We know some people see the world in a unique way, often seeing solutions that others don’t. What do you see? Is it your first job on the horizon, a change of occupation, a promotion, or a way to channel your interests into a lifetime career?
At Charles Darwin University VET, we’re focused on helping you achieve more in your chosen territory.
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VET at CDU

As the deliverer of more than 160 qualifications, CDU is the largest training provider in the Northern Territory. We deliver courses across eight campuses and centres and more than 150 urban, regional and remote locations.

VET provides accredited training in job-related and technical skills. We are constantly reviewing and improving our courses, and we consult with industry and business regularly to match our training with their needs.

Our delivery of VET courses is flexible and varies according to demand, location and circumstances. There are also options of full-time, part-time, mixed mode and online study, depending on the course.

Visit our website for the most up-to-date information on courses.

W: cdu.edu.au/courses

4 reasons to choose VET at CDU

→ Largest VET provider in the Northern Territory
→ 2017 NT Training Provider of the Year
→ Eight campuses and centres servicing 150 locations
→ More than 160 qualifications, some with pathways to a Higher Education degree
Campuses and centres

Casuarina (Darwin)
Casuarina is CDU’s main campus and most of CDU’s internal students study here. It’s home to CDU’s world-class VET trade training facility, major research centres, the Australian Centre for Indigenous Knowledges and Education (ACIKE), art galleries and Territory FM radio station.

W: cdu.edu.au/campuses-centres/casuarina-campus

Palmerston
Palmerston campus is 20km from Darwin and our main centre for CDU VET trades courses such as hairdressing, beauty therapy, commercial cookery, retail baking, tourism and hospitality.

W: cdu.edu.au/campuses-centres/palmerston-campus

Katherine (Rural campus and Town Centre)
Katherine Town Centre provides VET courses to service local industries, with courses in Business, Children Services and Health. The Katherine Rural campus 16km north of town provides training and cattle-handling facilities, a library and computer facilities.

W: cdu.edu.au/campuses-centres/katherine-campus

Alice Springs
Alice Springs campus is a major educational hub catering for students of the town and Central Australia’s remote communities. Training focuses on the needs of a vibrant tourism, services and primary industries community servicing the centre of Australia.

Training programs include those from: Trades, Business, Accounting, Workplace Health and Safety, Retail Operations, Community Services, Creative Arts, Tourism and Hospitality. Students are trained in modern facilities that include workshops, an electronic learning centre and the award-winning Desert Lantern Restaurant. There is a strong emphasis on Indigenous learning.

W: cdu.edu.au/campuses-centres/alice-springs-campus

Darwin Waterfront
The Darwin Waterfront complex is the home of CDU’s Business School, offering courses from VET through to postgraduate level. This purpose-built, five-storey space is in a prime position on Darwin’s vibrant Waterfront, with its many restaurants, outdoor cinema and swimming lagoon.


Tennant Creek
Tennant Creek provides short-term and long-term trade and VET courses in conjunction with the Alice Springs campus. The Community Services Team run courses in Tennant Creek from both Casuarina and Alice Springs.

W: cdu.edu.au/campuses-centres/tennant-creek-centre

Nhulunbuy
Nhulunbuy provides VET courses to Certificate IV level in Business and Office Administration, Information Technology, Children’s Services, Engineering, and Numeracy and Literacy. Training is also delivered in remote regions via the Yirrkala Training Centre.

W: cdu.edu.au/campuses-centres/nhulunbuy-campus

Yulara
Yulara is about 15km from Uluru in Australia’s Red Centre. Here CDU offers short-term and long-term trade and other VET courses, in conjunction with the Alice Springs campus.

W: cdu.edu.au/campuses-centres/yulara-centre

Jabiru
Located in the heart of World Heritage-listed Kakadu National Park, CDU’s Jabiru centre provides VET training for Jabiru and the surrounding areas of Arnhem Land and Kakadu.

W: cdu.edu.au/campuses-centres/jabiru-centre
Choosing your course

Use your talents, interests, and personality to determine the course that’s right for you. Think about what your abilities are, the kind of work that makes you happy, and what you did well in at school. Whether you’re starting or switching your career, or moving up in your chosen field, there are many ways to challenge yourself, learn new skills, and carve out a richer and more rewarding future. Talk to our lecturers or industry people who are doing what you want to do and find out how they got there.

Enrolling in a course

When should I enrol and can I study part-time?

Enrolment timing depends on the course you choose. Some courses accept continuous enrolments whereas some take enrolments twice a year. Most VET courses offer flexible study options, allowing you to fit in study around your other commitments. You can enrol in a single unit or a group of units; it is entirely up to you.

T: 1800 238 838   E: vet-enquiries@cdu.edu.au

How to enrol

Once you’ve decided on your chosen course, you need to enrol by completing a VET enrolment form. However, some courses require students to complete a VET application form before enrolment.

The easiest way to check availability and the enrolment process is to contact the VET team in your chosen study area before enrolling.

T: 1800 238 838   E: vet-enquiries@cdu.edu.au
W: cdu.edu.au/current-students/adminforms

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T: 1800 238 838   E: vet-enquiries@cdu.edu.au
W: cdu.edu.au/current-students/adminforms
Fees

What fees do I need to pay?
Fees vary according to whether you are a Territorian, from interstate or an international student. Fees can also differ depending on the course you choose to study.


What is VET Student Loans?
VET Student Loans commenced on 1 January 2017, replacing the VET FEE-HELP scheme. VET Student Loans is part of the Higher Education Loan Program (HELP) that aims to remove financial barriers to study. The new VET Student Loans program offers greater protection for students and focus on courses that address industry needs, creating better opportunities for employment. VET Student Loans offers income contingent loan support to eligible students studying Diploma level and above vocational education and training qualifications.

W: cdu.edu.au/cdu-vet/vet-student-loans

Am I fee-exempt?
Students may be exempt from tuition fees for various reasons, including being a secondary school student, unemployed, on a low income or living in a remote location. Check to see if you are fee-exempt when you enrol. Note that these exemptions only apply to NT Government subsidised places, and not full fee courses.

International student fees differ from domestic fees, and international students are generally not eligible for NT Government subsidised places.

W: cdu.edu.au/international

If you have trouble paying the fees in a single amount, CDU has an instalment plan for VET students.

Note: Students who are eligible for VET Student Loans are not eligible for an instalment plan.
VET for Secondary Students (VSS)

As a Registered Training Organisation (RTO), CDU offers selected VET programs for secondary school students across the Northern Territory. VET for Secondary Students (VSS) provides an opportunity for high school students to begin to obtain skills in an industry vocation while still at school.

All VSS programs come from nationally recognised qualifications that are assessed on skills acquisition. Training is conducted to enable students to gain competence in the skills that are required by the qualification.

Not all VET programs are available as VSS programs; however, those that are available are only for students from Years 9 to 12.

Special entry requirements must be met for students under 15 years of age and CDU will not accept students who are younger than 13 years of age.

School students are selected into VSS programs based on:

- a genuine interest in a particular vocation
- total commitment to participating and attending the training
- parental/guardian permission
- school support for the student to undertake the training.

VSS qualifications available at CDU?

All VSS programs delivered by CDU are negotiated by the NT Department of Education or through secondary schools. Contact your School VET Coordinator to see what programs you can enrol in. When a course or individual units of competency are offered as a VSS program, they are only offered part-time.

How to enrol in VSS

- Consult with your School VET Coordinator or career adviser before choosing a VSS program.
- Discuss VSS options with your parents or guardians before completing a CDU or NT Department of Education ‘Expression of Interest to undertake VET’ form. These forms are available from your School VET Coordinator or at CDU program information sessions.
- You will need your Unique Student Identifier (USI) to complete the form.
- Student, parent/guardian and school must all sign the form before it is sent to CDU.

Successful applicants will receive a Notification of Acceptance with specific program details including units offered, program duration, attendance and performance requirements.

Apprenticeships

What is an apprenticeship?

This is a training style that combines work and study. You must have an employer and you must lodge a contract of training with Australian Apprenticeships NT.

W: australianapprenticeshipsnt.com.au

What are School-based Apprenticeships?

School-based Apprenticeships (SBA) enable students to gain a nationally accredited qualification while being employed in their selected vocation. This is achieved while completing their NT Certificate of Education and Training (NTCET). SBAs are considered ‘part-time’ apprenticeships.

The breakdown of shared training and education equates to three days a week at school and two days at work or VET training. To enquire about School-based Apprenticeships talk to your School VET Coordinator.
Ways to study

At CDU we recognise that students have other commitments and that study and training need to fit around these.

Our study modes include:

→ Full-time
→ Part-time
→ Self-paced
→ Online using Learnline
→ On-the-job
→ Seminar
→ Block or day-release for apprentices
→ A combination of the above.

Please contact CDU VET to find out which options are available in your chosen course.

Recognition of prior learning and credit transfer

At CDU, we realise that many people have acquired knowledge and skills relevant to their study area through previous training or work experience. Through formal recognition of prior learning this can be counted as credit towards your qualification.

Contact CDU to discuss your options.

T: 1800 085 209
E: vet.rpl.enquiries@cdu.edu.au

We also recognise skills acquired and units achieved at other RTOs. Rather than repeating units, students may apply for exemption or recognition of these units through credit transfer.

W: cdu.edu.au/current-students/adminforms

Vocational Training Program

A Vocational Training Program (VTP) is a CDU developed program, consisting of one or more nationally recognised unit(s) of competency.

Certificate I
Covers basic skills required for specific industries. They are usually offered in remote locations or through schools.

Certificate II
Courses are introductory level courses.

Certificate III
Courses provide skill qualifications for a job and are at an apprenticeship level.

Certificate IV
Courses are seen as first level qualifications for supervisory positions. Successful achievement at this level may provide up to 40 credit points, towards an undergraduate Higher Education award in the same field or discipline.

Diploma
Diplomas are seen as high-level VET qualifications. Successful achievement at this level may provide up to 80 credit points, towards an undergraduate Higher Education award in the same field or discipline.

Short courses
Short courses can be a group of units that lead to a particular skill or a non-accredited course that focuses on a particular skill or licensing requirement.

Course duration
→ Certificates I, II, III, and IV may take from six months to two years full-time
→ Diplomas may take from one to two years
→ Apprenticeships may take three years on average.
We support you at CDU

Student Central
Student Central provides a one-stop service for students and our highly trained and professional team is there to support you throughout your student experience.

T: 1800 061 963 (Freecall)
E: student.central@cdu.edu.au
W: cdu.edu.au/student-central

Equity Services
This area assists with counselling, disability support, careers and employment, accommodation, study loans, study skills and grievances. These confidential services are free of charge for adult students but are not generally available to secondary school students undertaking VSS.

W: cdu.edu.au/equity-services
Crisis support out-of-hours T: 1300 933 393

Learner Support Services (LSS)
CDU has a free Learner Support Service (LSS) to help adult VET students complete their theory work. This service is not available to international students, secondary school students undertaking VSS or students undertaking VET Diploma courses.

W: cdu.edu.au/cdu-vet/lss-student

Office of Indigenous Student Support (OISS)
OISS provides academic, advocacy, ambassadorial and pastoral support for CDU’s Indigenous students.

W: cdu.edu.au/indigenous-leadership/oiss

Information technology
Free student WiFi is available on every CDU campus and centre, and students receive a free CDU internet and email address account. The IT help-desk assists students at the Casuarina campus IT hotspot.

W: cdu.edu.au/itms

Facilities
A childcare centre, library, fully equipped gym, post office, bookshop, cafes, football fields, bar, special interest clubs, sporting teams and art galleries are located on the Casuarina campus and accessible to all CDU students.
ARTS, ENTERTAINMENT, SPORTS AND RECREATION

CUA20215 Certificate II in Creative Industries

LOCATION – A
MODE – I, VSS
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Creative Arts and Humanities

This qualification reflects the role of individuals with the skills and knowledge to perform in a range of basic activities in the creative industries (screen) where there is a clearly defined range of contexts. Activities are of limited complexity with required actions clearly defined.

Career opportunities
This qualification allows students to develop skills and knowledge to prepare for work, but there are few specific employment outcomes at this level. Possible job titles relevant to this qualification include:
• crew employee.

CUA31015 Certificate III in Screen and Media

LOCATION – A, C
MODE – I, M, VSS
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Creative Arts and Humanities

This qualification reflects the role of a skilled operator in digital video, or a skilled assistant in the film and television production services who applies a broad range of competencies in a varied work context, using some discretion and judgement and relevant theoretical knowledge.

Career opportunities
Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:
• assistant camera operator
• assistant sound technician
• animation assistant.
CUA41215 Certificate IV in Screen and Media

LOCATION – A, C
MODE – I
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Creative Arts and Humanities

This qualification reflects the role of individuals who use complex skills and a broad knowledge base in a variety of contexts in the screen and media industries. They apply solutions to a defined range of unpredictable problems and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Career opportunities
Possible job titles relevant to this qualification include:
- camera assistant
- assistant sound technician
- assistant animator
- assistant director
- assistant producer.

CUA10315 Certificate I in Visual Arts

LOCATION – A, C, R
MODE – I, M
DURATION – 1 year full-time
VET TEAM – Creative Arts and Humanities

This qualification allows learners to develop basic knowledge and skills to prepare for work in the visual arts, craft and broader creative industries. It is suitable for delivery in schools and local communities. There are no direct job outcomes from this qualification.

Career opportunities
Students who successfully complete this qualification may be eligible to progress to a wide range of other qualifications in visual arts and craft, or the creative industries more broadly.
ARTS, ENTERTAINMENT, SPORTS AND RECREATION (cont.)

**CUA20715 Certificate II in Visual Arts**

**LOCATION** – A, R  
**MODE** – I, M  
**DURATION** – 2 years full-time; equivalent part-time  
**VET TEAM** – Creative Arts and Humanities

This is a practical, studio-based course that provides a basic understanding of various art mediums including drawing, painting, printmaking, photography, sculpture, fibre textiles and video art, with introductions to visual art theory and art self-development and practice.

**Career opportunities**
A starting point to training as a:

- art critic
- arts administrator
- community arts management
- curator
- festival organiser
- photographer
- professional artist
- teacher
- textile designer
- video producer
- web designer.

**CUA41315 Certificate IV in Visual Arts**

**LOCATION** – A, C, R  
**MODE** – I, M  
**DURATION** – 1 year full-time; equivalent part-time  
**VET TEAM** – Creative Arts and Humanities

This versatile course provides a broad foundation for visual arts practice. Students will be able to produce work within various discipline areas including drawing, painting, ceramics, sculpture, printmaking, photography and screen printed textiles. Students will also gain an insight into the future, current and historical issues surrounding art.

**Career opportunities**
Possible job titles relevant to this qualification include:

- artist - assistant/operator
- gallery attendant, assistant curator
- arts event participant/organiser
- art/craft designer/buyer/exhibitor
- community arts worker including Indigenous arts.
ARTS, ENTERTAINMENT, SPORTS AND RECREATION (cont.)

CUA40715 Certificate IV in Design

LOCATION – C
MODE – I, M
DURATION – 1 year full-time; 2 years part-time
VET TEAM – Creative Arts and Humanities

The Certificate IV in Design provides a pathway to a career in design. Students gain skills in image manipulation and type creation using the industry-standard software packages that cover print and web design. This course includes the history and theory of design, how the industry operates, and the theory and application of colour in the design and printing industries. Classes in drawing techniques and hand illustration give students invaluable experience communicating concepts through illustrations and a variety of media.

