Level 1 - Notification of Concern Agreement

Level 1 issues are resolved after they have been formally identified and discussed by the mentor and the PST. The mentor and PST complete this Notification of Concern Agreement.

A copy of the completed form is emailed to [inschool@cdu.edu.au](mailto:inschool@cdu.edu.au). The Field Manager, or allocated Professional Experience Supervisor, who will make contact to discuss the concern. The Mentor Teacher and Preservice Teacher retain a copy of this form for their records.

**Preservice and Mentor Details**

|  |  |  |
| --- | --- | --- |
| **Preservice Teacher Name:**  Click or tap here to enter text. | **Student No.**  Click or tap here to enter text. | **Unit Code:** Click or tap here to enter text.  **Year Enrolled in Unit:** Click or tap here to enter text.  **Semester Enrolled in Unit:** Click or tap here to enter text. |
| **Name of School and/or Educational Setting**  Click or tap here to enter text.  **Setting**  Choose an item.  **Location: Please select the State/Territory**  Choose an item. | **Placement days completed so far:**  Click or tap here to enter text. | **Date of Notice of Concern Initiation:**  Click here to enter a date |
| **Class/Year Level(s) and Ages:** Click or tap here to enter text. | **For secondary placements Teaching Area(s):**  Click or tap here to enter text. | |
| **Mentor Teacher:** Click or tap here to enter text.  **Email address:** Click or tap here to enter text.  **Phone number:** Click or tap here to enter text. | **Professional Learning Leader (Where Applicable):**  Click or tap here to enter text.  **Email address:** Click or tap here to enter text.  **Phone number:** Click or tap here to enter text. | |
| **Placement Start Date:** Click here to enter a date | **Placement End Date:** Click here to enter a date | |

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| **Developmental Goals** | | | |
| **Goal** | **Concerns** | **Actions to be taken by PST**  **Support by mentor, or others (as required)** | **Resolution** |
| **1** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **2** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **3** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **4** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Additional Comments** | | | |
| Click or tap here to enter text. | | | |

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| **Signature Confirmation**  *Please ensure signatures are ‘hand signed’ or an electronic image of the signature is used.* | |
| **Preservice teacher signature:** | Shape  Description automatically generated with low confidence |
| **Mentor teacher(s) signature:** | Shape  Description automatically generated with low confidence |