

APPLICATION FOR TEMPORARY STUDENT ACCOUNT

*DETAILS MARKED WITH * MUST BE SUPPLIED – PLEASE PRINT IN BLOCK LETTERS. ILLEGIBLE OR INCOMPLETE FORMS WILL DELAY PROCCESING – SEND COMPLETED FORMS TO ITMS SERVICE DESK, RED 3 - FAX: 89466630*

THIS SECTION IS FOR APPLICANT USE ONLY

*Surname / Family Name:

*First / Given Name:

*Faculty / Department

*Bldg / Level / Room No

*Contact No

If you are applying for an account, and you or the person or persons you applying for are under 18 years of age, you need to have your parent/guardian complete and sign the permission form for Internet access and then lodge it at the ITMS Kiosk in Red 1. This form may be found at <http://www.cdu.edu.au/itms/accessforms.html> look for "Under 18 approval form".

If you are a staff member applying for a temporary account for a class to use, then you are personally responsible for ensuring that any and all individuals who may use the account are aware of the University's policies and guidelines regarding the use of our information systems. Should any such individual be under the age of 18, then you are personally responsible for ensuring that that they have had their parent/guardian complete and sign the permission form for Internet access and lodged it with the ITMS Kiosk in Red 1.

*Temporary Account End Date: _____ (Please Note if End Date is NOT supplied, account will NOT be created)

*Reason for Account Creation

Please print clearly

*Applicant Signature

* Title / Position / Student Number

*Date

THIS SECTION IS FOR ACCESS AUTHORISER USE ONLY

This section is for the person that is authorising the creation of the temporary account.

*Authorised by

*Position / Title

*Signature

*Date

*Contact Details

*Email

Please print clearly

THIS SECTION IS FOR ITMS USE ONLY

Date applicant notified

Date account details collected

Account name Created