CHARLES DARWIN UNIVERSITY

Graduation
Requests for Academic Record/Testamur

EGT103 Last updated November 2015

Student Number

Title ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Dr

☐ Other

Surname

Given Names

Preferred Name

Gender ☐ Male ☐ Female ☐ Indeterminate/ Intersex/Unspecified

Date of Birth (DDMMYYYY)

Are you an International Student? ☐ Yes ☐ No

Postal Address (must be completed by all students)

Number & Street or PO Box

Suburb / Town

State Postcode

Country (if outside Australia)

Home Phone

Work Phone

Mobile Phone

Email

Course Code Last year of study

Course Name

This is a request for

Academic Record/Testamur Charges		Postage Charges	
Academic Record	☐ $25	Surface Mail	☐ $0
Testamur	☐ $100	Australian Express	☐ $15
AHEGS	☐ $25	International Express	☐ $35
		Please also email me a copy	☐

Note: A Testamur reprint must be accompanied, either by the original or by a statutory declaration form stating what happened to the original Testamur. In the case of a change of name, you must supply the original Testamur and a GEN101 Amendment to Personal Details form with requisite supporting documentation, as outlined on the form.

If you did not receive your original
Check if you have a debt with Charles Darwin University. All debts must be cleared before requesting an original copy of your documentation.

Student Signature: _____ Date: _____/ _____/ _____

Card Type: ☐ Mastercard ☐ Visa ☐ Diners ☐ American Express

Card Number:

Card Expiry Date:

Exact Name on Card:

Please return this form to Student Central, Charles Darwin University, Darwin, NT 0909. Fax (08) 8946 6544

Email: cashiers@cdu.edu.au