The Research Enhancement Program Workshops are free of charge and open to all CDU Higher Degree by Research (HDR) Students, HDR Supervisors and Researchers.


Please note: When enrolling you will only be able to see workshops which are available to you, eg HDR Student workshops, and details of room location will be sent when you register.

### Workshop Calendar Summary

<table>
<thead>
<tr>
<th>Monday 17 August</th>
<th>Wednesday 19 August</th>
</tr>
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<tbody>
<tr>
<td>Research Student Induction and Ethics overview</td>
<td>Ethics without tears – hands on session to complete your Human Ethics application</td>
</tr>
<tr>
<td><strong>Morning tea included</strong></td>
<td>9.00am to 11.00am</td>
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<tr>
<td>9.00am to 11.45am</td>
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<tr>
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<tr>
<td>Writing Cohesively NEW (scheduled to include Networking lunch)</td>
<td>The Persuasive Art of Grant Writing Includes lunch</td>
</tr>
<tr>
<td>10.00am to 4.00pm</td>
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<tr>
<th>Tuesday 18 August</th>
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<tr>
<td>Introduction to Research Writing Includes morning &amp; afternoon tea</td>
<td>Writing Publications Retreat NB: Morning tea and lunch is included and participants will be required to stay in the retreat all day</td>
</tr>
<tr>
<td>9.00am to 4.00pm</td>
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<tbody>
<tr>
<td>New HDR Supervisor Information Session Includes morning tea</td>
<td>NVivo Introduction* (repeat workshop) Includes morning &amp; afternoon tea</td>
</tr>
<tr>
<td>9.30am to 11.00am</td>
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<td>2016 Scholarship Round Information Session</td>
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<td>11.00am to 11.45am</td>
<td>Includes afternoon tea 1.00pm to 5.00pm</td>
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For further workshop information please contact research.degrees@cdu.edu.au
# 2015 Research Enhancement Program Workshops – Casuarina Campus

## Workshop Calendar Summary (cont)

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<tr>
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<td>NVivo Introduction*</td>
<td>Format your own Thesis – one-on-one sessions to work with your own thesis document</td>
</tr>
<tr>
<td>Includes morning &amp; afternoon tea</td>
<td>Includes afternoon tea</td>
</tr>
<tr>
<td>9.00am to 5.00pm</td>
<td>4 x one hour sessions</td>
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<td></td>
<td>1.00pm to 2.00pm, 2.00pm to 3.00pm, 3.00pm to 4.00pm &amp; 4.00pm to 5.00pm</td>
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* Prerequisites apply

For further workshop information please contact research.degrees@cdu.edu.au
## Workshop Descriptions

