

I/We agree to pay Charles Darwin University the fees (tuition and/or RPL fees, **including any units of competency that are delivered outside of the sponsored course and are part of the training plan contract**) associated with the following students:
(Please attach a separate list if space is insufficient)

***Note that for forms submitted without the student signing the disclosure statement, that CDU will not release course related information to the third party sponsor.
- If the apprentice/student has a pre-existing debt with Charles Darwin University, grades will not be available until the pre-existing debt is cleared.**

Student No.	Student Name	Course Code	Course Name
* I authorise disclosure of all information relating to my course and my participation to my third party sponsor.		Student signature*	
Student No.	Student Name	Course Code	Course Name
* I authorise disclosure of all information relating to my course and my participation to my third party sponsor.		Student signature*	
Student No.	Student Name	Course Code	Course Name
* I authorise disclosure of all information relating to my course and my participation to my third party sponsor.		Student signature*	
Student No.	Student Name	Course Code	Course Name
* I authorise disclosure of all information relating to my course and my participation to my third party sponsor.		Student signature*	
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Option A - Third Party Sponsorship - DURATION OF APPRENTICESHIP

Note to Sponsor: by selecting Option A, the organisation authorises Charles Darwin University to charge fees to the organisation for ALL YEARS of the apprenticeship, as they become due.

Third Party Sponsorship to cover the DURATION of the apprenticeship, commencing from
Place a tick [✓] in the box

Option B - Third Party Sponsorship - 2024 ONLY

Note to Sponsor: by selecting Option B, a new Third Party Sponsorship form must be completed for each year. Complete the table below by placing [✓] in the appropriate box/es.

All of 2024	Teaching Period 1 1 Jan - 31 March	Teaching Period 2 1 April - 30 June	Teaching Period 3 1 July - 30 September	Teaching Period 4 1 October - 31 December
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SPONSOR DETAILS

Employer/Company Full Name			
Postal Address			
		Postcode	
Phone		Email	
Company Order Number (if applicable)			
Authorising Officer's Name		Position	
Authorising Officer's Signature		Date	

NOTE - The Sponsor will be responsible for all fees incurred for the nominated course/s up to the end of the sponsorship authorisation or point of cancellation if the sponsorship authorisation is cancelled early. Invoices will be sent directly to the sponsor at the end of each teaching period in which the student/s has units enrolled.

To cancel this sponsorship agreement, written revocation is required by Charles Darwin University and should be forwarded to the relevant contact listed below.

For further information on how third party debt is managed, please refer to the [Student Debtors Procedure](#).

For any general enquiries or submit the completed form please refer to the below contact details

Apprentice Administration Group, Building Orange 2.2.32, Casuarina campus | 08 8946 7540 | apprentices@cdu.edu.au

OFFICE USE ONLY

Date received:	Date Processed:
Team Code:	Processed by: