

Student Number	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Title	<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Ms	<input type="checkbox"/> Miss	<input type="checkbox"/> Mx	<input type="checkbox"/> Dr	
	<input type="checkbox"/> Other	<input type="text"/>					
Family name	<input type="text"/>						
Given names	<input type="text"/>						
Single name only	<input type="text"/>						
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female					
	<input type="checkbox"/> Indeterminate/Intersex/Unspecified						
Date of Birth (dd/mm/yyyy)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Are you an International Student?	<input type="checkbox"/> Yes	<input type="checkbox"/> No					
Are you an Apprentice?	<input type="checkbox"/> Yes	<input type="checkbox"/> No					
Course Code	<input type="text"/>	Course Name	<input type="text"/>				
Team Code	<input type="text"/>	Campus/Centre	<input type="text"/>	Course Mode	<input type="checkbox"/> Internal	<input type="checkbox"/> External	<input type="checkbox"/> Mixed

RPL - The University offers RPL as a form of assessment, if you think you qualify, please discuss with the Team Leader/Delegate

☐ **Units to be Added** (Must be signed off by the relevant Team Leader/Lecturer for the course)

Mode I = Internal, E = External, M = Mixed Mode

Teaching/VFH Period 1, 2, 3 and 4

Team Leader/Lecturer Use

[illegible]

Units to be WITHDRAWN must be listed on the reverse of this form along with a reason for change of enrolment

continued overleaf

OFFICE USE ONLY			
Date Received:	Date Processed:	Team Leader/Lecturer Approval Name:	Student has withdrawn from the course and a statement of attainment is required. <input type="checkbox"/> Yes <input type="checkbox"/> No
Team Code:	Processed by:	Signature:	Date:

☐ **Withdrawal from Course**

☐ **Units to be Withdrawn** (Financial penalty will apply to withdrawals lodged after the relevant withdrawal date, which is 14 days after the commencement of the unit).

Team Leader/Lecturer Use
(This section must be completed)

Unit Code	Teaching Period	Mode (I/E/M)	RPL was sought (X)	Unit Name	Date Unit Started	Date of last engagement in the unit*	e-Rollbook Number

* **Attach evidence of engagement.** **Do you require a re-imbursement?** ☐ Yes ☐ No

REFUNDS shall be made for withdrawals lodged within 14 days of the commencement of the unit. Refunds are automatic but re-imbursement must be applied for. The Request for Student Refund form can be found at: W: cdu.edu.au/student-central/forms-guides. International student's refunds will be processed in accordance with International Students - Refund of Fees Procedures.

INTERNATIONAL International Students who hold a Student Visa are required to maintain a full time enrolment. If applying for Leave of Absence, students are required to submit appropriate documentaion on compassionate/compelling grounds to CDU Global at international@cdu.edu.au.

☐ **Request for Leave of Absence** (International students ONLY)

Reason for Withdrawal from the course (Check ONE Box only)

- | | | |
|--|--|---|
| 4 <input type="checkbox"/> Relocation | 8 <input type="checkbox"/> Other reasons | 23 <input type="checkbox"/> Lack of access to learning resouces |
| 5 <input type="checkbox"/> Employment/Work Commitments | 9 <input type="checkbox"/> Dissatisfaction with course content | 24 <input type="checkbox"/> Late access to learning resources |
| 6 <input type="checkbox"/> Health reasons | 10 <input type="checkbox"/> Defence Force Redeployment | 25 <input type="checkbox"/> Issues with Lecturer |
| 7 <input type="checkbox"/> Financial reasons | 19 <input type="checkbox"/> Dissatisfaction with course presentation | 26 <input type="checkbox"/> Incorrect course selection |

I hereby declare that the information I have entered on this form is accurate and correct.

Student Signature: _____ Date: ____/____/____

For any general enquiries or to submit the completed form please refer to the below contact details

Academy of the Arts

Casuarina campus | P: 08 8946 7517 | E: vet.cifea@cdu.edu.au
Alice Springs campus | P: 08 8959 5461 | E: vet.alicesprings@cdu.edu.au

Electrotechnology and Plumbing

Casuarina campus | P: 08 8946 7505 | E: vet.electro@cdu.edu.au
Alice Springs campus | P: 08 8959 5465 | E: tradescentral@cdu.edu.au

Automotive, Transport and Civil

Casuarina campus | P: 08 8946 7506 | E: vet.autocivil@cdu.edu.au
Alice Springs campus | P: 08 8959 5465 | E: tradescentral@cdu.edu.au

VET Engineering and Construction

Casuarina campus | P: 08 8946 7507 | E: vet.mte@cdu.edu.au
Alice Springs campus | P: 08 8959 5465 | E: tradescentral@cdu.edu.au

VET Environmental Studies

Casuarina campus | P: 08 8946 7513 | E: vet.clm@cdu.edu.au
Alice Springs campus

Agriculture and Rural Operations

Katherine Rural Campus | P: 08 8976 8311 | E: vet.agriculture@cdu.edu.au

Business and Workforce Management

Education Community Precinct | P: 08 8946 7517 | E: vet.business@cdu.edu.au
Alice Springs campus | P: 08 8959 5461 | E: vet.alicesprings@cdu.edu.au

Health and Community Services

Casuarina campus | P: 08 8946 7517 | E: vet.csh@cdu.edu.au
Alice Springs campus | P: 08 8959 5461 | E: vet.alicesprings@cdu.edu.au

ICT, Cyber Security and Digital

Cauarina campus | P: 08 8946 7517 | E: vet.business@cdu.edu.au
Alice Springs campus | P: 08 8959 5461 | E: vet.alicesprings@cdu.edu.au

Tourism, Recreation and Beauty Services

Palmerston campus | P: 08 8946 7800 | E: vet.thr@cdu.edu.au
Alice Springs campus | P: 08 8959 5461 | E: vet.alicesprings@cdu.edu.au

Culinary Arts and Hospitality

Palmerston campus | P: 08 8946 7800 | E: vet.culinaryarts@cdu.edu.au
Alice Springs campus | P: 08 8959 5461 | E: vet.alicepsrings@cdu.edu.au

Education and Foundation Skills

Casuarina campus | P: 08 8946 7517 | E: vet.csh@cdu.edu.au
Alice Springs campus | P: 0859 5461 | E: vet.alicesprings@cdu.edu.au

CDU TAFE Student Services

Casuarina campus | P: 08 8946 7111 | E: TAFE@cdu.edu.au

CDU TAFE - Alice Springs

Alice Springs campus | P: 08 8959 5311 | E: vet.alicesprings@cdu.edu.au

CDU TAFE - Katherine

Katherine Town Centre | P: 08 8973 9904 | E: katherine@cdu.edu.au
Katherine Rural campus | P: 08 8976 8311

CDU TAFE - Palmerston

Palmerston campus | P: 08 8946 7800 | E: palmerston@cdu.edu.au