Bachelor of Nursing (Pre-registration) BNRSG

Enrolment & Clinical Information

Semester 1 & 2 2018

Important information for all commencing and continuing students

School of Health
1. CONDITIONS OF ENROLMENT

The aim of every student is to achieve success. To help students achieve success, University courses, including the CDU Bachelor of Nursing course, are designed to ensure appropriate student progression, starting with fundamental knowledge and concepts that are extended and increased in complexity over the duration of the course.

The CDU Bachelor of Nursing (BNRSG) is designed to facilitate the progressive development and consolidation of knowledge and understanding and appropriate student progression.

Enrolment in the Bachelor of Nursing (BNRSG) is subject to the following enrolment conditions.

1.1. Communication with University and nursing academic staff

At all times students are expected to demonstrate professional communication and behaviours that reflect the Registered Nurse Standards for Practice (NMBA, 2016), Code of Professional Conduct for Nurses (NMBA, 2008) and the NMBA Social Media Policy (2014).

Students are also expected to use their CDU Student Account email account when contacting CDU and to include their full name and student number on any email or phone message.

1.2. Study expectations

Achieving success in your studies requires time, motivation, personal discipline and, in many cases, giving up something to give you time and space to study.

Before enrolling each semester, it is recommended students consider how much time they actually have, or can make available, to study each week in addition to the family, work and other commitments they currently have.

Students are expected to spend 10-12 hours per week of study time for each unit they are enrolled in. This includes active engagement and participation in face to face or online classrooms, online resources, additional private study and completing unit assessments. A full time study load requires 40-44 hours per week study time.

1.3. Study plans, pre-requisite units and assumed knowledge

Students are expected follow one of the standard study plans published on the BNRSG course web site or a study plan approved by the Course Program Manager.

Many units in the Bachelor of Nursing BNRSG course have assumed knowledge and/or pre-requisite unit requirements to support appropriate progression in the course.

Assumed knowledge is knowledge that students are expected have when they come to a unit. Assumed knowledge does not block enrolment in a unit but students need to be aware that if you do not have the identified assumed knowledge, you will struggle with unit content.

A pre-requisite is a unit or units you must have completed before you can enrol in a unit. If you do not meet the pre-requisite requirements for a unit, you will not be able to enrol in that unit.

Study plans, assumed knowledge and pre-requisite units demonstrate the appropriate progressive and development of knowledge and complexity of ideas over the BNRSG
course. Changes and deviations from approved study plans may create unnecessary delays in course progression.

If you wish to change or deviate from your approved study plan, it is strongly recommended that you submit in writing (by email) the proposed changes to the Course Program Manager for review to minimise potential disruption to course progression. Ugnursingcoord@cdu.edu.au

1.4. Credit pathways

Students who have successfully completed and graduated from specific health and/or nursing qualifications may be eligible to enter the BNRSG course under an accredited pathway. There is information about credit pathways on the BNRSG course web site.

Students who have undertaken nursing studies at other Australian universities or who hold university qualifications in other disciplines may also be eligible for credit in BNRSG. In this circumstance, each completed unit is assessed for equivalence to a specific BNRSG unit.

To be deemed an equivalent, units must be a close match to the learning outcomes, content, and, where relevant nursing laboratory and clinical placement hours. Date of qualification and recency of practice, are also considered when assessing potential for credit. Recency of practice is particularly important where there is a clinical placement component to a unit.

Where students are granted credit, it is expected you have the equivalent knowledge and understanding of relevant content as well as equivalent academic skills.

Please note: It is not a requirement that, because you have health related qualifications or incomplete studies, you have to apply for, or accept the offered, credit. Some students may consider that their current level of knowledge, understanding and academic skills are not at the level that will be expected of them and that completing the unit/s may be more beneficial to them.

Regardless of circumstances, enrolment in the course and submission of an application for credit along with copies of relevant documents is required. Relevant documents include but are not limited to:

- Official course transcripts or testamurs
- An official unit outline for the unit for the semester of enrolment
- In some cases, students will also need to provide evidence of professional registration and/or current employment in the role.

1.5. How to apply for credit

Once enrolled in the BNRSG course, complete and submit a Credit Transfer eForm (http://www.cdu.edu.au/current-students/adminforms). Information about required documentation and how and where to submit your application is on the eForm.

Applications for credit can take up to 2 weeks to be processed and will not be assessed without all required supporting documentation.

It is recommended your application is submitted well before the commencement of your first semester of study to allow sufficient time for assessment and processing. Late
submission or delays in providing required information may impact on your ability to enrol in units and overall course progression.

1.6. Transitional arrangements BNR to BNRS

The current Bachelor of Nursing course BNRSG commenced in January 2015. Students commencing nursing studies at CDU are automatically enrolled under this course code.

Students who commenced the Bachelor of Nursing course prior to 2015 may still be enrolled in the superseded nursing course code BNUR. Students currently enrolled in BNUR are able to continue in BNUR if they have completed NUR365 and their progression is satisfactory.

BNUR students who have not completed the core unit NUR365 are required to transfer to the BNRSG course. Contact the Academic Liaison Unit to for more information alu@cdu.edu.au

1.7. Lapsed or discontinued BNRSG or BNUR enrolment

Where a student has discontinued their BNRSG or BNUR enrolment or their enrolment has lapsed, they will have to re-enrol in the Bachelor of Nursing BNRS via SATAC.

Units successfully completed in BNUR will be granted credit provided there is an equivalent unit in BNRSG and they meet currency of knowledge and/or practice requirements.

Credit granted in BNUR will not transfer and must be reassessed to ensure it meets approved BNRSG credit arrangements.

1.8. AHPRA/NMBA registration

In accordance with national health professions regulatory legislation, all nursing students will automatically be registered with the Australian Health Professions Regulatory Authority (AHPRA) and the Nursing and Midwifery Board of Australia (NMBA) by the education provider (ie CDU). No fee applies to student registration.

The information CDU is required to provide AHPRA is entered on the Student Register. It is not published online and is not publicly available. Required information includes:

- Name of Education Provider
- Student name
- Student ID number
- Student date of birth
- Student sex
- Student mailing address in Australia and email details
- Name of approved program of study or clinical training
- The date on which the student is expected to complete the approved program of study or clinical training
- For students that have completed or otherwise ceased to be enrolled in the approved program of study or clinical training, the date of the completion or cessation, and
- The reason why the student completed or otherwise ceased to be enrolled in the approved program of study or clinical training.
2. SIMULATION BLOCKS AND CLINICAL PLACEMENTS

An important and integral component of any nursing course is the development of clinical skills and opportunities to apply and practice knowledge and skills in real clinical settings.

CDU has strong relationships with both private and public health care facilities throughout Australia and has successfully placed students in all states and territories. However, due to the demand on health care facilities across Australia by many educational institutions, many facilities are now limiting the number of placements they offer which may delay placement and impact on course progression.

Due to the national shortage of clinical placements, CDU cannot guarantee that students will be able to undertake placements in their residential location or state or within the semester of enrolment.

While every effort will be made to meet a request for a preferred facility in the semester in which the student is enrolled, CDU reserves the right to place students at a facility other than that which is nominated and outside of the semester in which they have enrolled.


A brief summary is provided on the following pages.
## 2.1. Summary of clinical placement units

There are five clinical placement units in the Bachelor of Nursing enabling students to meet the 880 hours required under CDU and professional course accreditation (ANMAC).

<table>
<thead>
<tr>
<th>Title of Clinical Placement Unit</th>
<th>Components</th>
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| NUR125: Nursing Practice 1       | On-line Theory  
40 hours simulation block  
160 hours sub-acute clinical placement in an aged care/hospital setting |
| NUR244: Nursing Practice 2       | On-line Theory  
40 hours simulation block  
160 hours clinical placement in an acute setting |
| NUR343: Nursing Practice 3       | On-line Theory  
40 hours simulation block  
160 hours clinical placement in an acute setting  
80 hours clinical placement in a mental health facility |
| NUR344: Nursing Practice 4       | On-line Theory  
Successful completion NUR343 SB  
160 hours clinical community setting |
| NUR346: Transition to Practice 2 | On-line Theory  
Successful completion NUR343 SB  
160 hours clinical placement |
2.2. Important information: Enrolling in simulation blocks (SB) and clinical placement units

The following must be read in conjunction the above Conditions of Enrolment.


Please note: Students are unable to directly enrol in any BNRSG simulation block or clinical placement unit.

Prior to enrolling in any simulation block or clinical placement unit, students will be required to complete a nomination process. Advice about nomination periods is sent to students via their CDU Student Account email.

Online nomination and subsequent confirmation of a place in a SB and/or a clinical placement does not constitute enrolment in a placement unit. Enrolment in a placement unit is a separate process and is the responsibility of the student.

Students who are not enrolled in a placement unit are not eligible to undertake any part of that placement unit, including the related SB. Applications for late enrolment will only be granted if approved by the Clinical Director or BNRSG Program Manager.

Important information about the nomination process, important contacts and a resource manual for students undertaking a placement unit can be found on the Undergraduate Nursing Placements pages (see link above).

It is a student responsibility to organise and meet the costs of travel, accommodation and any related costs associated with SB and clinical placements.

2.3. Pre-clinical requirements

All health facilities in Australia have specific requirements that must be met by students before a placement can be confirmed. Requirements vary according to the health setting and the state or territory where the facility is located.

All Bachelor of Nursing students at Charles Darwin University (CDU), are required to submit all pre-clinical documentation specific to your State or Territory and, if required, the facility where you will be undertaking placement.

Students should ensure that all pre-clinical documentation is submitted before the nominations start for each placement unit. Submission before the due dates of each semester will minimise delays in confirming SB and/or placement arrangements.

Pre-clinical requirements must remain current for the duration of placement.

A clinical placement will not be negotiated for any student if the required pre-clinical documentation is not supplied by the due date for each semester or if they expire before the expected completion date of the placement.

Late submission or expired pre-clinical requirements may impact on your course progression. Students can check the status of their pre-clinical requirements on the pre-clinical requirements for placement page (see link above).
Students are advised that it may take up to 3 months to obtain some documentation and individual state and territory requirements are subject to change.

For further information about pre-clinical requirements including immunisations and who to contact if you have questions or queries visit the pre-clinical requirements for placement page [http://www.cdu.edu.au/health/ugpreclinical-requirements](http://www.cdu.edu.au/health/ugpreclinical-requirements)

### 2.4. Simulation Blocks (SB)

Prior to attending a clinical placement, students must successfully complete a 5-day/40 hour SB at an approved CDU venue. CDU has custom built clinical suites in Sydney, Alice Springs and Darwin that offer students the opportunity to learn and practice clinical nursing care in a realistic, safe clinical environment. Students are assessed on the ability to meet the clinical unit objectives and outcomes as well the NMBA RN Standards (NMBA, 2016). These assessments are a guide to student preparedness and readiness for clinical placement.

SB also provides an opportunity for you to meet other students and academic staff involved in the Bachelor of Nursing course.

#### 2.4.1. Third year clinical units NUR343, NUR344, NUR346

Successful completion of the NUR343 SB is a pre-requisite for undertaking NUR344 and NUR346 placements. In the event that you fail the simulation block or placement component of NUR343, you will not be able to proceed to NUR344 or NUR346 until you successfully re-enrol and complete NUR343 block and placement in the next available semester. This may also require you to change your NUR344 and/or NUR346 enrolment.

### 2.5. Clinical Placements

Students may nominate for a placement in their own state or territory at a preferred health care facility, but are not permitted to arrange their own placement/s.

CDU makes every effort to arrange placements for students near their location and within a reasonable time frame but we cannot guarantee it.

All clinical units are graded units. Students can fail a clinical unit even if they are deemed satisfactory during placement. Non-submission of, or poor work in, unit assessments can result in a fail grade.

A fail grade may also be issued for

- Non-compliance with pre-clinical documents and requirements prior to placement commencing
- Cancellation of placement less than two weeks prior to the commencement date without providing satisfactory evidence
- Failure to attend placement without communication with CDU, or
- Liaising with a facility to organise a placement without CDU approval
2.6. Clinical Placement Agreement

Prior to CDU organising a placement for a student in an Agency, students are required to read and sign the Student Placement Agreement as part of the pre-clinical requirements.

The Agreement outlines a student’s responsibilities to CDU and the Agency during placement(s) and other important information that students need to be aware of. The Agency may have additional requirements that students will be required to meet before you can commence placement.

By signing the Clinical Placement Agreement students agree to the conditions and requirements for placement.

The Clinical Placement Agreement can be found on the Pre-Clinical Requirements for Placements page [http://www.cdu.edu.au/health/ugpreclinical-requirements](http://www.cdu.edu.au/health/ugpreclinical-requirements). From this page, select your state or territory and click on the Student Placement Agreement – All Students link.

3. ACADEMIC STUDY SUPPORT AND RESOURCES

University study is underpinned by an adult learning philosophy and approach. As adult learners, students are expected to take responsibility for their own learning and development and managing their study load.

Achieving academic success is requires development of academic study, writing and researching skill, good time management and good study habits.

CDU has a range of on campus and online resources to help students develop academic skills and good study habits.

3.1.1. Academic Language and Learning Success Program (ALLSP)

- Academic skills and managing academic study
- Peer support

3.1.2. CDU Library

- Access to a wide range of hard and electronic texts, journal articles and databases
- Using electronic databases to locate resources for assignments
- Referencing and acknowledge the work of others in academic assignments

3.1.3. Unit Coordinators

- Support and guidance related to unit content and requirements

3.1.4. Equity Services

- Assistance and support for circumstances that may be impacting on your studies
- Assistance and support for students with a disability
- Careers and employment