



Australian
Institute of
Management

CDU Short Courses

MANAGEMENT SKILLS FOR NEW SUPERVISORS

A 2-day course developed and facilitated by Charles Darwin University.

During the two-day **Management Skills for New Supervisors** course you will examine key team management competencies in addition to undertaking a broad analysis of your current group dynamics. You will return to the workplace with resources to improve your confidence as a leader and with tips to assist you to avoid common management mistakes.

As a bonus, this course also includes a 28-page DiSC® personality profile. This tool will provide you with a lot of insight into your own drives and behaviours and those of your team members that will greatly improve your communication and team interactions.

THIS COURSE IS RIGHT FOR YOU:

- You are working within your first supervisory role
- You are yet to gain confidence as a supervisor
- You are aspiring to move into a management role.

YOUR EMPLOYER WILL BENEFIT BECAUSE:

You will be better positioned to manage your team efficiently, resulting in greater productivity.

LEARNING OUTCOMES:

- Insight into your preferred communication and personal interaction methods and those of your team.
- Develop a framework for effective management
- Alignment of your team goals to your organisational objectives
- Prioritise your time effectively
- Motivate and monitor your staff
- Create employee engagement

FOR MORE INFORMATION CONTACT

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