<table>
<thead>
<tr>
<th>Workshop Name</th>
<th>Date(s)</th>
<th>Time(s)</th>
<th>Presenter(s)</th>
<th>Description</th>
</tr>
</thead>
</table>
| Research Student Induction and Ethics Overview    | Monday 17 August, 9.00am to 11.45am; and Monday 5 October, 9.30am to 11.30am |                               | ORI, Dr Bev Turnbull          | This workshop is essential for all new students undertaking either a PhD or Masters by Research degree at CDU, also known as Higher Degree by Research (HDR). The Workshop covers the range of administrative information students will need to know to successfully complete their studies. The Ethics Overview session is for HDR students beginning their candidature and/or those who are closer to seeking ethics approval. This session aims to:  
  - Explore why ethics matters  
  - Discuss how moral questions help shape professional behaviors in research  
  - Examine the meaning of research integrity  
  There will also be the opportunity to ask questions at the end of the workshop. |
| Ethics without tears – hands on session to complete your Human Ethics application | Wednesday 19 August, 9.00am to 11.00am |                               | Dr Bev Turnbull               | This workshop is designed for students who are preparing to write their Human Research Ethics applications. The workshop is computer-based so participants will have opportunity to practise writing their applications using the electronic version of the application form.  
At the end of the workshop, participants should be familiar with each section of the application form and have sufficient understanding of the human ethics application process to complete their Ethics Applications. |
| Writing Cohesively                                | Monday 17 August, 10.00am to 4.00pm |                               | Wendy Noble                   | This workshop is designed for early career researchers as well as seasoned researchers in an open exchange of collegial knowledge and grant writing experience. It is relevant to members of all departments in the Faculty – both quantitative and qualitative researchers, scientists and social scientists.  
In this workshop participants will:  
  - Redraft and peer review a one hundred word project summary and national benefit statement in a way designed to provide reviewers, and the general public, with a clear idea about the merits of their project.  
  - Analyse and apply lessons learnt from sample texts of successful ARC grant applications in order to compellingly argue the case for funding throughout all sections of a grant application  
  - Learn to be persuasive using competency claims to mitigate against the tendency in academic writing to ‘play down’ rather than ‘boost’ one’s research.  
Participants are asked to bring to the workshop:  
  - project title  
  - one hundred word project summary  
  - summary of national or social benefit |
| The Persuasive Art of Grant Writing                | Wednesday 19 August, 10.00am to 2.00pm |                               | Wendy Noble                   | This workshop is designed for early career researchers as well as seasoned researchers in an open exchange of collegial knowledge and grant writing experience. It is relevant to members of all departments in the Faculty – both quantitative and qualitative researchers, scientists and social scientists.  
In this workshop participants will:  
  - Redraft and peer review a one hundred word project summary and national benefit statement in a way designed to provide reviewers, and the general public, with a clear idea about the merits of their project.  
  - Analyse and apply lessons learnt from sample texts of successful ARC grant applications in order to compellingly argue the case for funding throughout all sections of a grant application  
  - Learn to be persuasive using competency claims to mitigate against the tendency in academic writing to ‘play down’ rather than ‘boost’ one’s research.  
Participants are asked to bring to the workshop:  
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  - one hundred word project summary  
  - summary of national or social benefit |

For further workshop information please contact research.degrees@cdu.edu.au
## 2015 Research Enhancement Program Workshops – Casuarina Campus

### Research Networking Lunch
**Monday 17 August, 12.00pm to 1.00pm**
This is an opportunity for HDR Students, HDR Supervisors and Research Staff to meet other CDU researchers in an informal setting.

**Note:** This event cannot be counted towards HDR Students Generic Skills workshop attendance.

### Excel Basics
**Wednesday 19 August, 1.00pm to 5.00pm**
Presenter: Craig Coley

This is for HDR students who need the skills required to work with spreadsheets. Topics covered will include:
- Outline
- Overview
- Formatting
- Managing workbook and sheets
- Formulas
- Working with Data Series Use
- AutoFilter & advanced filters
- Creating and modifying charts

All participants will be provided with a booklet.

### Workshop Descriptions

<table>
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<td><strong>Thursday 20 August, 8.30am to 12.30pm</strong></td>
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</table>

Presenter: ORI

This workshop provides administrative information for HDR Students who are approaching their Confirmation of Candidature. Information includes:
- Which forms you'll need to complete and when
- Your responsibilities and your supervisors responsibilities
- Timelines
- Preparation for your Oral Defence

There will also be the opportunity to ask questions at the end of the session.

**Note:** This session cannot be counted towards HDR Students Generic Skills workshop attendance

Presenter: Craig Coley

This workshop is for those HDR students nearing the end of their Thesis who need help with formatting their documents to meet Thesis Presentation requirements. Topics covered will include:
- Margins
- Indents
- Fonts
- Table of Contents
- Captions
- Page numbering
- Master Documents
- Inserting objects
- And more

This workshop has a maximum number limit.

### Introduction to Research Writing
**Tuesday 18 August, 9.00am to 4.00pm**
Presenter: Wendy Noble

This workshop will discuss what it means to be a researcher including how to manage research, maintain motivation, work well with a supervisor, and also how to structure the overall shape and message of a proposal and a thesis. Using authentic texts in students’ discipline, participants will analyse patterns commonly found in quality research writing. To help students learn to write ‘smoothly’, we will apply a variety of cohesive approaches to students’ own draft writing.

Each student receives a comprehensive research writing workbook and ‘show bag.’

This popular workshop is particularly tailored to first year HDR students.

