## **BEFORE APPLYING**

## **Human Research Ethics**

## Flowchart for completing First Nations ethics applications

Visit the ethics page on the CDU <u>Website</u> for information, <u>forms and templates</u>, submission deadlines and HREC meeting dates. Also ensure that you read the <u>National Statement on Ethical Conduct in Human Research (2025)</u> (National Statement), <u>AIATSIS Code of Ethics for Aboriginal and Torres Strait Islander</u> <u>Research (2020)</u> and the <u>Australian Code for the Responsible Conduct of Research</u> (2018) (The Code).

Review the <u>CDU-HREC guidelines for reviewing and supporting First Nations Research</u> to determine which is the most appropriate form of First Nations consultation for your proposal (i.e., ATSIRA, reference group, notifying landowners or co-design with First Nations researcher or collaborator).

Engage in appropriate consultation with First Nations community or group with whom the research is proposed. If an ATSIRA is most appropriate, begin developing in consultation; or establish a Reference Group as required.

Engage in <u>Peer Review</u> for your project proposal. Peer review refers to the assessment of research or researchers by others working in the same or a related field. Projects that have funding through successful grant application, and PhD projects that have been approved by CoC are considered to be Peer Reviewed.

Focus on high quality writing and presentation. Be precise and concise. Include all relevant information. The committee cannot guess or assume information. If it is not included in the application, they will ask for clarification.

Use standard, clear English for an intelligent lay person in the application, Information Sheet for Participants (ISP) and Consent Form, as well as in data collection (e.g. interview guides, questionnaires)

The ethics application and your Information for Participants Sheet (ISP) and Consent Form must align and be coherent. Inconsistent information between the application form and the ISP will be queried. Seek out guidance and templates from the <u>CDU-HREC webpages</u>.

Complete section 13 of the Application Form and provide proof of consultation and support for the project (ATSIRA, emails/letters of support etc)

Your completed application will undergo initial review by the First Nations Sub-committee, who will make recommendations to the CDU-HREC for review.