Career opportunities
Possible job titles relevant to this qualification include:
- digital artist
- graphic designer
- illustrator
- web designer.

CUA20615 Certificate II in Music Industry

LOCATION – A, R
MODE – I, M, VSS
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Creative Arts and Humanities

This qualification reflects the role of individuals who perform a range of mainly routine tasks in the music industry, work under direct supervision, and use limited practical skills and fundamental operational knowledge in a defined context. It is a preparatory qualification that can be used as a pathway into specialist Certificate III qualifications within the music industry.

Career opportunities
This qualification provides a platform for further study in music and sound production. Successful completion of this qualification may lead to employment as a:
- musician
- singer-songwriter.

CUA30915 Certificate III in Music Industry

LOCATION – A, C, R
MODE – I, M
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Creative Arts and Humanities

This qualification reflects the role of individuals who apply a broad range of competencies in a varied work context in the music industry, using some discretion and judgement and relevant theoretical knowledge. They may provide support to a team.

Career opportunities
Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:
- musician
- singer-songwriter.
**CUA40915 Certificate IV in Music Industry**

LOCATION – A, C  
MODE – I, M  
DURATION – 1 year full-time; equivalent part-time  
VET TEAM – Creative Arts and Humanities

This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts. Students apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. Students may provide leadership and guidance to others with some limited responsibility for the output of others.

**Career opportunities**  
Possible job titles relevant to this qualification include:  
- musician  
- singer-songwriter.

**CUA40415 Certificate IV in Live Production and Technical Services**

LOCATION – C  
MODE – I  
DURATION – 1 year full-time; equivalent part-time  
VET TEAM – Creative Arts and Humanities

This qualification reflects the role of individuals working in a range of technical production jobs in creative arts industry environments. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others and have limited responsibility for the output of others.

**Career opportunities**  
Possible job titles relevant to this qualification include:  
- AV technician  
- theatre technician  
- lighting technician  
- live audio engineer  
- audio technician  
- vision technician  
- production coordinator  
- AV installation technician.
SIS30315 Certificate III in Fitness

LOCATION – P  
MODE – I, M  
DURATION – 0.5 year full-time; equivalent part-time  
VET TEAM – Tourism, Hospitality and Recreation (Top End)

This course is appropriate for a person wanting a career in the fitness industry as a fitness instructor. Content areas include: exercise science, developing fitness programs, first aid, nutrition, gym instructional skills, and health and safety issues relating to fitness.

The fitness industry is growing rapidly nationally and internationally. There is great potential for employment as an instructor and, with further studies, for developing an independent business as a personal trainer. Gym membership and thirty hours of practical placement within a gym is also required.

Career opportunities
Possible job titles relevant to this qualification include:

- aqua instructor
- group fitness instructor
- gym instructor.

SIS40215 Certificate IV in Fitness

LOCATION – P  
MODE – I, M  
DURATION – 0.5 year full-time; equivalent part-time  
VET TEAM – Tourism, Hospitality and Recreation (Top End)

This qualification provides students with knowledge and skills to work independently as a fitness instructor with a variety of groups or individuals at a broad range of environments. Content areas include: risk analysis, postural appraisal, nutrition, legal principles and personal training.

This course is appropriate for a person with a current Certificate III in Fitness qualification who wishes to expand skills and knowledge and specialise in fitness areas. The fitness industry is growing rapidly nationally and internationally, with great potential for employment as an instructor and for developing an independent business as a personal trainer.

Career opportunities
Possible job titles relevant to this qualification include:

- fitness instructor
- personal trainer.
ARTS, ENTERTAINMENT, SPORTS AND RECREATION (cont.)

SIS20115 Certificate II in Sport and Recreation

LOCATION – P, R

MODE – M, VSS

DURATION – 1 year full-time; equivalent part-time

VET TEAM – Tourism, Hospitality and Recreation [Top End]

This qualification provides the skills and knowledge for an individual wishing to work in the sport and recreation industry in a generalist capacity. Likely functions for someone with this qualification can include providing support in the provision of sport and recreation programs, grounds and facilities maintenance, routine housekeeping, retail and customer service assistance, administrative assistance, and bar and café service in locations such as fitness centres, outdoor sporting grounds and complexes, and aquatic centres.

Career opportunities
Possible job titles relevant to this qualification include:
- administration assistant
- coaching staff
- grounds assistant
- recreation assistant
- retail assistant.

SIS30115 Certificate III in Sport and Recreation

LOCATION – P, R

MODE – M

DURATION – 1 year full-time; equivalent part-time

VET TEAM – Tourism, Hospitality and Recreation [Top End]

This qualification provides the skills and knowledge for an individual wishing to work in the sport and recreation industry in areas such as grounds and playing surfaces maintenance; customer service; housekeeping; and administrative assistance. This qualification also provides for multi-skilled roles, which combine a range of activities required to support the operation of facilities such as fitness centres, outdoor sporting grounds and complexes, aquatic centres, and community recreation centres.

Career opportunities
Possible job titles relevant to this qualification include:
- administration assistant
- grounds assistant
- recreation assistant
- retail assistant.
# AUTOMOTIVE

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<td><strong>MODE</strong> – I, M, VSS</td>
<td><strong>MODE</strong> – I, M</td>
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<tr>
<td><strong>DURATION</strong> – 1 year part-time</td>
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<td><strong>VET TEAM</strong> – Automotive and Civil / Trades (Central)</td>
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This qualification is an introductory qualification to the automotive retail, service, and repair industries and an entry to further training in several sectors. It is designed for application in a highly supervised context, as an introduction to industry environments. The range of technical skills and knowledge is limited.

**Career opportunities**
This course offers entry-level training for those working or seeking to work in any of the automotive sectors such as:

- bicycle
- automotive electrical
- outdoor power equipment
- light vehicle
- vehicle body and paint – detailing
- motorcycle
- marine
- heavy vehicle.

This qualification covers the skills and knowledge required to perform a range of tasks related to servicing and repairing airconditioning components and systems of cars and heavy vehicles within an automotive service and repair business.

This qualification has two assessment pathways to reflect the different cohort needs.

**Career opportunities**
Possible job roles related to this qualification include:

- automotive specialist – airconditioning.

**Note:** This program is delivered over a period of one (1) week on a full time basis with Recognition of Prior Learning and Credit Transfer.
AUTOMOTIVE (cont.)

AUR20516 Certificate II in Automotive Servicing Technology

LOCATION – A, C, K
MODE – I, M
DURATION – 1 year full-time; 2 years part-time
VET TEAM – Automotive and Civil / Trades (Central)

This qualification covers the skills and knowledge required to perform a range of servicing operations on light vehicles, heavy vehicles and/or motorcycles within an automotive service or repair business.

Career opportunities
Possible job roles relevant to this qualification include:
• automotive serviceperson.

AUR20716 Certificate II in Automotive Vocational Preparation

LOCATION – A, C, K
MODE – I, M, VSS
DURATION – 0.5 year full-time; 1 year part-time
VET TEAM – Automotive and Civil / Trades (Central)

This qualification covers the skills and knowledge required to perform a limited range of tasks related to familiarisation and inspection of mechanical and electrical components and systems of cars, heavy vehicles, outdoor power equipment, bicycles, marine craft and motorcycles. This qualification also covers the skills and knowledge required to perform minor maintenance and repair of an automotive vehicle body. The range of technical skills and knowledge is limited.

Career opportunities
Possible job roles related to this qualification include:
• trades assistant
• vehicle service assistant
• automotive service assistant
• trainee serviceperson
• automotive trainee.
AUTOMOTIVE (cont.)

AUR30316 Certificate III in Automotive Electrical Technology

LOCATION – C

MODE – I, M, App

DURATION – 3 years full-time

VET TEAM – Automotive and Civil

This qualification covers the skills and knowledge required to service, diagnose and repair electrical systems and components in vehicles in the automotive electrical service and repair industry.

Career opportunities
Job roles related to this qualification include:

- automotive electrician
- automotive electrical technician
- automotive electrical diagnostic technician.

AUR30616 Certificate III in Light Vehicle Mechanical Technology

LOCATION – A, C, K

MODE – I, M, App

DURATION – 3 years full-time

VET TEAM – Automotive and Civil / Trades (Central)

This course is for people working in the automotive industry who want to gain the skills and knowledge to operate as an automotive vehicle mechanic. The course provides students with practical knowledge of workshop practices and procedures specific to the automotive industry. Students will learn the theoretical components of automotive technology including relevant legislation such as Australian Design Rules and the Environmental Protection Act, work in teams, perform practical tasks on vehicle components and simulators and perform a range of skills in a workplace situation. Students will learn how to service, repair and diagnose faults in light motor vehicles engines, transmission, suspension, steering, brakes, electrical systems and other components.

Career opportunities
Possible job roles related to this qualification include:

- light vehicle mechanical technician.
AUR31116 Certificate III in Heavy Commercial Vehicle Mechanical Technology

LOCATION – C

MODE – I, M, App

DURATION – 3 years full-time

VET TEAM – Automotive and Civil

This qualification covers the skills and knowledge required to perform a broad range of tasks on a variety of heavy commercial vehicles within the automotive service and repair sector.

Career opportunities
Possible job title relevant to this qualification include:

- heavy commercial vehicle technicians
- heavy vehicle mechanic.

AUR31216 Certificate III in Mobile Plant Technology

LOCATION – C

MODE – I, M, App

DURATION – 3 years full-time

VET TEAM – Automotive and Civil

This qualification covers the skills and knowledge required to perform a broad range of tasks on a variety of mobile plant vehicles in the automotive service and repair industry. It is suitable for entry into the mining, construction and agricultural environment.

Career opportunities
Job roles related to this qualification include:

- mobile plant technician
- diesel fitter.
AUTOMOTIVE (cont.)

AUR32116 Certificate III in Automotive Body Repair Technology

LOCATION – C
MODE – App*
DURATION – 3 years full-time
VET TEAM – Automotive and Civil / Trades (Central)

This qualification covers the skills and knowledge required to repair and maintain the body of cars, heavy vehicles and other vehicles in the automotive industry. This qualification prepares new employees or recognises and develops existing workers who are repairing, maintaining and re-manufacturing the body of vehicles in the automotive industry.

Career opportunities
Job roles related to this qualification include:

• vehicle body repair technician
• vehicle body restoration technician
• heavy vehicle body and chassis repair technician
• panel beater.

AUR32416 Certificate III in Automotive Refinishing Technology

LOCATION – C
MODE – App*
DURATION – 3 years full-time
VET TEAM – Automotive and Civil / Trades (Central)

This qualification covers the skills and knowledge required to paint, refinish, repair and maintain painted surfaces to a range of automotive vehicles, recreational vehicles and other vehicles within the automotive industry. This qualification may also cover non-automotive which may include industrial machinery and tools. This qualification is intended to prepare new employees or recognise and develop existing workers who are painting and maintaining painted surfaces on a range of vehicles and non-vehicle applications.

Career opportunities
Job roles related to this qualification include:

• vehicle refinishing technician
• vehicle refinishing technician, heavy vehicle and industry.
This qualification provides a pathway into the primary trades in the construction industry with the exception of plumbing. Trade outcomes are predominantly achieved through Australian Apprenticeships and this certificate allows for inclusion of skills suited to entry level off-site occupations such as joinery, shop-fitting, carpentry, bricklaying and other occupations in general construction. It is designed to introduce learners to the recognised trade callings in the construction industry and provides meaningful credit in a construction industry Australian Apprenticeship.

**Career opportunities**
Possible job roles to for qualification may include:
- trades assistant
- builder’s labourer
- construction assistant.

**CPC20211 Certificate II in Construction Pathways**

**LOCATION** – A, C

**MODE** – I, M, VSS

**DURATION** – 10 weeks intensive (program based), or 5 x 2 week blocks yearly (1 or 2 years), or 10 x 1 week blocks yearly (1 or 2 years)

**VET TEAM** – Building Technology / Trades (Central)

This qualification provides a trade outcome in carpentry, covering work in residential and commercial applications. The qualification has core unit of competency requirements that cover common skills for the construction industry, as well as a specialist field of work.

The construction industry strongly affirms that training and assessment leading to recognition of skills must be undertaken in a real or very closely simulated workplace environment and this qualification requires all units of competency to be delivered in this context.

**Career opportunities**
Possible job titles relevant to this qualification include:
- carpenter
- joiner.

**CPC30211 Certificate III in Carpentry**

**LOCATION** – A, C

**MODE** – M, App

**DURATION** – 3 years part-time

**VET TEAM** – Building Technology / Trades (Central)
CPC40110 Certificate IV in Building and Construction (Building)

LOCATION – C
MODE – M
DURATION – 1 year part-time
VET TEAM – Building Technology

This course is designed to enable potential builders and others in the industry to improve their business skills and technical knowledge so that they can successfully manage their business. This course covers building theory and practice related to low rise buildings and associated light steel structures. Graduates will have developed specialist skills and knowledge in areas such as plan interpretation, drafting, quantities takeoff, estimating, scheduling, construction technology, WHS, site supervision, surveying, cost control, and business management.

Career opportunities
Possible job roles related to this qualification include:
- licensed builders
- construction supervisor
- estimator
- project manager
- building consultant.

CPC32413 Certificate III in Plumbing

LOCATION – C
MODE – App*
DURATION – 3 years part-time
VET TEAM – Building Technology

Students successfully completing this course and apprenticeship will achieve the necessary skills and qualifications to register as a journeyman plumber.

Career opportunities
Possible job titles relevant to this qualification include:
- gas fitter
- plumber
- plumber and drainer
- plumber and gasfitter.

CPC32612 Certificate III in Roof Plumbing

LOCATION – C
MODE – App*
DURATION – 2 years part-time
VET TEAM – Building Technology

The target learner for Certificate III in Roof Plumbing is typically (but not limited to) Roof Plumbing candidates who have entered into an apprenticeship.

Career opportunities
Possible job titles relevant to this qualification include:
- roof plumber.
**BUILDING AND CONSTRUCTION (cont.)**

**CPC40912 Certificate IV in Plumbing and Services**

- **LOCATION** – C
- **MODE** – M
- **DURATION** – 2 years full-time; 4 years part-time
- **VET TEAM** – Building Technology

This qualification gives graduates the opportunity to gain the requirements to obtain an advanced tradespersons license.

An advanced trades person’s licence allows the holder to contract for plumbing and draining work in their own right. They may carry out plumbing and draining work themselves and/or direct and supervise the work of apprentices, journeymen and trades assistants.

**Career opportunities**
- advanced plumber and drainer
- unrestricted gas fitter

**CPP40115 Certificate IV in Building Design Drafting**

- **LOCATION** – C
- **MODE** – I
- **DURATION** – 1 year full-time; 2 years part-time
- **VET TEAM** – Building Technology

The building design drafter uses 2D, 3D computer aided drawing (CAD) software and building information modelling (BIM) processes to support building designers and architects.

Drafters work on all classes of buildings including residential, multi-residential, commercial and industrial projects to produce drawings and documentation for planning and building permit approvals.

Administrative roles are significant for the drafter, researching statutory and regulatory requirements for application into designs as well as manual and digital file integration, control and archive management.