### Writing Publication Retreat
**Thursday 20 August, 9.00am to 4.00pm**
Presenter: Wendy Noble

During this retreat, participants practise the writing techniques of successful writers while working on their current drafts, and will set specific, realistic writing goals. We will examine the construction of a cohesive message through outlining, word choice, sentence and paragraph structure, and strategic placement of the main idea (or argument).

The day will consist of guided writing sessions punctuated by short input sessions and opportunities for small group feedback.

Each participant receives a comprehensive retreat workbook

This workshop is particularly targeting second or third year HDR students or ECRs who are working on a
Participants are asked to bring to the workshop:

- two scholarly journal articles from their specific research area;
- thesis title;
- a draft table of contents;
- an example of current writing such as a draft proposal or chapter (no matter how rudimentary);
- and a sense of humour!

Participants are asked to bring to the workshop:

- potentially publishable piece of writing.

New HDR Supervisor Information Session

Tuesday 18 August, 9.30am to 11.00am

303x576 ORI

NVivo Introduction (repeat)

Thursday 20 August, 9.00am to 5.00pm

Presenter: Linda Sweet

NVivo is a software package to assist in the analysis of your qualitative data. This workshop is an intensive, hands on introduction to the software that provides a comprehensive overview of its main functions and processes. The aim is to give you an overall understanding of the software. This workshop has a maximum number limit. Prerequisites: HDR Students need to have completed their CoC

**Workshop Descriptions**

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<th>2016 Scholarship Round Information Session</th>
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<td>ORI</td>
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This workshop aims to provide the scholarship facts and figures to demystify the process.

Understand the ranking process and how best to provide applicants with the information they need to submit the best possible application.

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This is a new workshop, providing the opportunity for those who have previously attended an NVivo workshop to bring along their own data to work through any NVivo issues or questions you might have.

NVivo is a software package to assist in the analysis of your qualitative data. This Advanced course is an intensive, hands on workshop using the software, that builds on the knowledge and skills gained from the NVivo basics workshop. Areas to be covered are working with multimedia files, using the find tools, working with collections and search folders, creating potentially publishable pieces of writing.

For further workshop information please contact research.degrees@cdu.edu.au
### Prerequisites:
All applicants need to have previously completed Introduction to NVivo workshop or equivalent.

### This workshop has a maximum number limit

<table>
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<tr>
<th>Workshop</th>
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<th>Time</th>
<th>Presenter</th>
<th>Location</th>
<th>Details</th>
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<td>Casuarina Campus</td>
<td>This workshop is an intensive, hands-on introduction to the software that provides a comprehensive overview of its main functions and processes. The aim is to give you an overall understanding of the software. This workshop has a maximum number limit. NVivo is a software package to assist in the analysis of your qualitative data. This workshop is an intensive, hands-on introduction to the software that provides a comprehensive overview of its main functions and processes. The aim is to give you an overall understanding of the software. HDR Students need to have completed their CoC.</td>
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<td>For HDR Supervisors: Helping your HDR Student Write Well</td>
<td>Friday 21 August, 1.00pm to 2.00pm</td>
<td>2.00pm to 3.00pm, 3.00pm to 4.00pm &amp; 4.00pm to 5.00pm</td>
<td>Craig Coley</td>
<td>Casuarina Campus</td>
<td>Participants are asked to bring to the workshop: at least one example student draft chapter or paper in hard copy with student’s name removed. This is your opportunity to ask the expert how to solve all your thesis formatting issues and to make these on the spot changes to your own thesis. You’ll need to bring your thesis on your own laptop or USB to work on in this session.</td>
</tr>
<tr>
<td>Using MS Word to format your Thesis (Part 1 of 2)</td>
<td>All applicants need to have previously completed Introduction to NVivo workshop or equivalent.</td>
<td>Wednesday 19 August, 8.30am to 12.30pm</td>
<td>Friday 21 August, 9.00am to 12.30pm</td>
<td>Craig Coley, Wendy Noble</td>
<td>Casuarina Campus</td>
<td>This workshop is a hands-on writing workshop for HDR Supervisors only. HDR Supervisors often spend a considerable amount of time working to improve the presentation of students' theses and papers for publication. This interactive workshop will introduce Supervisors to a number of easy teach linguistic principles they can use with their students. Efforts to improve HDR writing will not only leading to more cohesive texts in the short term, but will develop graduate attributes for a future of research. Supervisors are asked to bring. Participants are asked to bring to the workshop: at least one example student draft chapter or paper in hard copy with student’s name removed.</td>
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This workshop provides administrative information for HDR Students who are nearing the end of their Candidature. Information includes:

- Which forms you’ll need to complete and when
- Formatting requirements for each type of thesis
- Your responsibilities and your supervisors responsibilities
- Examination and Graduation timelines

There will also be the opportunity to ask questions at the end of the session.

