

# Essay writing summary

## Introduction

### Purpose

To be effective, your essay needs to:

- answer the question
- be well-structured and cohesive
- present a clear argument/point of view
- use suitable evidence to support your points
- be written in academic style.

### Steps to writing an essay

1. Read the instructions carefully and analyse the essay question/task.
2. Understand commonly used essay task words to guide your planning and drafting.
3. Conduct research, review your unit and lecture notes, and take notes.
4. Write your essay in draft form
5. Review your draft, focusing on content, accuracy and academic style.

## Structure and content

<b>Introduction</b>	Set the context by giving background information Outline your main aim or argument with your thesis statement Show how your essay will be organised
<b>Body paragraphs</b>	Use the TEEL/C structure to ensure logically developed paragraphs T – topic sentence E – explanation E – evidence/example L/C – link or concluding sentence
<b>Conclusion</b>	Restate your thesis statement Summarise your main points Make a concluding statement

## Useful strategies

### Reading

Read published papers in your discipline.

Learn about any specific writing expectations for your discipline.

Notice the vocabulary used in your discipline.

Re-read the essay you are drafting to ensure a consistent approach between your thesis statement, topic sentences, and conclusion.

### **Resources**

Use online resources provided by Library Services such as the Essay Mapping Tool

### Referencing

Ensure you apply the correct referencing style for your discipline.

Ensure you fulfil the number of citations required for the assignment.