**Career opportunities**
Possible job roles to for qualification may include:
- architectural drafter
- CAD and/or BIM operator
- building design technician.
BUSINESS AND CLERICAL

BSB10115 Certificate I in Business

MODE – M
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Business (Central) / Business (Top End)

This qualification is designed to allow individuals to develop basic skills and knowledge to prepare for work. They may undertake a range of simple tasks under close supervision. The range of technical skills and knowledge is limited. Language and literacy is supported in this certificate.

Career opportunities
This is an entry-level qualification that assists students in starting a career, and helps those with vocational experience in industries or environments outside of the business industry who are seeking a career transition. Job roles and titles may vary across different industry sectors.

BSB20115 Certificate II in Business

MODE – I, M, E, App, VSS
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Business (Central) / Business (Top End)

This qualification reflects the role of individuals who perform a range of mainly routine tasks using limited practical skills and fundamental operational knowledge in a defined context, working under direct supervision.

It will assist a wide range of people to achieve their goals. It is a great way for school leavers to gain business and office skills that could lead to employment or a traineeship. It is also an ideal program for mature-age people to gain up-to-date office skills to assist them to re-enter the workforce, gain a traineeship, or access higher level study.

Career opportunities
Opportunities will vary across different industry sectors. Possible job titles include:

- administration assistant
- clerical workers
- data entry operator
- information desk clerk
- office junior
- receptionist.
BUSINESS AND CLERICAL (cont.)

BSB30115 Certificate III in Business

MODE – I, M, E, App, VSS
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Business (Central) / Business (Top End)

This qualification reflects the role of people who apply a broad range of competencies in a varied work context using some discretion, judgement and relevant theoretical knowledge. They may provide technical advice and support to a team.

Career opportunities
Possible job titles relevant to this qualification include:
• customer service advisor
• data entry operator
• general clerk
• payroll officer
• typist
• word processing operator.

Note: CRICOS Course No. 086809C (Waterfront Darwin)

BSB40215 Certificate IV in Business

LOCATION – A, K, T, W
MODE – E, I, M, App
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Business (Central) / Business (Top End)

This qualification reflects the role of individuals who use well-developed skills and a broad knowledge base in a wide variety of contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

Career opportunities
Job roles and titles vary across industry sectors, but could include:
• administrator
• project officer
• customer service advisor
• e-business practitioner
• legal receptionist
• office administration assistant
• medical receptionist
• customer service advisor.

Note: CRICOS Course No. 086884C (Waterfront Darwin)
BSB50215 Diploma of Business

LOCATION – W, A
MODE – M, E, App
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Business (Top End) / Business (Central)

This qualification reflects the role of individuals with substantial experience in a range of settings who are seeking to further develop their skills across a wide range of business functions. This qualification is also suited to the needs of individuals with little or no vocational experience, but who possess sound theoretical business skills and knowledge that they would like to develop in order to create further educational and employment opportunities.

Career opportunities
Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:
- executive officer
- program consultant
- program coordinator.

BSB30415 Certificate III in Business Administration

LOCATION – A, K, T, W, Y
MODE – I, M, E, App
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Business (Central) / Business (Top End)

This qualification reflects the role of individuals who apply a broad range of administrative competencies in varied work contexts, using some discretion and judgement. They may provide technical advice and support to a team.

Career opportunities
Job roles and titles vary across different industry sectors, but possible job titles may include:
- accounts receivable/payable clerk
- clerk
- data entry operator
- junior personal assistant
- office administrator/assistant
- receptionist
- word-processing operator.
This qualification reflects the role of individuals who use well-developed administrative skills and a broad knowledge base in a wide variety of administrative contexts. They apply solutions to a defined range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others with some limited responsibility for the output of others.

**Career opportunities**
Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- accounts supervisor
- executive personal assistant
- office administrator
- project assistant.

This qualification reflects the role of individuals who possess a sound theoretical knowledge base and use a range of specialised, technical or managerial competencies to plan, carry out and evaluate their own work and/or the work of a team.

**Career opportunities**
Possible job titles relevant to this qualification include:

- administration manager
- general office manager
- office manager.
## BUSINESS AND CLERICAL (cont.)

### BSB42015 Certificate IV in Leadership and Management

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<thead>
<tr>
<th>LOCATION</th>
<th>A, W</th>
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<tbody>
<tr>
<td>MODE</td>
<td>I, M</td>
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<tr>
<td>DURATION</td>
<td>1 year full-time; equivalent part-time</td>
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<tr>
<td>VET TEAM</td>
<td>Business (Central) / Business (Top End)</td>
</tr>
</tbody>
</table>

This qualification reflects the role of individuals working as developing and emerging leaders and managers in a range of enterprise and industry contexts.

As well as assuming responsibility for their own performance, individuals at this level provide leadership, guidance and support to others. They also have some responsibility for organising and monitoring the output of their team.

They apply solutions to a defined range of predictable and unpredictable problems, and analyse and evaluate information from a variety of sources.

**Career opportunities**
Possible job titles relevant to this qualification include:
- coordinator
- leading hand
- supervisor
- team leader.

### BSB41015 Certificate IV in Human Resources

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<th>LOCATION</th>
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<tr>
<td>MODE</td>
<td>M, E, App</td>
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<tr>
<td>DURATION</td>
<td>1 year full-time; equivalent part-time</td>
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<tr>
<td>VET TEAM</td>
<td>Business (Central) / Business (Top End)</td>
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</table>

This qualification is suitable for individuals working in a range of human resources management positions. Job roles could include human resources assistant, human resources coordinator, human resources administrator and payroll officer.

Workplace responsibilities would be determined at a workplace level. Some smaller business may require employees to work across all aspects of human resources. In larger companies, individuals may have responsibility for a singular aspect of human resources such as remuneration.

**Career opportunities**
Possible job titles relevant to this qualification include:
- human resources assistant
- human resources officer
- payroll officer.
## BUSINESS AND CLERICAL (cont.)

### BSB50615 Diploma of Human Resources Management

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<th>LOCATION</th>
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<tbody>
<tr>
<td>MODE</td>
<td>M, E</td>
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<tr>
<td>DURATION</td>
<td>1 year full-time; equivalent part-time</td>
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<tr>
<td>VET TEAM</td>
<td>Business (Top End)</td>
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</table>

This qualification reflects the role of individuals who possess a sound theoretical knowledge base in human resources management and can demonstrate a range of managerial skills to ensure that human resources functions are effectively conducted in an organisation or business area. Typically, they would have responsibility for the supervision of other staff.

**Career opportunities**

Possible job titles relevant to this qualification include:
- change adviser/manager
- change consultant
- human resource officer.

### BSB51915 Diploma of Leadership and Management

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<th>LOCATION</th>
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<tr>
<td>MODE</td>
<td>M, E</td>
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<tr>
<td>DURATION</td>
<td>1 year full-time; equivalent part-time</td>
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<tr>
<td>VET TEAM</td>
<td>Business (Central) / Business (Top End)</td>
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</tbody>
</table>

This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts.

Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements.

**Career opportunities**

Possible job titles relevant to this qualification include:
- manager
- middle manager.
BUSINESS AND CLERICAL (cont.)

BSB30715 Certificate III in Work Health and Safety

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<th>LOCATION</th>
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<tr>
<td>MODE</td>
<td>I, M, App</td>
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<tr>
<td>DURATION</td>
<td>1 year part-time</td>
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<tr>
<td>VET TEAM</td>
<td>Business (Central) / Business (Top End)</td>
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</table>

This qualification is suitable for people who take on work health and safety (WHS) responsibilities in addition to their main duties. They may provide technical advice and support to a team. The qualification reflects the role of skilled operators who apply a broad range of competencies in varied work contexts.

**Career opportunities**
Job roles and titles vary across industry sectors, but could include:
- health and safety assistant
- health and safety committee member
- health and safety representative.

BSB41415 Certificate IV in Work Health and Safety

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<tr>
<th>LOCATION</th>
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<tr>
<td>MODE</td>
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<tr>
<td>DURATION</td>
<td>1 year full-time; equivalent part-time</td>
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<tr>
<td>VET TEAM</td>
<td>Business (Central) / Business (Top End)</td>
</tr>
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</table>

This qualification reflects the role of individuals who provide leadership and guidance to others and have some limited responsibility for the output of others. This qualification would suit those who are in the role of, or want to be an, Work Health and Safety (WHS) officer in a full-time dedicated role.

**Career opportunities**
Possible job titles relevant to this qualification include:
- WHS adviser
- WHS officer.
BUSINESS AND CLERICAL (cont.)

BSB51315 Diploma of Work Health and Safety

LOCATION – W
MODE – I, M, E
DURATION – 0.5 year part-time
VET TEAM – Business (Top End)

This qualification is suitable for people who coordinate and maintain the work health and safety (WHS) program in an organisation. It reflects the role of practitioners who apply a substantial knowledge base and well developed skills in a wide variety of WHS contexts.

Career opportunities
Job roles and titles vary across industry sectors, but could include:
- WHS manager
- WHS practitioner
- senior WHS officer.

BSB41515 Certificate IV in Project Management Practice

LOCATION – A, W
MODE – M, E, App
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Business (Top End) / Business (Central)

The Certificate IV in Project Management is tailored towards supporting professional project officers to achieve better results in relation to their project management requirements. It exposes students to project management theory and allows students to develop their existing knowledge base and capitalise upon experiences gained in the workplace.

Career opportunities
Possible job titles relevant to this qualification include:
- project coordinator
- project officer
- project or program administrator
- project management officer.
BSB51415 Diploma of Project Management

LOCATION – A, W
MODE – M, E
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Business (Top End)

This qualification reflects the role of individuals who apply project management skills and knowledge. They may manage projects in a variety of contexts, across a number of industry sectors. They have project leadership and management roles and are responsible for achieving project objectives. They possess a sound theoretical knowledge base and use a range of specialised, technical and managerial competencies to initiate, plan, execute and evaluate their own work and/or the work of others.

Career opportunities
Possible job titles relevant to this qualification include:
- project leader
- project or program administrator
- project management facilitator.

BSB42615 Certificate IV in Small Business Management

LOCATION – A, W
MODE – I, E, M
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Business (Central) / Business (Top End)

This qualification is suitable for those establishing a small business who use well developed skills and a broad knowledge base to solve a range of unpredictable problems, and analyse and evaluate information from a variety of sources. They may provide leadership and guidance to others, and have responsibility for the output of others.

Career opportunities
Job roles and titles vary across different industry sectors. Students will be able to manage a small business.
COMMUNITY SERVICES, HEALTH AND EDUCATION

CHC33015 Certificate III in Individual Support
Specialisations available in: Ageing, Disability, Home and Community

LOCATION – A, C, K, N
MODE – I, M
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Community Services

This qualification reflects the role of workers in the community and/or residential setting who follow an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason. Work involves using discretion and judgement in relation to individual support as well as taking responsibility for own outputs.

Workers have a range of factual, technical and procedural knowledge, as well as some theoretical knowledge of the concepts and practices required to provide person-centred support.

Career opportunities
Possible job titles relevant to this qualification include:
- accommodation support worker
- care assistant
- care service employee
- care worker
- community care worker
- community house worker
- community support worker
- disability service officer (in some jurisdictions)
- field officer
- home care assistant
- in-home respite worker
- nursing assistant
- personal care assistant
- personal care giver
- personal care worker
- support worker.

CHC30113 Certificate III in Early Childhood Education and Care

MODE – I, M, App
DURATION – 1 year to 1.5 years full-time; equivalent part-time
VET TEAM – Children’s Services and Education Support

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They support the implementation of an approved learning framework, and support children’s wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

Note: Everyone employed or volunteering in child related work is required by law to hold an Ochre Card. It will therefore be a mandatory requirement to hold an Ochre Card in order to complete any work placement.

CHC40113 Certificate IV in School Age Education and Care

MODE – I, M, App
DURATION – 1.5 years full-time; equivalent part-time
VET TEAM – Children’s Services and Education Support

This qualification reflects the role of educators who work with school age children in outside school hours care and vacation programs. In doing so they support the implementation of an approved learning framework. They may work under direct supervision or autonomously. They may have responsibility for supervision of volunteers or other staff.

Note: Everyone employed or volunteering in child related work is required by law to hold an Ochre Card. It will therefore be a mandatory requirement to hold an Ochre Card in order to complete any work placement.
COMMUNITY SERVICES, HEALTH AND EDUCATION (cont.)

CHC50113 Diploma of Early Childhood Education and Care

**MODE** – I, M, App  
**DURATION** – 1.5 years – 2 years full-time; equivalent part-time  
**VET TEAM** – Children’s Services and Education Support

This qualification reflects the role of early childhood educators who are responsible for designing and implementing curriculum in early childhood education and care services. In doing so they work to implement an approved learning framework within the requirements of the Education and Care Services National Regulations and the National Quality Standard. They may have responsibility for supervision of volunteers or other staff.

**Note:**
- Assessment includes mandatory work placement in a regulated education/care service of at least 240 hours to meet evidence requirements.
- A working with children clearance ‘Ochre Card’ from SAFE NT will be required.
- CRICOS Course No. 094487E (NT)

CHC22015 Certificate II in Community Services

**LOCATION** – A, C  
**MODE** – I, M  
**DURATION** – 1 year full-time; equivalent part-time  
**VET TEAM** – Community Services

This qualification may be used as a pathway qualification into community services work and may apply specifically to:

- workers who support individuals by providing a first point of contact in a crisis situation and referral to a broad range of services; or  
- workers in residential facilities and/or in community services under direct or regular supervision within clearly defined organisation guidelines and service plans.

**Career opportunities**
Possible job titles relevant to this qualification include:

- assistant community services worker  
- care service employee  
- contact officers  
- customer service staff  
- home helper  
- housekeeping assistant  
- personal care assistant  
- reception/front desk staff  
- support worker.
COMMUNITY SERVICES, HEALTH AND EDUCATION (cont.)

CHC32015 Certificate III in Community Services

LOCATION – A, C, K, N, T
MODE – I, M
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Community Services

This qualification applies to community work delivered through a broad range of services that provide support to individuals and groups. This level is appropriate for support workers, case workers and client contact officers. Generally, these positions:

- have direct contact with clients
- identify presenting needs
- refer clients to appropriate services and support.

At this level support workers and case workers may provide day-to-day support in community settings and/or provide assistance with entitlements and benefits under the broad direction of others.

Emotional and practical support may be provided face to face or over the telephone to assist the client and enable an accurate referral to be achieved.

This qualification is available as a broad-based qualification or with a focus on either community services or community development work.

Career opportunities
Possible job titles relevant to this qualification include:

- Aboriginal or Torres Strait Islander community development worker
- assistant community worker
- community care worker
- community night patrol worker
- juvenile justice court officer
- neighbourhood centre worker
- residential support worker
- youth case worker.

CHC42015 Certificate IV in Community Services

LOCATION – A, C
MODE – I, M
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Community Services

This qualification covers workers who provide a range of services and interventions to clients, and/or who implement community education and interventions. Work may take place in a range of contexts such as community-based organisations, residential rehabilitation services and outreach services and workers may have supervisory responsibilities.

On completion of this qualification the worker will be able to design and deliver programs that aim to enhance the wellbeing of individuals and groups.

Career opportunities
Occupational titles may include:

- case worker
- community services worker
- community support worker
- family support worker
- outreach officer
- support worker
- welfare worker
- community liaison officer.
COMMUNITY SERVICES, HEALTH AND EDUCATION (cont.)

