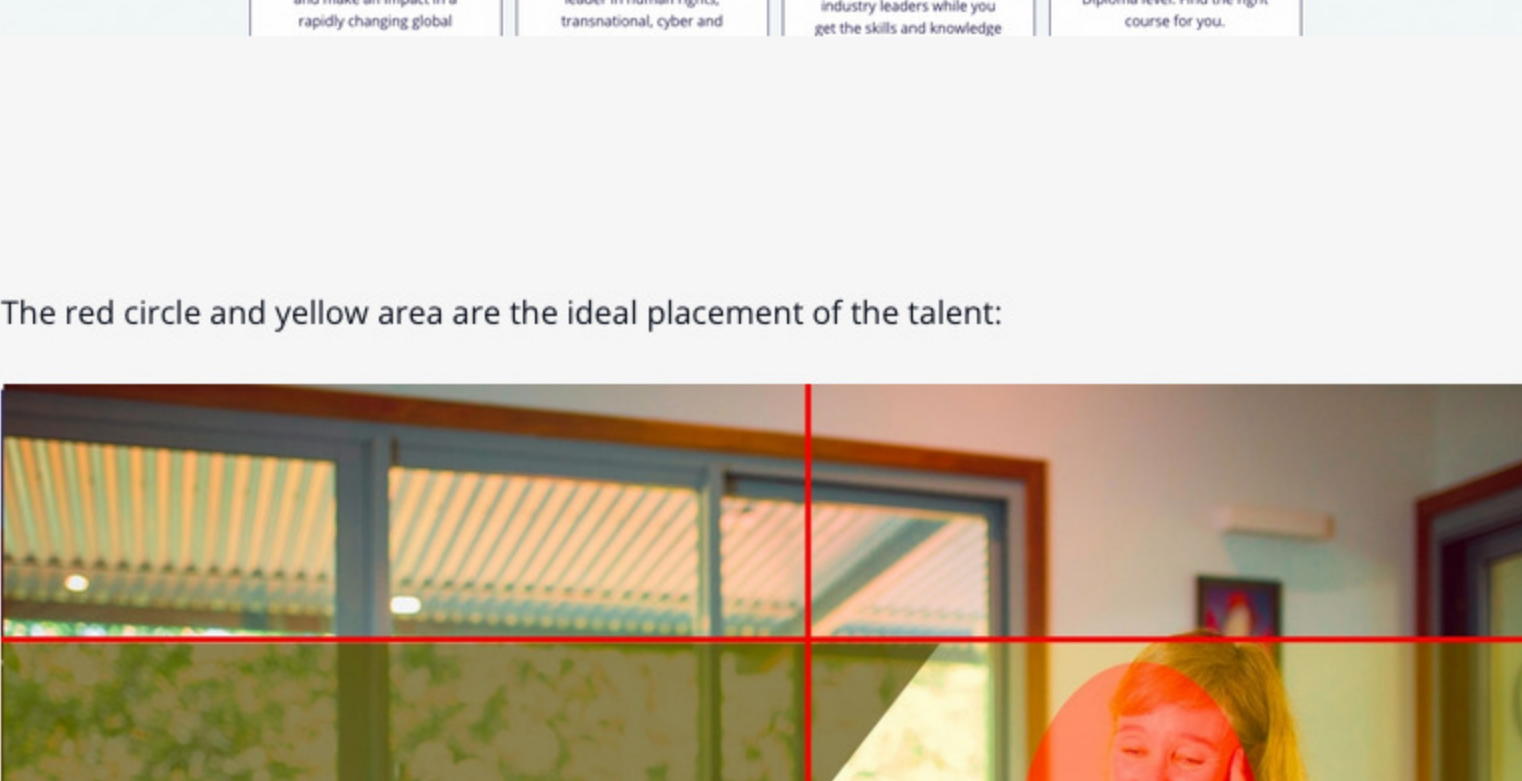