**Note:** This session cannot be counted towards HDR Students Generic Skills workshop attendance

Three Minute Thesis (3MT®) is a research communication competition developed by The University of Queensland (UQ). Research higher degree (PhD and MPhil) students have three minutes to present a compelling oration on their thesis and its significance. 3MT is not an exercise in trivialising or ‘dumbing-down’ research, but challenges students to consolidate their ideas and research discoveries so they can be presented concisely to a non-specialist audience.

Come along and support our students vie for the opportunity to win a $1500 first prize and a trip to Queensland to represent CDU at the Trans-Tasman final. Vote for the People’s Choice Award winner, and join us for drinks and nibbles whilst the judging panel makes their deliberations.
Presenters Biographies

Craig Coley
Craig Coley is our expert on Microsoft office application Word, Excel, Access and PowerPoint. He also has a deep knowledge of the Nvivo research program as well as Adobe suite. He draws on 12 years of experience in workshops and lecturing in ICT. His areas of expertise are in both in Information technology and education. From a practical perspective he has assisted in the formatting and editing of proposals and PHD theses. He is teaching in higher education as a part-time lecturer in the areas of knowledge management and database concepts. His current interests are in both ICT innovation in education and research.

Hugh Kearns, ThinkWell™
Hugh Kearns is recognised internationally as a public speaker, educator and researcher. His areas of expertise include self-management, positive psychology, work-life balance, learning and creativity. He draws on over twenty years of experience as a leading training and development professional within the corporate, financial, education and health sectors in Ireland, Scotland, New Zealand and Australia. He has coached individuals, teams and executives in a wide range of organisations in the public and private sectors. Hugh lectures and researches at Flinders University, Adelaide, Australia. He is widely recognised for his ability to take the latest research in psychology and education and apply it to high-performing people and groups. As a co-author with Maria Gardiner, he has published five books which are in high demand both in Australia and internationally.

Presenters Biographies (cont)

Dr Linda Sweet
Linda is a recognised independent NVivo trainer and consultant based in Adelaide. Linda began using NVivo for her doctoral studies in 1998. She has been using, teaching and consulting on NVivo for over 15 years to academic staff, postgraduate students, groups and individuals in various organisations. Linda is also an Associate Professor with Flinders University, a nurse and midwife with broad experience in many different clinical environments, management and research.

Dr Maria Gardiner, ThinkWell™
Maria is a leading cognitive behavioural coach and clinical psychologist who has coached many of Australia’s medical, academic, industry and government executives over the last fifteen years. She is recognised as an authority on mentoring, and is the architect of the highly acclaimed Flinders University mentoring scheme, now being rolled out nationally across Australian universities. Maria is also a widely respected researcher, holding an adjunct research associate position in the School of Psychology at Flinders University. She has a strong research record, which provides a rigorous evidence base for her specialisation in high performing individuals. As a co-author with Hugh Kearns, she has published five books which are in high demand both in Australia and internationally.

For further workshop information please contact research.degrees@cdu.edu.au
Dr Wendy Noble
Dr Wendy Noble is an applied linguist and director of Noble Academic Writing. Wendy has extensive experience in developing researchers to communicate effectively through her consulting work in universities all over Australia. She has pioneered Higher Degree Research communication programs at The Australian National University (2009 - 2012), and in the Faculty of Business, Macquarie University (2006-2008). Her experience in teaching genre analysis applied to specific contexts has resulted in successful ARC grants applications for many researchers, and on-time completions for hundreds of PhD candidates across most disciplines. Find out more about Wendy here: www.nobleacademicwriting.com