**CHC30213 Certificate III in Education Support**

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>A, C, J, K, N, P, T, Y</th>
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<tbody>
<tr>
<td>MODE</td>
<td>I, M</td>
</tr>
<tr>
<td>DURATION</td>
<td>1.5 years full-time; equivalent part-time</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Children’s Services and Education Support</td>
</tr>
</tbody>
</table>

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision.

**Note:**
- Assessment includes mandatory work placement in a regulated education/care service of at least 100 hours to meet evidence requirements.
- A working with children clearance ‘Ochre Card’ from SAFE NT will be required.

**CHC40213 Certificate IV in Education Support**

<table>
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<tr>
<th>LOCATION</th>
<th>A, C, J, K, N, P, T</th>
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<tbody>
<tr>
<td>MODE</td>
<td>I, M, App</td>
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<tr>
<td>DURATION</td>
<td>1.5 year to 2 years full-time; equivalent part-time</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Children’s Services and Education Support</td>
</tr>
</tbody>
</table>

This qualification reflects the role of workers in a range of education settings, including public and independent schools and community education settings, who provide assistance and support to teachers and students under broad-based supervision. Some job roles may require tasks to be performed with a moderate level of autonomy and/or the provision of supervision/leadership to other staff/volunteers.

**Note:**
- Assessment includes mandatory work placement in a regulated education/care service of at least 100 hours to meet evidence requirements.
- A working with children clearance ‘Ochre Card’ from SAFE NT will be required.
COMMUNITY SERVICES, HEALTH AND EDUCATION (cont.)

**CHC43315 Certificate IV in Mental Health**

**LOCATION** – C  
**MODE** – M  
**DURATION** – 1 year full-time; equivalent part-time  
**VET TEAM** – Community Services

This qualification covers workers who provide a range of community services focusing on:

- rehabilitation and support for people affected by mental illness and psychiatric disability
- implementing community-based activities focusing on mental health, mental illness and psychiatric disability
- mental health promotion work.

Work may focus on engaging people with mental illness in community participation, prevention of relapse and promotion of recovery through programs such as residential rehabilitation, work in clinical settings, home-based outreach and centre-based programs delivered by community-based non-government organisations. This work may also involve supported employment and programmed respite care.

This qualification defines the knowledge and skills required by support workers and case workers who work autonomously under broad guidance and refers to specific knowledge of mental health issues and appropriate intervention processes applied in residential and community-based settings.

**Career opportunities**

Possible job titles relevant to this qualification include:

- community rehabilitation and support worker
- community support worker
- mental health rehabilitation support worker
- mental health support worker
- mental health outreach worker
- alcohol and other drug (AOD) worker.

**HLT54115 Diploma of Nursing**

**LOCATION** – A  
**MODE** – M  
**DURATION** – 2 years full-time; equivalent part-time  
**VET TEAM** – Nursing

This qualification reflects the role of an enrolled nurse working under supervision of a registered nurse. This qualification covers the application of skills and knowledge required to provide nursing care for people across the health sector. A lifespan approach should underpin this qualification with relevant competencies that relate to the different stages of life identified within the units.

**Career opportunities**

A graduate from a Diploma of Nursing program approved by the Nursing and Midwifery Board of Australia (NMBA) is able to apply for registration with the NMBA as an enrolled nurse. Further information on registration is available at www.nursingmidwiferyboard.gov.au
# COMPUTING

## ICT10115 Certificate I in Information, Digital Media and Technology

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>A, C, P</th>
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<tbody>
<tr>
<td>MODE</td>
<td>M</td>
</tr>
<tr>
<td>DURATION</td>
<td>2 months full-time</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Information and Communication Technology</td>
</tr>
</tbody>
</table>

This qualification provides students with the skills and knowledge to safely perform foundation digital literacy tasks, using a personal computer and a range of software applications and digital devices. As this is an introductory-level course, no previous computer knowledge is expected. This program provides the underpinning knowledge for entry-level information technology skills and enables graduates to enter the workplace where basic computer literacy is a requirement.

**Career opportunities**

This qualification provides foundation digital literacy skills to support a wide range of varying industry occupations.

## ICT20115 Certificate II in Information, Digital Media and Technology

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>A, C, P</th>
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</thead>
<tbody>
<tr>
<td>MODE</td>
<td>M, SBA, App, VSS</td>
</tr>
<tr>
<td>DURATION</td>
<td>0.5 year full-time; equivalent part-time</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Information and Communication Technology</td>
</tr>
</tbody>
</table>

This entry-level qualification provides students with the foundation skills and knowledge to use information and communications technology in any industry. This qualification provides basic digital literacy skills to support a wide range of varying industry occupations.

**Career opportunities**

Possible job titles relevant to this qualification include:

- junior office support
- office assistant
- records assistant.
This qualification provides students with the skills and knowledge to be competent in a wide range of general information and communications technology (ICT) technical functions, and to achieve a degree of self-sufficiency as an advanced ICT user.

Graduates working at this level will support information technology activities in the workplace across a wide range of ICT areas, including technical support, network administration, web technologies, software applications and digital media technologies.

**Career opportunities**
Possible job titles relevant to this qualification include:
- help desk assistant
- help desk officer
- ICT operations support
- ICT user support
- computer support
- technical support.

This qualification provides the skills and knowledge for an individual to install and administer simple networks, servers, and client desktop deployments either as an independent information and communications technology (ICT) specialist or as part of a team.

**Career opportunities**
Possible job titles relevant to this qualification include:
- desktop deployment technician
- level 1 help desk support
- network support administrator
- network operations support
- network operations technician
- network support technician
- network technician.
SIT10216 Certificate I in Hospitality

**LOCATION** – A, P, R, T  
**MODE** – I, M, VSS  
**DURATION** – 0.5 year full-time; equivalent part-time  
**VET TEAM** – Culinary Arts / Tourism and Hospitality (Central)

This qualification is suited to people who want to work in the hospitality industry in the kitchen. Focus is placed on the practical application such as organising, preparing and presenting food. This qualification may also be combined with Certificate I and/or II in Hospitality.

This course is not available for individual student enrolment. Courses available for client groups by arrangement.

**Career opportunities**
Successful completion of this qualification may lead to a career opportunity in a commercial kitchen as an apprentice or a kitchen assistant.

SIT20416 Certificate II in Kitchen Operations

**LOCATION** – A, P, R, T  
**MODE** – I, M, VSS  
**DURATION** – 1 year full-time; 1.5 year equivalent part-time  
**VET TEAM** – Culinary Arts / Tourism and Hospitality (Central)

This qualification provides students with the practical and professional skills that are required to work in a commercial kitchen. Work may be undertaken in various hospitality enterprises where food is prepared and served, including restaurants, hotels, clubs, pubs and cafes.

**Career opportunities**
Successful completion of this qualification may lead to employment as an apprentice or kitchen assistant working in commercial kitchens such as restaurants, and food and beverage businesses and operations.
COOKERY (Cont.)

**SIT30816 Certificate III in Commercial Cookery**

**LOCATION** – A, P  
**MODE** – I, M, App  
**DURATION** – 1 year full-time; 2.5 year equivalent part-time  
**VET TEAM** – Culinary Arts / Tourism and Hospitality (Central)

This qualification provides students with the practical and professional skills that are required to work in a commercial kitchen. Graduates would be able to work in various hospitality enterprises where food is prepared and served, including restaurants, hotels, clubs, pubs and cafes. Graduates at this level may have some responsibility for others and provide technical advice and support to a team.

**Career opportunities**  
Successful completion of this qualification may lead to employment as a cook in commercial kitchens, large or small restaurants, cafés, industrial kitchens or large catering operations.

**Note:** CRICOS Course No. 094488D (Alice Springs and Palmerston)

**SIT40516 Certificate IV in Commercial Cookery**

**LOCATION** – P  
**MODE** – M  
**DURATION** – 2 years full-time; 4.5 years part-time  
**VET TEAM** – Culinary Arts / Tourism and Hospitality (Central)

This qualification reflects the role of commercial cooks who have a supervisory or team leading role in the kitchen. They operate independently or with limited guidance from others and use discretion to solve non-routine problems.

This qualification provides a pathway to work in organisations such as restaurants, hotels, clubs, pubs, cafes and coffee shops, or to run a small business in these sectors.

**Career opportunities**  
Possible job roles related to this qualification include:
- chef
- chef de partie.

**Note:**  
- CRICOS Course No. 093904A (Palmerston)  
- Course availability is subject to student numbers.
ENGINEERING AND MINING

MEM20105 Certificate II in Engineering

LOCATION – A, C
MODE – I, M, VSS
DURATION – 1 - 2 years part-time
VET TEAM – Metal Trades and Engineering / Trades [Central]

This qualification is part of the metals and engineering training package. It is for people entering employment in the manufacturing, engineering and related industry areas. Students will gain the base level competencies required by an operator working in these areas. They will acquire skills and knowledge in planning to undertake a routine task, occupational health and safety in the work environment, quality procedures, plus some industry-specific skills in a production or process area such as how to perform manual production welding, perform hand forging, perform routine manual metal arc welding, perform manual heating and thermal cutting, perform brazing and/ or silver soldering, perform routine oxy acetylene welding and use hand and power tools.

Career opportunities
Certificate II in Engineering graduates are prepared to enter into an apprenticeship in the fitting and machining trade or the metal fabrication and welding trade.

Note:
- This course is only available by special arrangements; it is not offered as single-block course.
- This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.

MEM20413 Certificate II in Engineering Pathways

LOCATION – A, R
MODE – I, M
DURATION – 1 - 2 years part-time
VET TEAM – Trades [Central]

This course provides students with exposure to an engineering or related working environment with a view to entering into employment in that area. This course will equip graduates with knowledge and skills which will enhance their prospects of employment in an engineering or related working environment.

Career opportunities
This qualification delivers broad-based underpinning skills and knowledge in a range of engineering and manufacturing tasks which will enhance the graduates’ entry-level employment prospects for apprenticeships, traineeships or general employment in an engineering related workplace.

Note: This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.
MEM30305 Certificate III in Engineering – Fabrication Trade

LOCATION – A, C
MODE – App*
DURATION – 3 years part-time
VET TEAM – Metal Trades and Engineering / Trades (Central)

‘Fabrication’ refers to the full scope of work previously known as ‘Boiler making’, ‘Structural Steel’, ‘Metal Fabrication’ and ‘Sheet Metal’. This qualification covers all aspects of fabrication including the use of hand tools, portable power tools, metal working machinery, the use of all current welding and cutting processes, training in reading and interpretation of working drawings, developmental drawing, marking out and job planning and associated theory required to compliment all tasks. Undertaking this qualification will offer apprentices greater openings for career progress due to the broad-based nature of the program, the opportunity to select their own program of study, with the support of their employer, thus acquiring only those skills directly relevant to their work and interests, and the ability to proceed through the program at their own pace.

Career opportunities
Possible job roles relevant to this qualification include:
- boilermaker tradesman
- sheet metal tradesman.

Note: This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.

MEM30205 Certificate III in Engineering – Mechanical Trade

LOCATION – C
MODE – App*
DURATION – 3 years part-time
VET TEAM – Metal Trades and Engineering

This qualification is tailored for apprentices in manufacturing, engineering and related industry areas. Students acquire skills and knowledge to perform general machining, lathe operations, manual heating and thermal cutting and welding.

Completion of this qualification allows entry into Engineering (Post Trade), Certificate IV and Diploma of Engineering courses.

Career opportunities
Graduates of this qualification may gain employment as tradespeople in areas such as:
- construction/mining/oil/gas industries
- general engineering
- welding.

Note: This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.
MEM40105 Certificate IV in Engineering

<table>
<thead>
<tr>
<th>LOCATION</th>
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<tbody>
<tr>
<td>MODE</td>
<td>I, M</td>
</tr>
<tr>
<td>DURATION</td>
<td>Flexible Delivery</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Metal Trades and Engineering</td>
</tr>
</tbody>
</table>

This course allows students to enhance their skills and knowledge in the metal and engineering fields to enable advancement to a supervisory level position. Night classes are available.

**Career opportunities**
Successful completion of this qualification may lead to employment as a skilled metal worker with higher-level technical and/or supervisory skills in the welding or fabrication industry.

**Note:**
- This course is only available by special arrangements; it is not offered as a single-block course.
- This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.

RII10115 Certificate I in Resources and Infrastructure Operations

<table>
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<tr>
<th>LOCATION</th>
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<tbody>
<tr>
<td>MODE</td>
<td>I, M</td>
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<tr>
<td>DURATION</td>
<td>1 year part-time</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Metal Trades and Engineering / Automotive and Civil / Trades (Central)</td>
</tr>
</tbody>
</table>

The qualification is an introductory qualification and is designed to raise awareness of the Resources and Infrastructure Industries. This Certificate I in Resources and Infrastructure Operations is a pathway qualification. There are no specific job outcomes however it will prepare an individual in successfully undertaking a Certificate II & III from the Resources and Infrastructure Industry Training Package.

This certificate allows individuals to develop basic functional skills and knowledge to prepare for work in the resources and infrastructure industries. The range of technical skills and knowledge is limited. No licensing, legislative or certification requirements apply to this qualification at the time of publication.

**Career opportunities**
Possible job titles relevant to this qualification include:

- mine worker
- civil construction worker
- construction worker.

**Note:** This course is currently available for group bookings only.
RII20115 Certificate II in Resources and Infrastructure Work Preparation

LOCATION – A, C, R
MODE – I, M
DURATION – 1 year part-time
VET TEAM – Metal Trades and Engineering / Automotive and Civil / Trades (Central)

This qualification reflects the roles of individuals who perform mainly routine tasks and procedures, using limited practical skills and fundamental operational knowledge, and taking some responsibility for the quality of the work outcomes.

This Certificate II in Resources and Infrastructure Work Preparation is a pathway qualification and will prepare an individual in successfully undertaking a sector specified certificate III from the resources and infrastructure industry training package. Licensing, legislative, regulatory and certification requirements that apply to this qualification can vary between states, territories, and industry sectors. Relevant information must be sourced prior to application of the qualification.

Career opportunities
Job titles relevant to this qualification include:
- mine worker
- civil construction worker
- construction worker.

Note: This course is only available by special arrangements.

RII30115 Certificate III in Surface Extraction Operations

LOCATION – C
MODE – RPL assessment only
DURATION – Dependent upon RPL applicant circumstances
VET TEAM – Automotive and Civil

This qualification reflects the role of employees such as production operators in an open cut mine or quarry, who perform tasks involving a broad range of skilled applications in a varied work context, using some discretion and judgement in selecting equipment, services or contingency measures.

Career opportunities
Possible job titles relevant to this qualification include:
- mine worker
- mine supervisor
- mine manager
- civil construction worker.

Note: This course is only available by RPL assessment.
RII30815 Certificate III in Civil Construction Plant Operations

LOCATION – C, R  
MODE – M, App  
DURATION – 1 year full-time; 4 years part-time  
VET TEAM – Automotive and Civil

This qualification reflects the role of a skilled operator working with civil construction plant, who applies a broad range of skills in a varied work context, using some discretion and judgement and relevant theoretical knowledge. The individual may provide theoretical advice and support a team. Licensing, legislative, regulatory and certification requirements that apply to this qualification can vary between states, territories, and industry sectors. Relevant information must be sourced prior to application of the qualification.