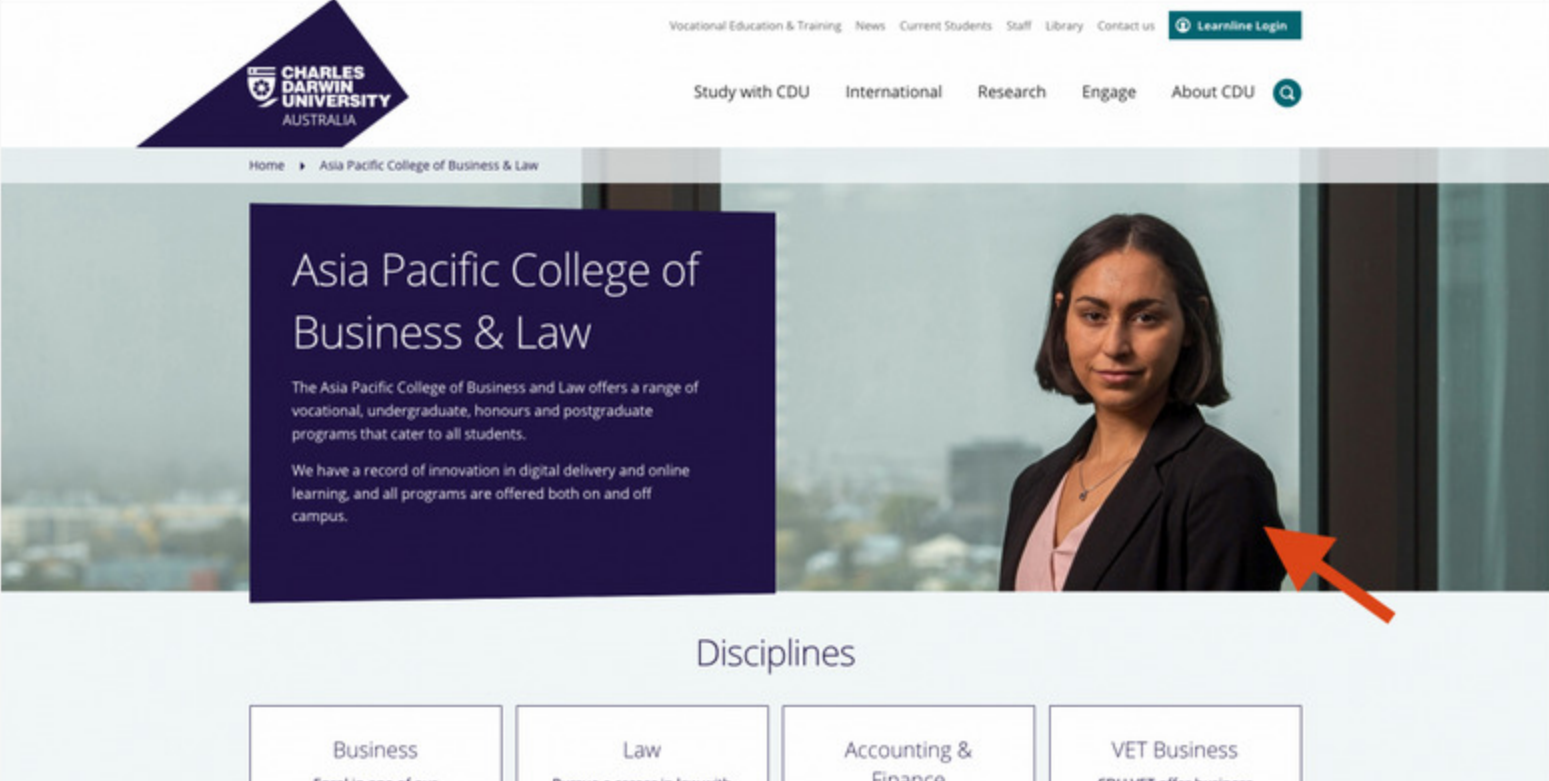
On 1920 x 1200 screen



