



Australian
Institute of
Management

CDU Short Courses

INTRODUCTION TO ACCOUNTING

A 2 day course developed by the Australian Institute of Management and facilitated by Charles Darwin University.

The function of accounting in any organisation is to closely monitor the movement of funds in order to determine the financial health of a business and identify ways of increasing profitability. This short course covers the accounting requirements for Australian businesses, describes key accounting concepts and provides the basic skills required to interpret and report on financial activity.

THIS COURSE IS RIGHT FOR YOU:

If you're looking to gain a better understanding of accounting concepts and how to evaluate financial data, but don't have an accounting or financial background, this is the ideal course for you.

YOUR EMPLOYER WILL BENEFIT BECAUSE:

You will be able to interpret financial data in a number of contexts and understand the impact of financial practices on the broader organisation.

LEARNING OUTCOMES:

- Collect and analyse financial data to ensure consistency, quality and accuracy while identifying discrepancies, unusual features or queries
- Correctly record income and expenditure to ensure compliance with statutory requirements while ensuring that statements take full advantage of available benefits
- Provide recommendations to enhance the effectiveness of functions and prioritise significant issues in statements including comparative financial performance for review
- Ensure the structure and format of reports are clear and conform to organisational and statutory requirements

FOR MORE INFORMATION CONTACT

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