Career opportunities
Possible job titles relevant to this qualification include:

- plant operator
- construction worker
- skilled operator
- foreman
- supervisor.

RII30915 Certificate III in Civil Construction

LOCATION – C, R  
MODE – I, M, App  
DURATION – 2 years full-time; 4 years part-time  
VET TEAM – Automotive and Civil

This qualification reflects the role of a skilled operator working in civil construction, who applies a broad range of skills in a varied work context, using some discretion and judgement and relevant theoretical knowledge.

The qualification applies to specialist occupations in Bituminous Surfacing Bridge Construction and Maintenance, Pipe Laying, Road Construction and Maintenance, Road Marking, Tunnel Construction, Timber Bridge Construction and Maintenance and Civil Construction general occupations. The individual may provide theoretical advice and support a team. Licensing, legislative, regulatory and certification requirements that apply to this qualification can vary between states, territories, and industry sectors. Relevant information must be sourced prior to application of the qualification.

Career opportunities
Possible job titles relevant to this qualification include:

- plant operator
- skilled operator
- foreman
- supervisor.
FINANCE, BANKING AND INSURANCE

FNS30315 Certificate III in Accounts Administration

LOCATION – A, W

MODE – I, M, E, App

DURATION – 0.5 year full-time; equivalent part-time

VET TEAM – Business (Central) / Business (Top End)

This course is entry-level study suitable for employees in industry, business and government, who are working in accounting and perform routine duties. This qualification is the foundation for further VET studies in accounting.

Career opportunities
Possible job titles relevant to this qualification include:
- accounts clerk
- accounts receivable and accounts payable clerks
- bookkeeper
- cashier
- inventory clerk
- payroll clerk.

Note: CRICOS Course No. 086419F (Waterfront Darwin)

FNS40615 Certificate IV in Accounting

LOCATION – A, W

MODE – I, M, E, App

DURATION – 0.5 year full-time; equivalent part-time

VET TEAM – Business (Central) / Business (Top End)

This qualification reflects accounting job roles in financial services and other industries requiring accounting support functions. Individuals in these roles apply theoretical and specialist knowledge and skills to work autonomously and exercise judgement in completing routine and non-routine activities.

Persons providing a business activity statement (BAS) service must be registered by the Tax Practitioners Board and this qualification is currently cited as meeting the educational requirements for registration. Other conditions apply including a designated period of experience. Persons seeking BAS agent registration should check current registration requirements with the Board as this is reviewed regularly.

Career opportunities
Suitable for those in finance/accounting undertaking tasks such as budgeting, inventory control, asset management and management reporting.

Possible job titles relevant to this qualification include:
- finance officer
- senior accounts clerk
- senior bookkeeper.

Note: CRICOS Course No. 090782G (Waterfront Darwin)
FINANCE, BANKING AND INSURANCE (Cont.)

FNS40215 Certificate IV in Bookkeeping

LOCATION – W

MODE – I, M, E, App

DURATION – 0.5 year full-time; equivalent part-time

VET TEAM – Business (Top End)

This qualification is designed to reflect the job roles of contract bookkeepers and employees performing bookkeeping tasks for organisations in a range of industries. It includes the preparation and lodgement of business and instalment activity statement tasks and the provision of advice or dealing with the Commissioner on behalf of a taxpayer in relation to the activity statements.

Individuals in these roles apply theoretical and specialist knowledge and skills to work autonomously and exercise judgement in completing routine and non-routine activities.

Career opportunities

Graduates of this qualification may find work in positions such as:

- bookkeeper – BAS responsibilities
- contract bookkeeper.

FNS50215 Diploma of Accounting

LOCATION – A, W

MODE – I, M, E, App

DURATION – 1 year full-time; equivalent part-time

VET TEAM – Business (Central) / Business (Top End)

This qualification reflects professional accounting job roles in financial services and other industries. Individuals in these roles apply solutions to a range of often complex problems, and analyse and evaluate information from a variety of sources. They apply initiative to plan, coordinate and evaluate their own work and guidance to others within defined guidelines.

This qualification includes units that comprise an approved Tax Practitioner Board (TPB) course in Australian taxation law and commercial law. Persons seeking registration with the TPB should check current registration requirements with the Board.

Career opportunities

Possible job titles relevant to this qualification include

- accountant
- tax agent.
FOOD PROCESSING AND BAKERY

FDF10111 Certificate I in Food Processing

**LOCATION** – P, R

**MODE** – I, M, VSS

**DURATION** – 1 year full-time; equivalent part-time

**VET TEAM** – Culinary Arts

The Certificate I in Food Processing is an introductory qualification with a specific focus on providing production assistance for baked products. The qualification is designed for application in a highly supervised context, such as VET for Secondary Students (VSS), induction to industry, or other equivalent introduction environments.

**Career opportunities**
Successful completion of this qualification may lead to a career opportunity in a retail bakery as an apprentice or bakery assistant.

**Note:** This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.

FDF30610 Certificate III in Retail Baking (Bread)

**LOCATION** – P

**MODE** – I, M, App

**DURATION** – 1 year full-time; equivalent part-time

**VET TEAM** – Culinary Arts

This course has been designed to meet the needs of industry and employers by providing the apprentices and students with the practical and professional skills required to work as a bread maker in the retail baking industry. The course caters for the training requirements of the retail baking occupation as defined in the nationally approved Training Package. Training and assessment is conducted in specialist training facilities at Charles Darwin University’s Palmerston campus. Training is tailored to provide many benefits to apprentices and employers including:

- new skills that can add value to a business
- the combination of traditional skills and innovative ideas
- the introduction of new products, trends and services to the students
- a network for apprentices and students to communicate and grow that stretches across the Territory
- an excellent overview of the industry including all aspects of the trade.

**Career opportunities**
Possible jobs relevant to this qualification include:

- bread maker in in-store bakeries, franchise bakeries or specialist bakeries
- bread maker in large manufacturing bread plants.

**Note:** This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.
FOOD PROCESSING AND BAKERY (Continued)

FDF30710 Certificate III in Retail Baking (Combined)

LOCATION – P

MODE – I, M, App

DURATION – 1 year full-time; equivalent part-time

VET TEAM – Culinary Arts

This course meets the needs of industry and employers by providing apprentices and students with the practical and professional skills that are required to work in the retail baking industry. The course caters for the training requirements of the retail baking occupation as defined in the nationally approved Training Package. Training and assessment is conducted in specialist training facilities at Charles Darwin University’s Palmerston campus. Training is tailored to provide many benefits to apprentices and employers including:

- new skills that can add value to the business
- the combination of traditional skills and innovative ideas
- the introduction of new products, trends and services to the students
- a network for apprentices and students to communicate and grow that stretches across the Territory
- an excellent overview of the industry including all aspects of the trade.

Career opportunities
Successful completion of this course may lead to employment as a:

- pastry cook in specialist cake shops
- bread maker in large manufacturing bread plant
- qualified staff member with combined bread making and pastry cooking skills in hot bread shops, hotels, restaurants or large departments.

Note:
- CRICOS Course No. 076580B [Palmerston]
- This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.

AMP20415 Certificate II in Meat Processing (Meat Retailing)

LOCATION – A

MODE – M, VSS, App

DURATION – 1.5 years full-time; equivalent part-time

VET TEAM – Tourism and Hospitality (Central)

This qualification is for people who want to work in the meat retailing sector. Students learn about health, safety, hygiene, quality and productivity. They develop an understanding of the operations and principles required in the workplace, and gain a range of competencies essential to the industry. They also gain skills relating to Workplace Health and Safety (WHS) and quality assurance – skills that apply across all sectors of the food industry.

Career opportunities
Graduates of this qualification will find career opportunities in:

- traditional meat retail outlets
- supermarkets
- emerging specialist meat product outlets to work as meat retail assistants.
AMP30815 Certificate III in Meat Processing (Retail Butcher)

LOCATION – A

MODE – I, M, App

DURATION – 3 years part-time

VET TEAM – Tourism and Hospitality (Central)

This qualification is the trade qualification for butchers.

This apprenticeship qualification is recognised Australia wide by independent retailers and supermarkets. The course will teach students about work practices in retail meat enterprises in relation to health, safety, hygiene, quality and productivity. Students will learn how to prepare, package and merchandise a range of meat products including prime and specialist cuts.

The program is designed to give students flexible training options. There is a combination of on-campus and work-experience training. On-campus training at Alice Springs campus includes a range of practical activities in a simulated workplace environment along with theory.

Career opportunities
Job titles relevant to this qualification include:

- butcher.
TAE80113 Graduate Diploma of Adult Language, Literacy and Numeracy Practice

LOCATION – C
MODE – E
DURATION – 1 year full-time; equivalent part-time
VET TEAM – Adult Literacy and Numeracy

This qualification is designed to provide entry and exit points for a wide variety of practitioners looking to develop, consolidate or to extend their skills in the adult language, literacy and numeracy areas of teaching and training.

The Graduate Diploma of Adult LLN Practice has been developed to provide:

- credentials for existing language, literacy and numeracy teachers and trainers who may not have specific language, literacy and numeracy qualifications
- skills refreshers for existing language, literacy and numeracy teachers and trainers who may need specific skills for changing job requirements (e.g., an upgrade of numeracy skills)
- professional development for existing language, literacy and numeracy teachers and trainers who may want to shift their delivery practice from classroom to the workplace or vice versa
- an opportunity for teachers and trainers wanting to move from a vocational skills area into language, literacy and numeracy teaching to gain underpinning knowledge and skills
- effective strategies to support VET teachers and trainers who want to better integrate language, literacy and numeracy skills development into vocational training within their practice.

Career opportunities
Possible job titles relevant to this qualification include:

- adult Language, literacy or numeracy specialist (including CAVSS, and SEE programs)
- workplace/enterprise trainer/assessor
- RTO trainer
- vocational education teacher
- literacy/numeracy support lecturer.

10361NAT Course in Preliminary Spoken and Written English

LOCATION – A, C, P
MODE – I
DURATION – 9 months full-time; equivalent part-time
VET TEAM – English as a Second Language

The Course in Preliminary Spoken and Written English is a foundation course for learners who have no, or very limited English skills and who may not have literacy skills in their first language. Learners entering this course are absolute beginners. Educational outcomes include:

- developing learning strategies to study in formal learning environments
- decoding and writing words and short sentences
- participating in simple conversations
- giving personal information
- recognising and writing numbers.

Career opportunities
This course aims to improve learners’ language, literacy and numeracy skills that can be applied to entry into further education and training.

Note: This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.
Certificate I in Spoken and Written English is designed to help learners attain basic language, literacy and numeracy skills to engage in further study activities, seek and maintain employment and participate in a range of community contexts. Educational outcomes include:

- developing basic learning strategies for formal learning environments
- giving personal information, participating in casual conversations and transactions
- improving basic spoken communication, listening, reading and writing skills
- developing numeracy skills.

**Career opportunities**
This course aims to develop learners’ language, literacy and numeracy skills that can be applied to entry into further education and training and improve learners’ employment opportunities.

**Note:** This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.

The Certificate II in Spoken and Written English assists learners from non-English speaking backgrounds, to develop post-beginner English language, literacy and numeracy skills essential for employment, further studies and participation in a range of community contexts. Educational outcomes include:

- developing learning strategies to study in formal learning environments
- comprehending and participating in formal and informal spoken exchanges (e.g. conversations, telephone exchanges and job interviews)
- developing listening, reading and writing skills in preparation for work, further studies and personal use
- developing numeracy skills.

**Career opportunities**
This course aims to improve learners’ language, literacy and numeracy skills that can be applied to entry into further education and training and improve learners’ employment opportunities.

**Note:** This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.
### 10364NAT Certificate III in Spoken and Written English

**LOCATION** – A, C, P  
**MODE** – I  
**DURATION** – 9 months full-time; equivalent part-time  
**VET TEAM** – English as a Second Language

The Certificate III in Spoken and Written English assists learners from non-English speaking backgrounds to develop intermediate language, literacy and numeracy skills to undertake further education and training, seek and maintain employment and participate in a range of community contexts. Educational outcomes include:

- Developing learning strategies to study in formal learning environments
- Comprehending and participating in a variety of spoken exchanges including oral presentations, interviews and discussions
- Developing listening, reading and writing skills in preparation for work, further studies and personal purposes
- Developing numeracy skills.

**Career opportunities**

This qualification aims to improve learners’ language, literacy and numeracy skills to undertake further education and training and enhance learners’ employment opportunities.

**Note:** This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.

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### 10365NAT Certificate IV in Spoken and Written English – Further Studies

**LOCATION** – C  
**MODE** – I  
**DURATION** – 0.5 year full-time; equivalent part-time  
**VET TEAM** – English as a Second Language

Certificate IV in Spoken and Written English – Further Studies is an advanced course for learners who need to develop higher-level spoken and written language skills required to enter higher education or higher-level training. Educational outcomes include:

- Developing advanced reading and note taking skills
- Interpreting, researching, planning and writing essays and reports
- Referencing
- Participating in spoken discussions and tutorials
- Understanding lectures and presentations
- Developing pronunciation and grammar skills
- Delivering presentations with visual support.

**Career opportunities**

The Certificate can provide language, literacy and numeracy skills that can be applied to entry into vocational and/or further study pathways.

**Note:** This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.
10366NAT Certificate IV in Spoken and Written English – Employment

LOCATION – C

MODE – I

DURATION – 1 - 1.5 years part-time

VET TEAM – English as a Second Language

Certificate IV in Spoken and Written English – Employment provides opportunities for learners to develop advanced spoken language and literacy skills to obtain employment and to effectively engage in work. Educational outcomes may include:

• developing pronunciation skills
• reading and responding to workplace texts
• participating in casual conversations, spoken instructions and discussions
• writing emails and formal workplace texts
• participating in workplace meetings, preparing agendas and taking minutes
• comprehending and delivering presentations with visual support.

Career opportunities
The Certificate can provide language, literacy and numeracy skills that can be applied to entry into vocational and/or further study pathways.

Note: This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.
HAIR, BEAUTY AND RETAIL

SHB30315 Certificate III in Nail Technology

- **LOCATION** – A, P
- **MODE** – I, M
- **DURATION** – 1 year
- **VET TEAM** – Hair, Beauty and Retail

This qualification reflects the role of individuals employed as nail technicians to provide manicure and pedicure services, including the application of nail art and acrylic and gel nail enhancements.

These individuals possess a range of well-developed technical and customer service skills where discretion and judgement is required and are responsible for their own outputs. This includes client consultation on nail care products and services. Nail technicians may also be self-employed and responsible for managing their own nail station.

Work is typically conducted in nail and beauty salons.

**Career opportunities**
Successful completion of this qualification may lead to employment as a nail technician.

SHB30115 Certificate III in Beauty Services

- **LOCATION** – A, P
- **MODE** – I, M, APP, VSS
- **DURATION** – 6 months full-time (Palmerston)
  12 months part-time (Alice Springs)
- **VET TEAM** – Hair, Beauty and Retail

This qualification reflects the role of individuals employed as beauticians to provide a range of beauty services including nail, waxing, lash and brow, and basic make-up services.

These individuals possess a range of well-developed technical and customer service skills where discretion and judgement is required and are responsible for their own outputs. This includes client consultation on beauty products and services.

