



Australian
Institute of
Management

CDU Short Courses

TRAINING FUNDAMENTALS

A 1 day course developed by the Australian Institute of Management and facilitated by Charles Darwin University.

Being a good trainer requires skills to engage, empower and encourage an audience. The one day course explores everything you need to train others effectively. With a focus on adult learning principles, you will discover how to identify training needs and deliver skill-based training to individuals and groups that will meet the needs of the people and the organisation.

THIS COURSE IS RIGHT FOR YOU:

If your role requires you to deliver skills-based training in the workplace, this course is designed to give you the fundamental knowledge and ability you need.

YOUR EMPLOYER WILL BENEFIT BECAUSE:

You have an enhanced approach and understanding towards training others in the workplace.

LEARNING OUTCOMES:

- Access relevant learning resources to ensure their suitability for the training and seek assistance to interpret their contextual application
- Use measures to ensure learners can use new knowledge while also reflecting upon your own personal performance in providing instruction
- Choose presentation strategies and methods that match the characteristics of your target audience and select presentation techniques that will enhance audience understanding
- Provide opportunities for participants to seek clarification on central concepts and adjust the training to meet your participants' needs and preferences

FOR MORE INFORMATION CONTACT

T. 08 8946 6065

E. shortcourses@cdu.edu.au

W. www.cdu.edu.au/business-government/short-courses