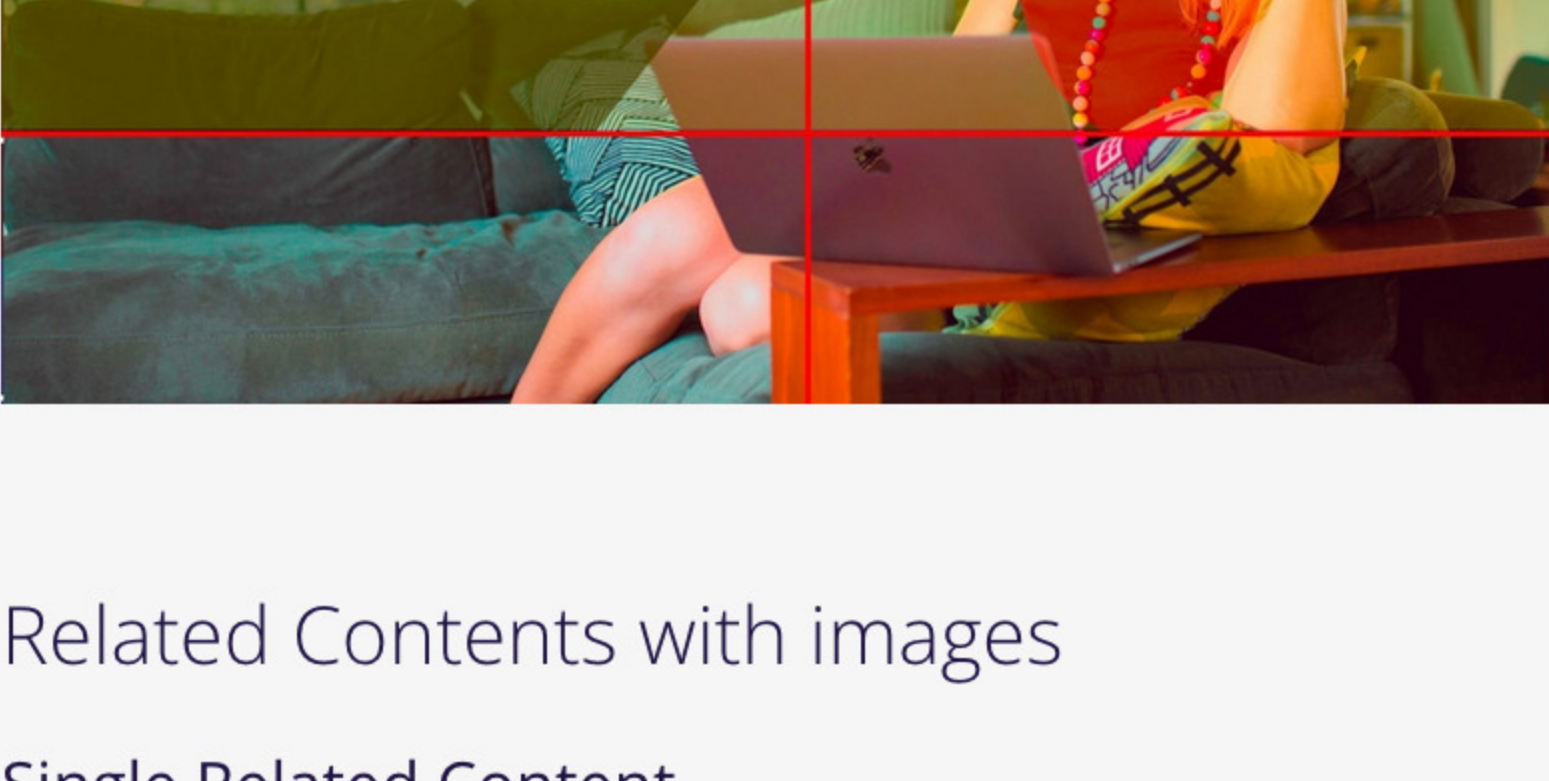
On 1024x768 screen



The ideal image for this banner image will be on the middle right hand side of the banner as seen below. The **red spot** will be the best place for the object and **yellow highlight** is the banner view of the page in 1920px width:

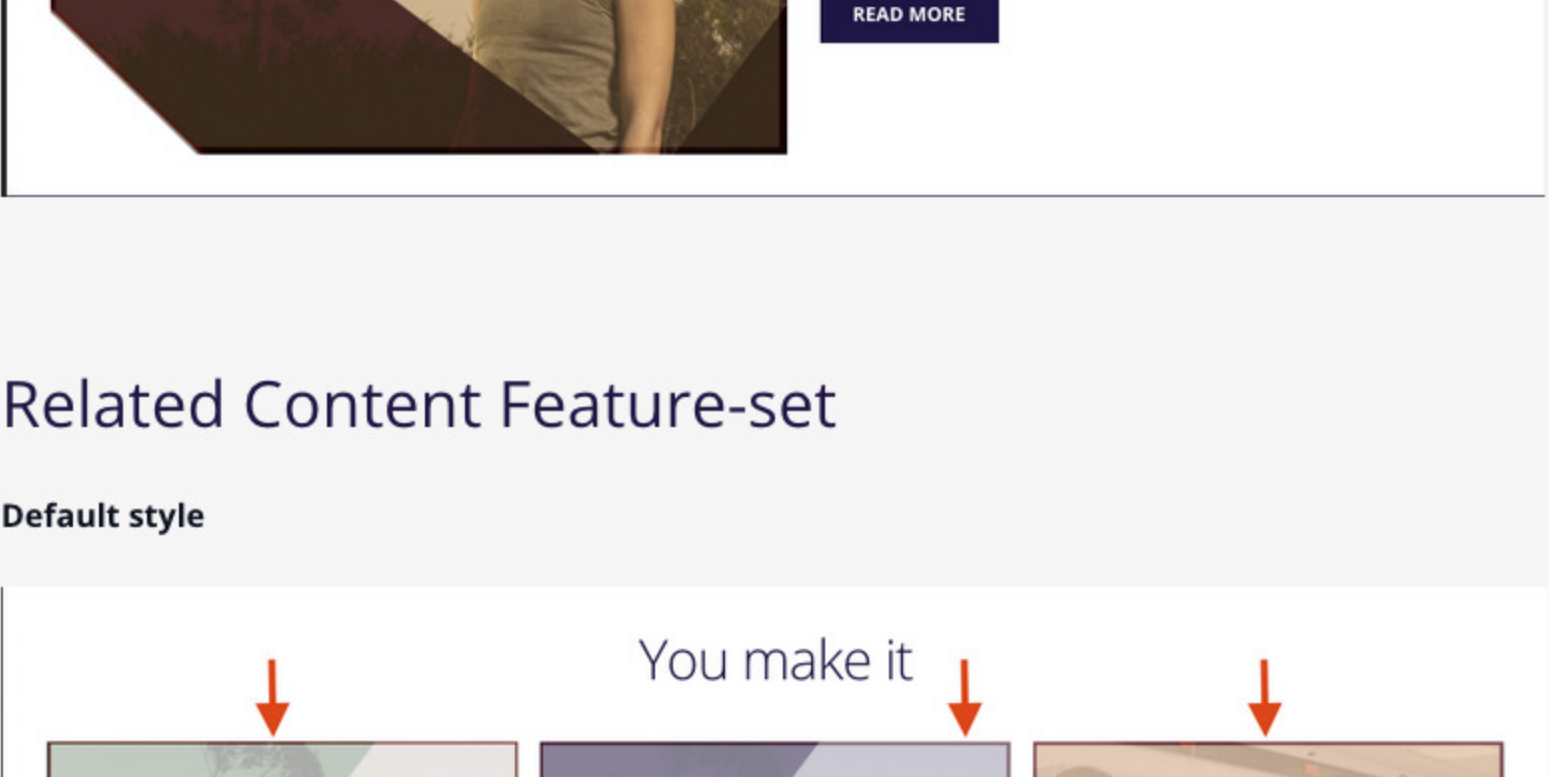


The red circle and yellow area are the ideal placement of the talent:



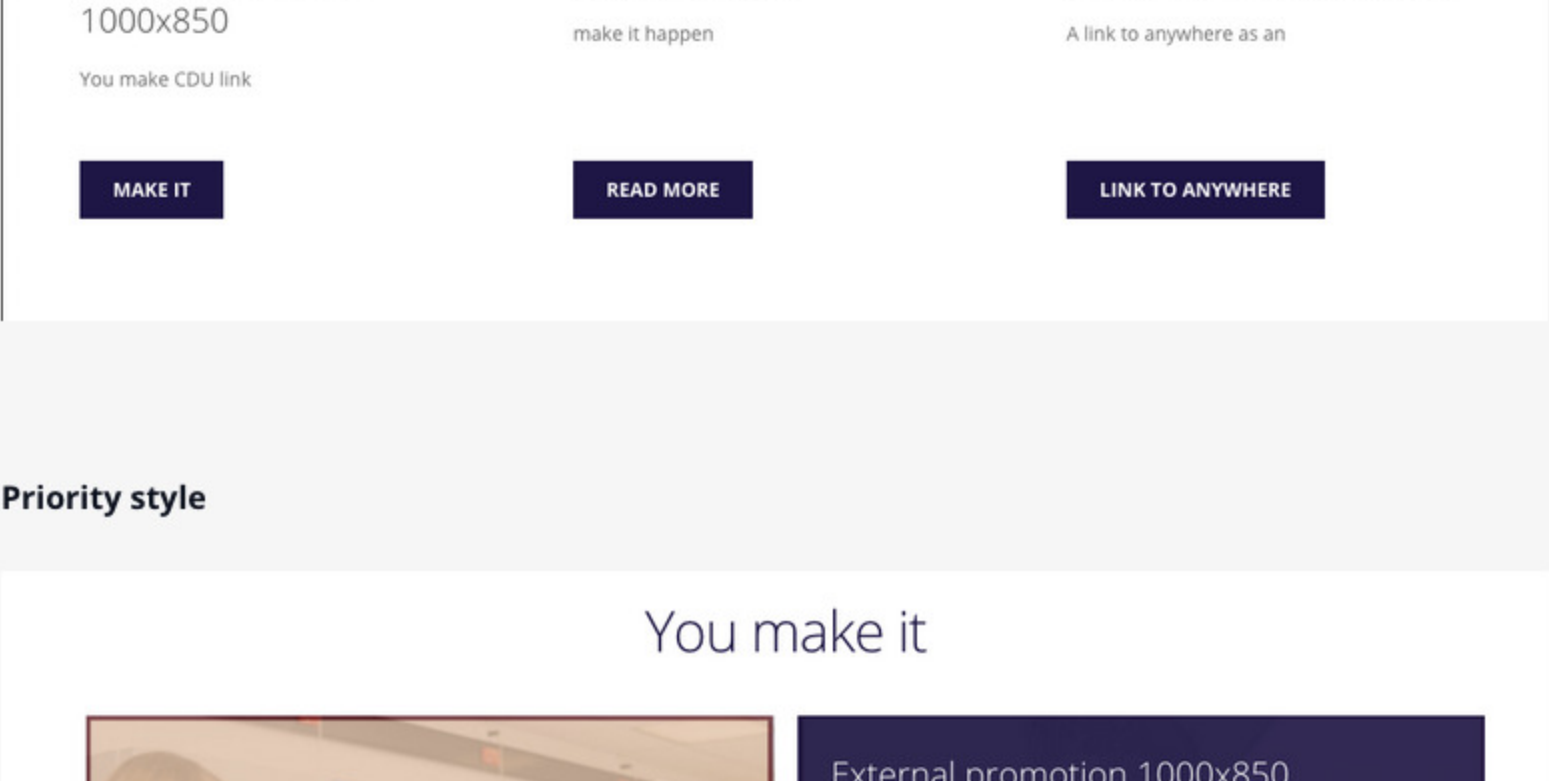
Related Contents with images

Single Related Content

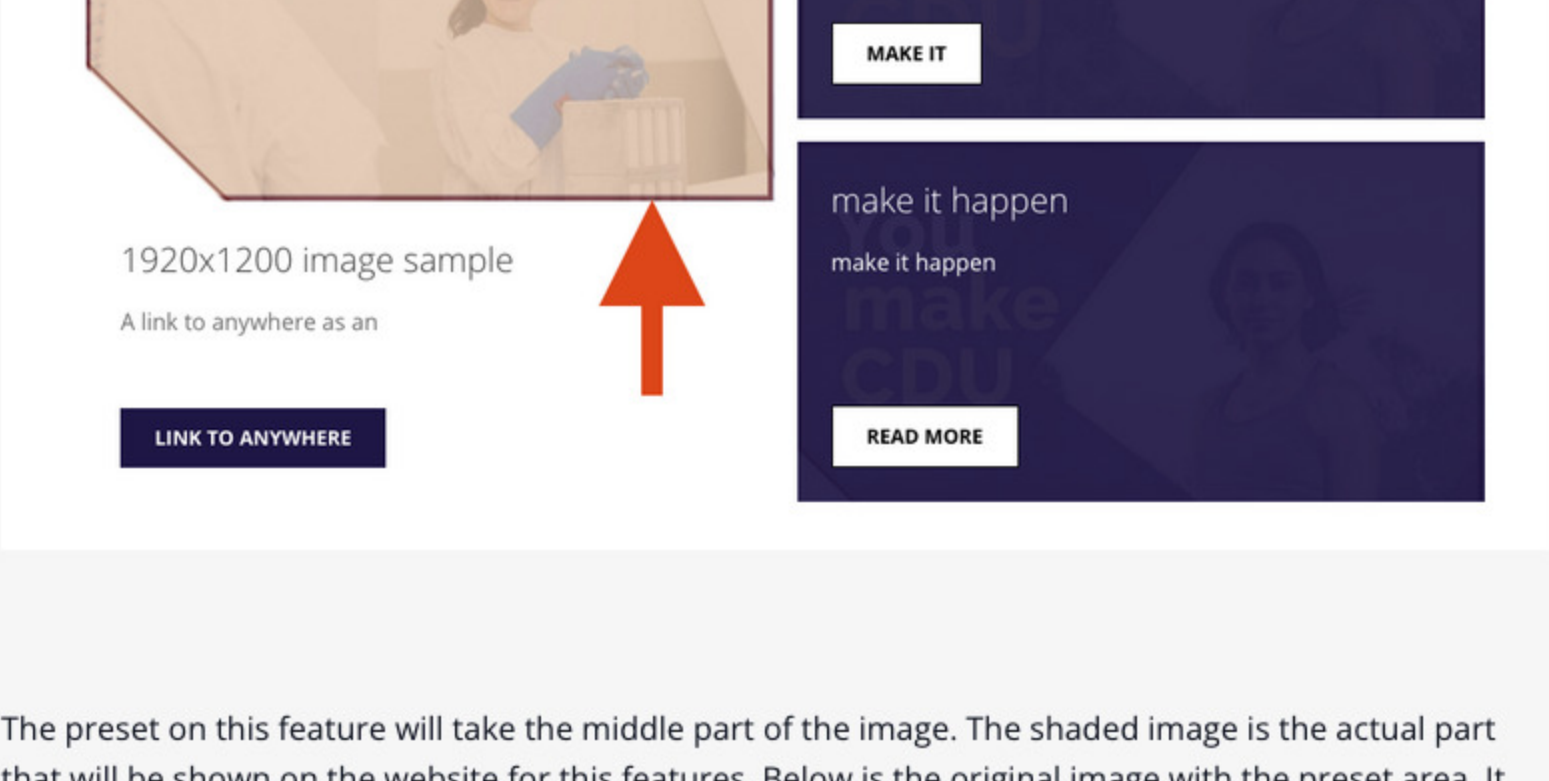


Related Content Feature-set

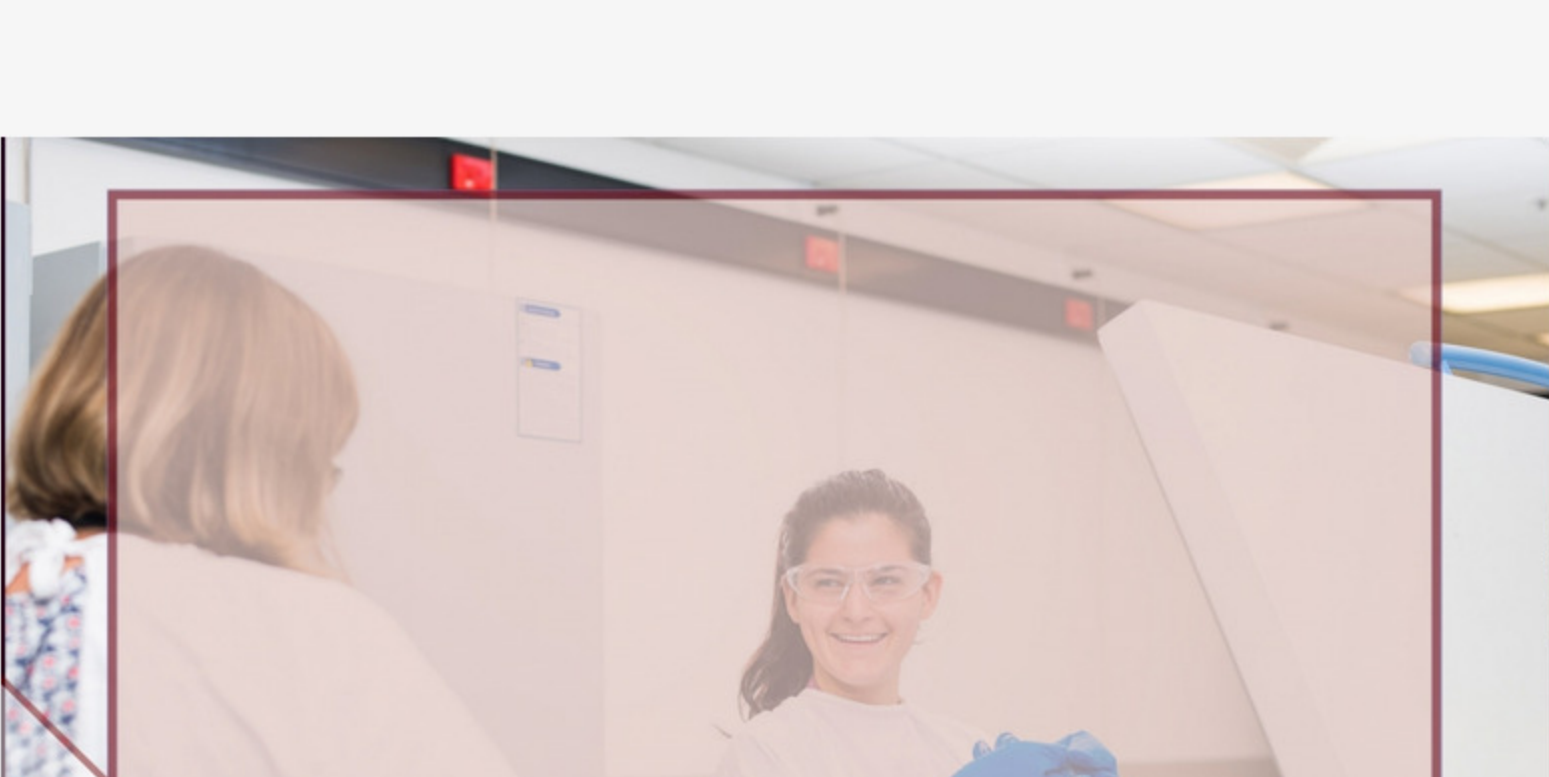