Work is typically conducted in beauty, waxing, brow and nail salons.

This qualification is available to international students.

**Career opportunities**
Successful completion of this qualification may lead to employment as a beauty therapist.

**Note:** CRICOS Course No. 0094486F (Palmerston)
SHB40115 Certificate IV in Beauty Therapy

**LOCATION** – A  
**MODE** – I, M  
**DURATION** – 1 year part-time  
**VET TEAM** – Hair, Beauty and Retail

This qualification reflects the role of individuals who work as beauty therapists to provide a range of beauty therapy treatments and services, including lash and brow treatments, nail services, make-up, massage and waxing. They communicate with clients to recommend treatments and services and sell retail skin care and cosmetic products.

These individuals undertake work independently, with limited guidance from others, to perform routine and non-routine activities and solve non-routine problems. They apply and adapt technical skills and knowledge, and use judgment in the provision of beauty treatments and services. These individuals are responsible for their own outputs and provide limited guidance to others.

Work is typically conducted in beauty salons and spas.

**Career opportunities**  
Successful completion of this qualification may lead to employment as a beauty therapist.

SHB50115 Diploma of Beauty Therapy

**LOCATION** – P  
**MODE** – I, M  
**DURATION** – 1 year full-time  
**VET TEAM** – Hair, Beauty and Retail

This qualification reflects the role of individuals employed as beauty therapists to provide a broad range of beauty therapy treatments and services including facial treatments, body massage and treatments, hair removal, lash and brow treatments, nail and make-up services. This includes consultation with clients to provide beauty advice, recommend beauty treatments and services, and sell retail skin-care and cosmetic products.

These individuals work relatively autonomously, and are accountable for personal outputs. Their work involves the self-directed application of knowledge and skills with substantial depth in some areas where judgement is required in planning and selecting appropriate equipment, services and techniques.

Work is typically conducted in beauty salons and spas.

This qualification is available to international students.

**Career opportunities**  
- skilled beauty/spa therapist  
- senior qualified beauty/spa therapist.

**Note:** CRICOS Course No. 094485G (Palmerston)
SHB20216 Certificate II in Salon Assistant

This is a preparatory qualification which provides a defined and limited range of basic skills and knowledge used in hairdressing salons by individuals who provide assistance with client services. These routine and repetitive tasks are completed under direct supervision and with guidance from hairdressers who manage the client service.

The combined skills and knowledge do not provide for a job outcome as a hairdresser and this qualification is intended to prepare individuals for further training.

Career opportunities
Successful completion of this qualification may lead to employment as a salon assistant in a hairdressing salon.

SHB30416 Certificate III in Hairdressing

This qualification reflects the role of hairdressers who use a range of well-developed sales, consultation and technical skills and knowledge to provide a broad range of hairdressing services to clients.

This qualification is available to international students.

Career opportunities
Successful completion of this qualification may lead to employment as a:
- senior hairdresser.

Note: CRICOS Course No. 094763A (Palmerston)
SHB40216 Certificate IV in Hairdressing

LOCATION – A, P
MODE – I, M, App
DURATION – 1 year
VET TEAM – Hair, Beauty and Retail

This qualification reflects the role of skilled senior hairdressers who use a range of highly developed sales, consultation and technical skills and knowledge to provide a broad range of hairdressing services to clients. These senior hairdressers provide specialist services in one or more areas including haircutting, design, colouring and complex colour correction, trichology and chemical reformation. They work independently and many hairdressers at this level provide technical leadership, training and support to team members.

The qualification provides a pathway to work as a senior hairdresser in a salon environment, a freelance session stylist or a technical advisor in product companies.

Career opportunities
Possible job titles relevant to this qualification include:
- salon manager
- salon owner.

SHB50216 Diploma of Salon Management

LOCATION – A, P
MODE – M, E
DURATION – 1 year
VET TEAM – Hair, Beauty and Retail

This qualification reflects the role of senior managers and small business owners of personal services businesses. They are responsible for coordinating the day-to-day operation of the business and for planning, monitoring and evaluating the work of the team. Salon managers also operate with significant autonomy to make strategic business management decisions.

The qualification provides a pathway to work as a salon manager in any type of personal service business including hairdressing or beauty salons, barber shops and spas.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

Career opportunities
Possible job titles relevant to this qualification include:
- salon manager
- salon owner.
HAIR, BEAUTY AND RETAIL (Cont.)

SIR10116 Certificate I in Retail Services

LOCATION – A, P, R, T
MODE – I, M, VSS
DURATION – 0.5 year full-time
VET TEAM – Business (Central) / Hair, Beauty and Retail

This qualification reflects the role of individuals who complete a limited range of basic workplace tasks. These individuals possess a limited range of technical skills and knowledge.

The qualification provides a pathway to work in a variety of industry sectors and business contexts.

Career opportunities
Individuals with this qualification are able to perform roles such as frontline team member.

SIR20216 Certificate II in Retail Services

LOCATION – A, P, R
MODE – I, M, VSS
DURATION – 0.5 year full-time
VET TEAM – Business (Central) / Hair, Beauty and Retail

This qualification reflects the role of frontline retail team members who use a defined and limited range of operational skills to undertake workplace activities. They are involved in mainly routine and repetitive tasks and work under direct supervision of others.

The qualification provides a pathway to work in a diverse range of retail settings including specialty retailers, supermarkets, department stores and quick service restaurants.

Career opportunities
Individuals with this qualification are able to perform roles such as frontline team member, customer service assistant and point-of-sale operator.
This qualification reflects the role of individuals who have the primary responsibility of engaging the customer, maintaining daily store operations and delivering on organisational expectations. They have sound knowledge of product and service offerings. These individuals possess a range of well-developed skills where discretion and judgement is required. They work with some independence under limited supervision. Some individuals working at this level are responsible for supervising other team members and monitoring day-to-day workplace operations.

The qualification provides a pathway to work in a diverse range of retail settings including specialty retailers, supermarkets, department stores and quick service restaurants.

Individuals with this qualification are able to perform roles such as frontline sales assistant, customer service representative, shop assistant, retail supervisor, team leader and senior sales assistant.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

**Career opportunities**

Individuals with this qualification are able to perform roles such as frontline sales assistant, customer service representative, shop assistant, retail supervisor, team leader and senior sales assistant.

This qualification reflects the role of individuals who lead a frontline team and manage day-to-day operations of a retail store or department to implement and deliver on organisational objectives and standards. These individuals possess a range of highly developed selling and customer engagement skills with sound knowledge of product and service offerings. They work with independence, taking responsibility for their own functions and outputs.

The qualification provides a pathway to work in a diverse range of retail settings including specialty retailers, supermarkets, department stores, and quick service restaurants, a small business-to-business outlet, or a section or department within a larger business or franchise.

Individuals with this qualification are able to perform roles such as store manager, department manager and assistant store manager.

No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

**Career opportunities**

Individuals with this qualification are able to perform roles such as store manager, department manager and assistant store manager.
ACM20110 Certificate II in Animal Studies

- **LOCATION** – C
- **MODE** – WPA, RPL, App
- **DURATION** – 1 year full-time; equivalent part-time
- **VET TEAM** – Agriculture and Rural Operations [Top End]

This qualification is a general pre-vocational qualification aimed as an entry point into the animal care and management industry. It is highly recommended that while undertaking this qualification, the learner should seek to gain a period of work placement or work experience in an animal care environment and/or workplace.

**Career opportunities**
Job role titles covered by this qualification may include:
- animal care attendant
- animal shelter attendant
- assistant dog groomer
- cattery attendant
- kennel hand
- pet shop attendant.

AHC10116 Certificate I in Conservation and Land Management

- **LOCATION** – R
- **MODE** – M
- **DURATION** – 1 term full-time; 0.5 year part-time
- **VET TEAM** – Conservation and Land Management [Top End] / Conservation and Land Management [Central]

This qualification is an entry-level qualification aimed at individuals entering the conservation and land management industry. It allows students to develop basic skills and knowledge to prepare for work. The qualification is suited to learners with no previous connection to the conservation and land management industries or relevant employment history.

**Career opportunities**
There are no specific job outcomes to this qualification, but the skills achieved will assist in successfully undertaking a Certificate II pre-vocational program or job outcome qualification, or will facilitate entry into an apprenticeship.

**Note:** This course is not offered on campus.
AHC21016 Certificate II in Conservation and Land Management

LOCATION – A, C, R

MODE – I, M, WPA, App, VSS

DURATION – 0.5 year full-time; equivalent part-time

VET TEAM – Conservation and Land Management (Top End) / Conservation and Land Management (Central)

This qualification provides an occupational outcome in conservation and land management. The work would be carried out under general guidance and supervision.

The qualification provides students with practical skills in the areas of Indigenous land management; lands, parks and wildlife, and natural area management.

This qualification is suitable for a traineeship.

Career opportunities
Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- conservation worker.

Note:
- This program is only delivered part-time in Alice Springs.
- CRICOS Course No. 092528F (Casuarina)

AHC31416 Certificate III in Conservation and Land Management

LOCATION – A, C, R

MODE – I, M, RPL, WPA, App

DURATION – 0.5 year full-time; equivalent part-time

VET TEAM – Conservation and Land Management (Top End) / Conservation and Land Management (Central)

This qualification provides a general vocational outcome in the conservation and land management industry.

The qualification provides students with practical skills in the areas of Indigenous land management; lands, parks and wildlife and natural area management.

This qualification is suitable for a traineeship.

Career opportunities
Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- Indigenous lands worker
- land rehabilitation worker
- national parks worker
- revegetation worker.

Note:
- This program is only delivered part-time in Alice Springs.
- CRICOS Course No. 092254D (Casuarina)
AHC40916 Certificate IV in Conservation and Land Management

LOCATION – A, C, R  
MODE – I, M, RPL, WPA, App  
DURATION – 0.5 year full-time; equivalent part-time  
VET TEAM – Conservation and Land Management (Top End) / Conservation and Land Management (Central)

This qualification allows individuals to develop post-trade skills and knowledge to become specialists within the conservation and land management industry.

This qualification focuses on natural area management which includes mapping, pest and biodiversity management. This qualification is suitable for a traineeship.

Career opportunities
Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- senior conservation worker.

Note:
- This qualification is available in Alice Springs by workplace assessment or Recognition of Prior Learning.  
- CRICOS Course No. 092573A (Casuarina)

AHC51116 Diploma of Conservation and Land Management

LOCATION – A, C, R  
MODE – I, M, E, RPL, WPA  
DURATION – 0.5 year full-time; equivalent part-time  
VET TEAM – Conservation and Land Management (Top End) / Conservation and Land Management (Central)

The Diploma of Conservation and Land Management reflects the role of personnel working in management positions with technical level skill in land management roles.

Career opportunities
Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- lands, parks and wildlife manager  
- senior ranger.

Note:
- This qualification is available to study online.  
- This qualification is available in Alice Springs by workplace assessment or Recognition of Prior Learning.  
- CRICOS Course No. 092605J (Casuarina).
AHC20416 Certificate II in Horticulture

**LOCATION** – A, C, R  
**MODE** – I, M, RPL, WPA  
**DURATION** – 0.5 year full-time; 2 years part-time  
**VET TEAM** – Horticulture (Top End) / Conservation and Land Management (Central)

This qualification allows students to develop basic skills and knowledge in a range of areas to provide candidates with a broad skill base. Unit selection for a Certificate II in Horticulture can be tailored to meet the needs of the student. At this level, tasks are carried out under supervision.

This qualification is suitable for a traineeship / apprenticeship.

**Career opportunities**
Possible job titles relevant to this qualification include:
- horticulture assistant
- horticulture worker.

AHC30716 Certificate III in Horticulture

**LOCATION** – A, C, R  
**MODE** – I, M, RPL, WPA, App  
**DURATION** – 1 year full-time; equivalent part-time  
**VET TEAM** – Horticulture (Top End) / Conservation and Land Management (Central)

This qualification provides a general vocational outcome in amenity horticulture. It provides a broad skill and knowledge base, and builds on skills and knowledge gained from Certificate II in Horticulture or the workplace. It may be appropriate for current or previous horticultural employees who wish to have their skills and knowledge formally recognised.

Certificate III in Horticulture is available for a traineeship / apprenticeship.

**Career opportunities**
Possible job titles relevant to this qualification include:
- gardener
- horticulturist
- landscape construction
- landscape maintenance
- nursery production
- production horticulturist at a trade level
- retail nursery.
VET Courses

PRIMARY INDUSTRIES, HORTICULTURE AND CONSERVATION (Cont.)

SFI20111 Certificate II in Aquaculture

LOCATION – C, R

MODE – I, M, RPL, App, VSS

DURATION – 1 year part-time

VET TEAM – Maritime and Seafood (Top End)

This qualification is an entry point into the aquaculture seafood industry and provides people with a range of core and underpinning skills and knowledge relevant to work as a field hand in the aquaculture sector. Work at this level is usually undertaken under general supervision and follows routine processes and procedures.

This qualification is suitable for a traineeship.

Career opportunities
Possible job titles relevant to this qualification include:

- farm hand
- farm labourer
- feeder
- general hand
- hatchery or nursery assistant
- pond worker
- shop hand.

Note: This qualification is delivered part-time internally at Casuarina campus.

SFI30111 Certificate III in Aquaculture

LOCATION – C, R

MODE – I, M, App, RPL, WPA

DURATION – 0.5 year full-time; equivalent part-time

VET TEAM – Maritime and Seafood (Top End)

This qualification provides students with the skills relevant to an individual working in the aquaculture sector of the seafood industry in the capacity of a skilled worker or leading hand.

The qualification will have application for people working:

- for companies providing contract specialist services for aquaculture operations
- in hatcheries and nurseries
- in live post-harvest holding facilities, such as processing plants, wholesalers or transporters
- in pet shops, public aquariums, zoos or other facilities with aquatic animals
- on aquaculture farms or fishout/put-and-take operations.

This qualification is suitable for a traineeship.

Career opportunities
Possible job titles relevant to this qualification include:

- autonomous farm attendant
- junior technician
- leading hand
- senior shop hand
- shift or team leader
- supervisor
- work foreman.

Note: This qualification is delivered part-time internally at Casuarina campus.
## PRIMARY INDUSTRIES, HORTICULTURE AND CONSERVATION (Cont.)

### AHC20116 Certificate II in Agriculture

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>K, R</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODE</td>
<td>M, App, RPL, WPA</td>
</tr>
<tr>
<td>DURATION</td>
<td>0.5 - 2 years part-time</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Agriculture and Rural Operations [Top End]</td>
</tr>
</tbody>
</table>

This qualification provides an entry-level occupational outcome in agriculture. The qualification focuses on livestock production and general stock and station skills.

This qualification is available as a traineeship.

**Career opportunities**
Possible job titles relevant to this qualification include:
- assistant animal attendant / stockperson
- assistant farm or station hand
- assistant farm or station labourer
- assistant farm or station worker.

### AHC30116 Certificate III in Agriculture

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>K, R</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODE</td>
<td>M, App, RPL, WPA</td>
</tr>
<tr>
<td>DURATION</td>
<td>1 - 2 years part-time</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Agriculture and Rural Operations [Top End]</td>
</tr>
</tbody>
</table>

This qualification provides a general vocational outcome in agriculture. The qualification focuses on livestock management practices and general stock and station skills.

