



Australian
Institute of
Management

CDU Short Courses

TRAINING NEEDS ANALYSIS

A 1 day course developed by the Australian Institute of Management and facilitated by Charles Darwin University.

This one day course will teach you how to conduct an accurate analysis of training needs in the workplace in line with business strategy and goals. You will explore all phases of the process, from planning, collecting and analysing data to provide clear advice and recommendations.

THIS COURSE IS RIGHT FOR YOU:

This course is specifically designed for those professionals whose role requires them to identify the skill and development requirements for their team or organisation.

YOUR EMPLOYER WILL BENEFIT BECAUSE:

You will have the ability to perform a Training Needs Analysis that can provide performance indicators and methods to achieve the organisations objectives and requirements.

LEARNING OUTCOMES:

- Identify, analyse and address any existing or potential issues that may impact on the organisations training objectives and requirements
- Develop a project plan with relevant stakeholders for the conduct of the Training Needs Analysis (TNA) to be negotiated and agreed on by senior leaders
- Analyse the organisations work roles to determine skills and competencies needed for effective performance
- Provide the organisation with clear advice and recommendations on training and assessment needs in the format preferred by the client organisation

FOR MORE INFORMATION CONTACT

T. 08 8946 6065

E. shortcourses@cdu.edu.au

W. www.cdu.edu.au/business-government/short-courses