Default style



Priority style

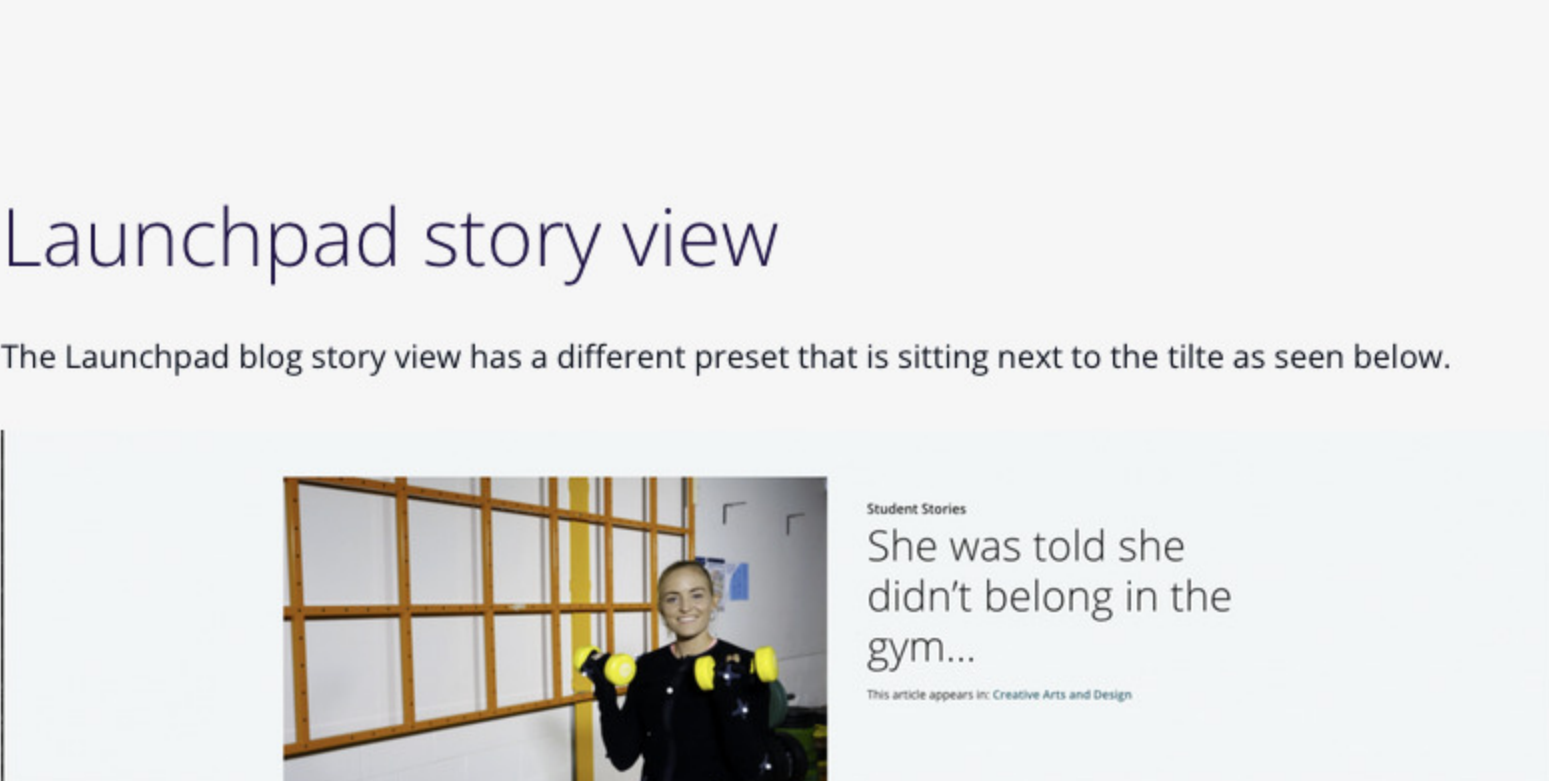


The preset on this feature will take the middle part of the image. The shaded image is the actual part that will be shown on the website for these features. Below is the original image with the preset area. It will crop the outside bit of your original image.



Launchpad story view

The Launchpad blog story view has a different preset that is sitting next to the title as seen below.



Header image will have the following image cropping behaviour: Dimension: 649x419px