This qualification is available as a traineeship.

**Career opportunities**
Possible job titles relevant to this qualification include:
- farmhand or station hand
- farm or station worker.
AHC40116 Certificate IV in Agriculture

LOCATION – K, R
MODE – M, App, RPL, WPA
DURATION – 2 years part-time
VET TEAM – Agriculture and Rural Operations (Top End)

This qualification allows individuals to develop post-trade skills and knowledge to become specialists within the agriculture industry. It is designed to meet the needs of supervisors or team leaders in the agriculture industry.

This qualification is suitable for an Australian Apprenticeship.

Career opportunities
Possible job titles relevant to this qualification include:
• farm team leader
• farm supervisor
• shed supervisor.

Current or previous employees within the agriculture industry are encouraged to apply for Recognition of Prior Learning (RPL).

AHC10216 Certificate I in AgriFood Operations

LOCATION – A, C, K, R
MODE – I, M, VSS
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Horticulture (Top End) / Conservation and Land Management (Central) / Agriculture and Rural Operations (Top End)

This qualification is an entry-level qualification aimed at individuals entering the agriculture, horticulture and conservation and land management industries. It allows students to develop basic skills and knowledge to prepare for work. They may undertake a range of simple tasks under close supervision. The range of technical skills and knowledge is limited.

The qualification is suited to the VET for Secondary Students (VSS) programs, students with English as a Second Language (ESL) or learners with no previous connection to the agriculture, horticulture or conservation and land management industries or relevant employment history.
AHC21216 Certificate II in Rural Operations

LOCATION – A, C, K, R
MODE – M, App, RPL
DURATION – 0.5 – 2 years part-time
VET TEAM – Agriculture and Rural Operations (Top End) / Horticulture (Top End)

This qualification provides an occupational outcome for industries and agencies in rural and regional Australia. Depending on the units selected, individuals can be employed in rural industries and other rural and regional sectors such as local government, tourism, hospitality, aquaculture, transport, construction, community services, information technology and metals.

This qualification is suited to the VET for Secondary Students (VSS) program or learners with no previous connection to the rural industry or relevant employment history.

This qualification is suitable for a traineeship.

Career opportunities
Successful completion of this qualification may lead to employment in multifunctional job roles that suit regional areas of Australia.

AHC32816 Certificate III in Rural Operations

LOCATION – A, C, K, R
MODE – M, App, RPL
DURATION – 1 - 2 years part-time
VET TEAM – Agriculture and Rural Operations (Top End) / Horticulture (Top End)

This qualification provides an occupational outcome in agriculture, horticulture and conservation land management across related industries.

Depending on the units selected, students will be able to seek employment in rural industries and other industry sectors such as local government, tourism, hospitality, transport, construction, information technology and metals.

This qualification is suitable for a traineeship.

Career opportunities
Job roles and titles vary across different industry sectors and will include multifunctional job roles that suit regional areas of Australia.
## PROCESS MANUFACTURING

### PMA30116 Certificate III in Process Plant Operations

<table>
<thead>
<tr>
<th>LOCATION</th>
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</thead>
<tbody>
<tr>
<td>MODE</td>
<td>I, M, RPL</td>
</tr>
<tr>
<td>DURATION</td>
<td>1 year</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Electrotechnology</td>
</tr>
</tbody>
</table>

The Certificate III in Process Plant Operation is intended for advanced operators and operations technicians who use production equipment to directly produce products. At this level, operators/technicians would undertake more advanced operations, typically of integrated plant units in accordance with the operating procedures, and would apply their knowledge to anticipate problems. They would be expected to solve a range of foreseen and unforeseen problems, using product and process knowledge to develop solutions to problems which do not have a known solution, or a solution recorded in the procedures.

**Career opportunities**
Operators may specialise in one of the following areas:
- fine chemicals
- heavy chemicals
- petrochemicals
- polymer manufacture
- hydrocarbon extraction
- hydrocarbon transmission
- hydrocarbon processing/refining
- minerals processing/refining
- metalliferous processing/refining
- metals smelting/processing
- other related areas.

**Note:** This course is only available by special arrangements.

### PMA40116 Certificate IV in Process Plant Operations

<table>
<thead>
<tr>
<th>LOCATION</th>
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</thead>
<tbody>
<tr>
<td>MODE</td>
<td>I, M, RPL</td>
</tr>
<tr>
<td>DURATION</td>
<td>1 year</td>
</tr>
<tr>
<td>VET TEAM</td>
<td>Electrotechnology</td>
</tr>
</tbody>
</table>

The Certificate IV in Process Plant Technology is a technical qualification for plant technicians and operations technicians who will typically be involved in solving complex problems which require theoretical knowledge, combined with an understanding of the production process and equipment across the plant. This qualification is typically used to develop employees performing a technical role that includes an ability to work independently and conduct technical problem solving according to the needs of the work in the chemical, hydrocarbons and refining industries.

**Career opportunities**
Operators may specialise in one of the following areas:
- chemical plant technician
- plant technician (emergency response)
- hydrocarbons plant technician
- LPG plant technician
- oil refinery plant technician.

**Note:** This course is only available by special arrangements.
SIT30516 Certificate III in Events

LOCATION – P
MODE – I, M
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Tourism, Hospitality and Recreation (Top End)

This qualification provides the skills and knowledge for an individual to be competent in an administrative or operational events support role.

The qualification reflects the role of skilled operators who apply a broad range of competencies in a varied work context, using some discretion and judgement and relevant theoretical knowledge. They may provide technical advice and support to a team.

Career opportunities
Individuals with this qualification are able to work in a range of organisations where event management takes place, and such organisations are diverse in nature.

Possible job titles include:
- conference assistant
- event administrative assistant
- event assistant
- event operations assistant
- event operative
- exhibitions assistant.

SIT50316 Diploma of Event Management

LOCATION – P
MODE – I, M
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Tourism, Hospitality and Recreation (Top End)

This qualification reflects the role of individuals who use a broad range of event-related skills and sound knowledge of event management processes to coordinate event operations. They operate independently and make operational event management decisions.

Events are diverse in nature and this qualification provides a pathway to work for event or exhibition organisations operating in a range of industries, including the tourism and travel, hospitality, sport, cultural, and community sectors.

The diversity of employers includes event or exhibition management companies, event venues, or organisations that organise their own events. Work could be undertaken in an office environment where the planning of events takes place, on-site at venues where events are staged or a combination of both.

Career opportunities
Job roles and titles relevant to this qualification may differ between industry sectors but may include:
- conference coordinator
- event or exhibition planner
- event sales coordinator
- function coordinator
- in-house meetings coordinator
- meetings coordinator
- staging coordinator
- venue coordinator.
SIT20316 Certificate II in Hospitality

**LOCATION** – A, P, R

**MODE** – I, M, App

**DURATION** – 0.5 year full-time; equivalent part-time

**VET TEAM** – Tourism and Hospitality (Central) / Tourism, Hospitality and Recreation (Top End)

This qualification provides students with the skills and knowledge to be competent in a range of activities and functions, requiring basic operational knowledge and limited practical skills, in a defined context. Work is undertaken in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafes and coffee shops.

**Career opportunities**

This qualification provides the skills for employment in positions such as:

- bar attendant
- bottle shop attendant
- food and beverage attendant
- waiter.

SIT30616 Certificate III in Hospitality

**LOCATION** – A, P, R

**MODE** – I, M, App, VSS

**DURATION** – 0.5 year full-time; equivalent part-time

**VET TEAM** – Tourism and Hospitality (Central) / Tourism, Hospitality and Recreation (Top End)

This qualification provides students with the skills and knowledge to be competent in a range of activities and functions requiring basic operational knowledge and limited practical skills in a defined hospitality context. Work would be undertaken in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafes and coffee shops. Individuals may have some responsibility for others and provide technical advice and support to a team.

**Career opportunities**

Successful completion of this qualification may lead to employment in a:

- restaurant
- bar
- resort
- club as a bar attendant
- barista
- waiter
- wine waiter.

**Note:** CRICOS Course No. 091446E (Palmerston)
SIT40416 Certificate IV in Hospitality

LOCATION – A, R
MODE – I, M
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Tourism and Hospitality (Central)

This qualification provides the skills and knowledge for students to be competent in skilled operations, and team leading or supervision. Work is undertaken in various hospitality settings such as restaurants, hotels, motels, clubs, pubs, cafes and coffee shops. The qualification is suitable for an apprenticeship pathway; it enables skilled workers to obtain formal recognition and provides opportunities for further studies.

Studies can be undertaken either on campus or externally in the workplace.

Career opportunities
Work is undertaken in various hospitality settings such as:
- restaurants
- hotels
- motels
- clubs
- pubs
- cafes and coffee shops, including a supervisory role.

SIT30716 Certificate III in Hospitality (Restaurant Front of House)

LOCATION – P, R
MODE – I, M, App, VSS
DURATION – 0.5 year full-time; equivalent part-time
VET TEAM – Tourism, Hospitality and Recreation (Top End)

This qualification reflects the role of individuals who have a range of well-developed front of house food and beverage service and sales skills combined with sound product knowledge. Using discretion and judgement, they work with some independence and under limited supervision using plans, policies and procedures to guide work activities. Work would be undertaken in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafes and coffee shops.

Career opportunities
Job roles and titles relevant to this qualification may differ between industry sectors but may include:
- senior bar attendant
- sommelier
- waiter.

Note: CRICOS Course No. 094489C (Palmerston).
SIT50416 Diploma of Hospitality Management

**LOCATION** – P
**MODE** – I, M
**DURATION** – 1 year full-time; equivalent part-time
**VET TEAM** – Tourism, Hospitality and Recreation (Top End)

This qualification provides the skills and knowledge for a person to be competent in skilled operations, and team leading or supervision. Work is undertaken in various hospitality settings such as restaurants, hotels, motels, clubs, pubs, cafes and coffee shops. The qualification is suitable for an apprenticeship pathway. Studies can be undertaken either on campus or externally at the workplace.

The program is designed to give students flexible training options. There is a combination of on-campus and work-experience training. On-campus training includes a range of practical activities in a simulated work environment.

**Career opportunities**
Work would be undertaken in various hospitality settings such as restaurants, hotels, motels, clubs, pubs, cafes and coffee shops.

**Note:** CRICOS Course No. 090986G (Palmerston).

SIT10116 Certificate I in Tourism (Australian Indigenous Culture)

**LOCATION** – A, P, R
**MODE** – M
**DURATION** – 0.5 year part-time
**VET TEAM** – Tourism and Hospitality (Central) / Tourism, Hospitality and Recreation (Top End)

This qualification provides students with the skills and knowledge to be competent in basic practical tourism skills. The qualification is entry level and may provide a pathway to a range of jobs in the tourism and hospitality industries, in particular, in enterprises with an Indigenous focus.

Work would be undertaken in an office environment where the planning of tourism products and services takes place; in the field where tourism products are delivered; or a combination of both. The field includes any destination, local or regional area, tourist precinct, site, attraction, or on-board form of transportation. The qualification is suitable for an apprenticeship pathway and for VET for Secondary Students (VSS) delivery.

**Career opportunities**
People with this qualification are able to work in specialist tourism or cultural enterprises that deliver Australian Indigenous experiences. They may be a tour operator or may operate a site or cultural or heritage centre. The qualification reflects the specific role of an Australian Indigenous person or other individual approved of by local elders who shares aspects of his or her culture with visitors in an informal way.

Possible job titles include:
- assistant in an Indigenous cultural centre
- assistant Indigenous guide
- Indigenous storyteller.
### SIT20116 Certificate II in Tourism

**LOCATION** – A, P, R

**MODE** – M, App

**DURATION** – 0.5 year full-time; equivalent part-time

**VET TEAM** – Tourism and Hospitality (Central) / Tourism, Hospitality and Recreation (Top End)

This qualification provides students with the skills and knowledge to be competent in a defined range of basic tourism technical skills. Work would be undertaken in an office environment where the planning of tourism products and services takes place; in the field where tourism products are delivered; or a combination of both. The field includes any destination, local or regional area, tourist precinct, site, attraction or on-board form of transportation. The qualification is suitable for an apprenticeship pathway and for VET for Secondary Students (VSS) delivery.

**Career opportunities**

People with this qualification are able to work in many tourism industry sectors and enterprise types. The qualification is flexible and is designed to meet a broad range of basic tourism industry needs. It recognises the diversity of tourism operations and the increasing industry trend for operators to provide specialised tourism products. Possible job titles include:

- documentation clerk for a tour wholesaler
- museum attendant
- office assistant for a small tour operator
- receptionist and office assistant in a professional conference organiser
- receptionist and office assistant in a retail travel agency
- retail sales assistant in an attraction.

### SIT30116 Certificate III in Tourism

**LOCATION** – A, P, R

**MODE** – I, M, App, VSS

**DURATION** – 0.5 year full-time; equivalent part-time

**VET TEAM** – Tourism and Hospitality (Central) / Tourism, Hospitality and Recreation (Top End)

This qualification provides the skills and knowledge for an individual to be competent in a range of areas including tourism sales, operations and tour delivery. Work would be undertaken in an office environment where the planning of tourism products and services takes place; in the field where tourism products are delivered; or a combination of both. The field includes any destination, local or regional area, tourist precinct, site, attraction or on-board form of transportation.

This program is available in flexible delivery mode, and includes a combination of hands-on training and tutorials. The qualification is suitable for an apprenticeship pathway.

**Career opportunities**

- adventure tourism guide
- attendant or senior ride operator in an attraction or theme park
- booking agent
- cellar door salesperson and guide in a winery
- customer service agent
- guide and salesperson in an Indigenous cultural centre
- inbound tour coordinator
- marine tourism guide or dive tour operator
- museum attendant
- operations consultant for a tour operator
- reservations sales agent
- sales consultant
- visitor information officer.
SIT30316 Certificate III in Guiding

LOCATION – A, P, R
MODE – M, App
DURATION – 0.5 year full-time; equivalent part-time

VET TEAM – Tourism and Hospitality (Central) / Tourism, Hospitality and Recreation (Top End)

This qualification provides students with the skills and knowledge to be competent in a range of well-developed guiding competencies. Work is undertaken in the field where tourism products are delivered, including any destination, local or regional area, tourist precinct, site or attraction.

The qualification reflects the role of skilled operators who apply a broad range of competencies in a varied work context, using some discretion, judgement and relevant theoretical knowledge. They may provide technical advice and support to a team. The qualification is suitable for an apprenticeship pathway.

Career opportunities
People with this qualification are able to work in multiple tourism industry sectors and enterprise types. They may work for local tour operators, at cultural and heritage sites and in marine and national parks or attractions. Guiding is an occupation that relies on a knowledge base and guides at this level may have a defined scope of knowledge that allows them to operate at particular destinations or sites. The depth of knowledge of a particular destination or site could be substantial.

Possible job titles relevant to this qualification include:
- nature-based site guide
- site guide
- tour guide
- winery guide.

SIT50116 Diploma of Travel and Tourism Management

LOCATION – P
MODE – I, M
DURATION – 1 year full-time; equivalent part-time

VET TEAM – Tourism, Hospitality and Recreation (Top End)

This qualification reflects the role of individuals who use sound knowledge of industry operations and a broad range of managerial skills to coordinate tourism and travel operations or marketing and product development activities. They operate independently, have responsibility for others and make a range of operational business decisions.

Career opportunities
- inbound sales
- incentives
- manager for inbound groups
- marketing
- operations
- product
- reservations
- retail
- travel agency
- sales
- tour operations
- travel agency
- visitor information.
**TLI32416 Certificate III in Logistics**

**LOCATION** – C  
**MODE** – I, M  
**DURATION** – 1.5 years full-time; equivalent part-time  
**VET TEAM** – Automotive and Civil

This qualification is designed to give people the capacity to work in the logistics industry aligned with operational qualification for the road and rail transport, warehousing, storage, stevedoring and allied industries. It provides graduates with a level of knowledge in a minor leadership/supervisory level, decision making and technical skills in manual handling, team work, leading work teams or groups, Workplace Health and Safety (WHS), vehicle inspection, receive and dispatch, logistic administration, inventory systems, stocktaking and customer service.

**Career opportunities**  
On successful completion of this Certificate, employment may be sought as supervisory or lower management level within the transport and distribution industry including:

- administrative supervisor
- custom broker
- export coordinator
- freight scheduler/administrative supervisor
- inventory controller
- purchasing officer.

**TLI31616 Certificate III in Warehousing Operations**

**LOCATION** – C  
**MODE** – I, M  
**DURATION** – 2 years full-time; equivalent part-time  
**VET TEAM** – Automotive and Civil

This qualification is designed to give people the capacity to work in the warehousing industry. It provides graduates with skills and knowledge in a minor leadership/supervisory level, decision making and technical skills in manual handling, team work leading work teams or groups, Workplace Health and Safety (WHS), vehicle inspection, receive and dispatch, loading and unloading goods and stocktaking, customer service, product knowledge and handling skills.

**Career opportunities**  
Possible job titles relevant to this qualification include:

- distribution centre manager
- purchasing and supply officer within the transport and logistics warehousing and storage industry
- transport manager
- warehouse manager.
TRANSPORT AND STORAGE (Cont.)

TLI42016 Certificate IV in Logistics

LOCATION – C
MODE – I, M
DURATION – 3 years full-time; equivalent part-time
VET TEAM – Automotive and Civil

This qualification is suited for individuals working in the logistics industry in a variety of operational roles. Successful completion of this course will require the performance of a broad range of skilled applications, including requirements to evaluate and analyse current practices; developing new criteria and procedure for performing current practices; and provision of some leadership and guidance to others in the application and planning of the skills. Successful completion of the licensing units within the qualification must align with applicable licensing and regulatory requirements.

Career opportunities
This qualification provides skills and knowledge to advance students’ careers in such fields as purchasing, materials management, inventory management, warehousing, distribution, and transport and customer service.

MAR20313 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)

LOCATION – C, R
MODE – M
DURATION – 3 weeks full-time
VET TEAM – Maritime and Seafood (Top End)

This qualification is suitable for people who work as a Coxswain Grade 1 Near Coastal in the maritime industry and command a commercial marine vessel up to 12 metres in length with propulsion power that is unlimited for an outboard engine or up to 500kW for an inboard engine carry passengers on this vessel inshore or as a tender or auxiliary vessel within 3 nautical miles (nm) of a parent vessel within the exclusive economic zone (EEZ).

This level of qualification is currently cited as meeting some of the requirements for certification as a Coxswain Grade 1 Near Coastal as defined by the National Standard for Commercial Vessels (NSCV) Part D.

Certification will require achievement of the MAR20313 Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal), qualifying sea service and completed Australian Maritime Safety Authority (AMSA) approved task book or qualifying sea service, AMSA final assessment, an appropriate radio certificate of proficiency and an AMSA approved first aid certificate; people seeking certification should check with AMSA.

Career opportunities
Possible job titles relevant to this qualification include:

- ferry coxswain
- fishing tour guide
- crew boat coxswain
- desirable for Community and NT Police, Border Protection and Coastal Community Coordinator.

It is a CDU requirement for students to have at least half of their qualifying sea service completed before commencing the course.

Note: This course may be updated in 2018. Please contact the relevant VET school/team for current course details and location.
**UTILITIES AND ELECTROTECHNOLOGY**


LOCATION – C  
MODE – I  
DURATION – 5 days  
VET TEAM – Electrotechnology

This qualification provides competencies to carry out installation, commissioning and de-commissioning of single head, split airconditioning and heat pumps systems to a prescribed routine where the maximum plant capacity for each system does not exceed 18 kW. This includes wall hung, floor and ceiling suspended, cassette and ducted fan coil split systems and water heating heat pump systems. This qualification excludes competencies required for service, repair, maintenance, diagnostic/fault finding and electrical work or the safe and proper installation of commercial refrigeration, airconditioning and heat pump plant and equipment.

**Career opportunities**

Possible job roles relevant to this qualification include:

- split airconditioning and heat pump system technician.

**Note:** This program is delivered totally dependent on the existing qualifications of the candidate(s) as the course is structured for existing specific trades person. Trades (Central) will deliver the program over a period of 5 days to industry that already hold a Certificate III qualification in Electrotechnology. This course has a large Recognition of Prior Learning component.

**UEE22011 Certificate II in Electrotechnology (Career Start)**

LOCATION – C  
MODE – I  
DURATION – 20 weeks part-time; 10 weeks full-time  
VET TEAM – Electrotechnology

This qualification covers competencies for a work entry program providing grounding in safety and basic skills and knowledge for work in any electrotechnology discipline.

**Career opportunities**

Possible job roles relevant to this qualification include:

- electrical trade assistant
- telecommunications trade assistant.
**UES30811 Certificate III in Electrotechnology Electrician**

**LOCATION** – A, C  
**MODE** – I, App  
**DURATION** – 4 years full-time  
**VET TEAM** – Electrotechnology / Trades (Central)

Students who gain this qualification will be able to select, install, set up, test, fault find, repair and maintain electrical systems and equipment in buildings and premises. The qualification contains the requirements for an electrician’s licence.

**Career opportunities**
Possible job roles related to this qualification include:
- A grade electrician
- Electrician
- Electrical fitter mechanic.

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**UES31211 Certificate III in Instrumentation and Control**

**LOCATION** – C  
**MODE** – I, App  
**DURATION** – 4 years full-time  
**VET TEAM** – Electrotechnology

This qualification provides competencies to select, install, set up, test, fault find, repair and maintain related systems and devices for measurement and recording of physical/chemical phenomenon and related process control.

**Career opportunities**
Possible job titles relevant to this qualification include:
- Instrument fitter
- Electronic and instrument tradesperson.
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### UEE32211 Certificate III in Air-Conditioning and Refrigeration

**LOCATION** – C  
**MODE** – I, App  
**DURATION** – 4 years full-time  
**VET TEAM** – Electrotechnology

This qualification provides competencies to select components, install, set up, test, fault find, repair and maintain refrigeration systems and equipment that apply to food storage and preservation, airconditioning and air distribution equipment in buildings and premises. It includes regulatory requirements for purchasing and handling refrigerants.

**Note:** The Ozone Protection and Synthetic Greenhouse Gas Legislation Amendment Bill 2003 applies to this qualification. Prior to planning the delivery of any training and/or assessment activities all legislative and regulatory requirements shall be identified and included.

**Career opportunities**  
Possible job title relevant to this qualification include:  
- airconditioning and refrigeration mechanic.

### UEE33011 Certificate III in Electrical Fitting

**LOCATION** – C  
**MODE** – I, App  
**DURATION** – 4 years full-time  
**VET TEAM** – Electrotechnology

This qualification provides competencies to manufacture, fit, assemble, erect, operate, test, fault find, alter, repair electrical equipment and includes electrical wiring work only if that work is associated with assembling, maintaining, terminating or altering the wiring between electrical components within a plant or machinery. An electrical fitter is not authorised to install any electrical wiring systems within an electrical installation as prescribed by definitions contained in AS/NZS 3000.

Electrical equipment means any appliance, article, accessory, wire, fitting, cable, conduit or apparatus that generates, uses, conveys or controls (or that is intended to generate, use, convey or control) electricity above extra low voltage.

**Career opportunities**  
Possible job titles relevant to this qualification include:  
- electrical fitter  
- general electrician.
### UEE40411 Certificate IV in Electrical – Instrumentation

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As a post-trade program, this qualification provides the skills and knowledge required to work with industrial measurement instrumentation; programmable logic controllers (PLCs) and control loops.

As a full program the requirements for an ‘Electrician’s licence’ are addressed.

**Career opportunities**
Possible job titles relevant to this qualification include:

- instrumentation and control technician.
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## FINANCE, BANKING AND INSURANCE

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## FOOD PROCESSING AND BAKERY

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## GENERAL EDUCATION AND VOCATIONAL EDUCATION

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### PRIMARY INDUSTRIES, HORTICULTURE AND CONSERVATION

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# VET Teams Contact Details

## School of Trades

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<th>Program</th>
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<th>Email Address</th>
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</thead>
<tbody>
<tr>
<td>Electrotechnology (Top End)</td>
<td>08 8946 7505</td>
<td><a href="mailto:electrotechnology@cdu.edu.au">electrotechnology@cdu.edu.au</a></td>
</tr>
<tr>
<td>Automotive &amp; Civil</td>
<td>08 8946 7506</td>
<td><a href="mailto:automotiveandcivil@cdu.edu.au">automotiveandcivil@cdu.edu.au</a></td>
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<tr>
<td>Metal Trades &amp; Engineering</td>
<td>08 8946 7507</td>
<td><a href="mailto:mte@cdu.edu.au">mte@cdu.edu.au</a></td>
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<tr>
<td>Building Technology</td>
<td>08 8946 7508</td>
<td><a href="mailto:bdc@cdu.edu.au">bdc@cdu.edu.au</a></td>
</tr>
<tr>
<td>Trades (Central)</td>
<td>08 8959 5465</td>
<td><a href="mailto:tradescentral@cdu.edu.au">tradescentral@cdu.edu.au</a></td>
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## School of Primary Industries

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<thead>
<tr>
<th>Program</th>
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<th>Email Address</th>
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<tbody>
<tr>
<td>Conservation &amp; Land Management (Top End)</td>
<td>08 8946 7511</td>
<td><a href="mailto:clm@cdu.edu.au">clm@cdu.edu.au</a></td>
</tr>
<tr>
<td>Agriculture &amp; Rural Operations (Top End)</td>
<td>08 8946 7512</td>
<td><a href="mailto:agriculture@cdu.edu.au">agriculture@cdu.edu.au</a></td>
</tr>
<tr>
<td>Horticulture (Top End)</td>
<td>08 8946 7513</td>
<td><a href="mailto:horticulture@cdu.edu.au">horticulture@cdu.edu.au</a></td>
</tr>
<tr>
<td>Conservation &amp; Land Management (Central)</td>
<td>08 8959 5466</td>
<td><a href="mailto:clm.central@cdu.edu.au">clm.central@cdu.edu.au</a></td>
</tr>
<tr>
<td>Maritime and Seafood</td>
<td>08 8946 7513</td>
<td><a href="mailto:mast@cdu.edu.au">mast@cdu.edu.au</a></td>
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## School of Service Industries

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<th>Program</th>
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<tbody>
<tr>
<td>Hair, Beauty and Retail</td>
<td>08 8946 7520</td>
<td><a href="mailto:vet.hair_beauty_retail@cdu.edu.au">vet.hair_beauty_retail@cdu.edu.au</a></td>
</tr>
<tr>
<td>Information and Communication Technology</td>
<td>08 8946 7522</td>
<td><a href="mailto:vet.ICT@cdu.edu.au">vet.ICT@cdu.edu.au</a></td>
</tr>
<tr>
<td>Business (Central)</td>
<td>08 8959 5467</td>
<td><a href="mailto:Business_Central@cdu.edu.au">Business_Central@cdu.edu.au</a></td>
</tr>
<tr>
<td>Tourism, Hospitality &amp; Recreation (Top End)</td>
<td>08 8946 7525</td>
<td><a href="mailto:tour_hosp_recreation-topend@cdu.edu">tour_hosp_recreation-topend@cdu.edu</a></td>
</tr>
<tr>
<td>Culinary Arts</td>
<td>08 8946 7526</td>
<td><a href="mailto:culinaryarts@cdu.edu.au">culinaryarts@cdu.edu.au</a></td>
</tr>
<tr>
<td>Tourism and Hospitality (Central)</td>
<td>08 8959 5468</td>
<td><a href="mailto:tourism_hospitality-central@cdu.edu">tourism_hospitality-central@cdu.edu</a></td>
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## School of Vet Community and Children’s Services

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<tr>
<th>Program</th>
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<tr>
<td>Community Services</td>
<td>08 8946 7517</td>
<td><a href="mailto:csh-enquiries@cdu.edu.au">csh-enquiries@cdu.edu.au</a></td>
</tr>
<tr>
<td>English as a Second Language</td>
<td>08 8946 6578</td>
<td><a href="mailto:migrantesl@cdu.edu.au">migrantesl@cdu.edu.au</a></td>
</tr>
<tr>
<td>Children’s Services &amp; Education Support</td>
<td>08 8946 7519</td>
<td><a href="mailto:cses@cdu.edu.au">cses@cdu.edu.au</a></td>
</tr>
<tr>
<td>Adult Literacy and Numeracy (Top End &amp; Central)</td>
<td>08 8946 7529</td>
<td><a href="mailto:aln@cdu.edu.au">aln@cdu.edu.au</a></td>
</tr>
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## Faculty of Law, Education, Business and Arts

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<tr>
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<tr>
<td>Creative Arts &amp; Humanities</td>
<td>08 8959 5458</td>
<td><a href="mailto:cah@cdu.edu.au">cah@cdu.edu.au</a></td>
</tr>
<tr>
<td>Business (Top End)</td>
<td>08 8946 8877</td>
<td><a href="mailto:businesstopend@cdu.edu.au">businesstopend@cdu.edu.au</a></td>
</tr>
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## Faculty of Engineering, Health, Science and the Environment

<table>
<thead>
<tr>
<th>Program</th>
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<tbody>
<tr>
<td>Health - Diploma of Nursing (Enrolled - Division 2 Nursing)</td>
<td>08 8946 7356</td>
<td><a href="mailto:vethealth@cdu.edu.au">vethealth@cdu.edu.au</a></td>
</tr>
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</table>
Contact us

Vocational Education and Training

T: 1800 238 838
E: vet-enquiries@cdu.edu.au
W: cdu.edu.au/vet

Student Central Casuarina campus
Mon, Tue, Thurs: 8.30am – 4.00pm
Wed: 8.30am – 6.00pm Fri: 8.30am – 3.00pm
Location: Ellengowan Drive, Casuarina, NT
Freecall: 1800 061 963

Student Central Alice Springs campus
Mon to Fri: 8.30am – 4.00pm
Location: Grevillea Drive, Alice Springs, NT
Freecall: 1800 654 865

Palmerston campus
Mon to Fri: 8.00am – 4.00pm
Location: University Avenue, Palmerston, NT
T: 08 8946 7800

Katherine campus
Mon to Fri: 8.30am – 4.00pm
Location: Stuart Highway, Katherine, NT
Freecall: 1800 779 577

Darwin Waterfront
21 Kitchener Drive, Darwin, NT
Mon, Tues, Thurs: 8.30am – 4.00pm
Wed: 8.30am – 6.00pm
Fri: 8.30am – 3.00pm

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