

Learning Communities: International Journal of Learning in Social Contexts

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WRITING AND STYLE GUIDE

1. REQUIRED INFORMATION

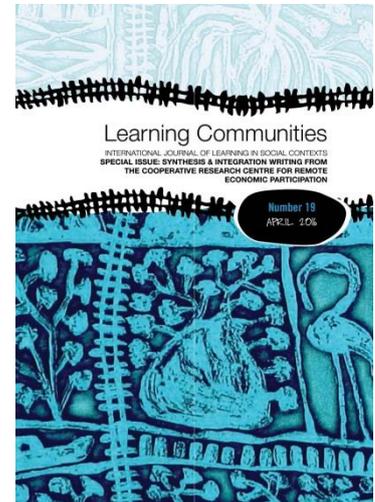
Title of paper

Author/s

Organisation (for all authors)

Email address (for all authors)

Keywords (max 8)



2. STYLES

- Line spacing: 1.15 line spacing throughout (with exception of references – see below)
- Title: use **Arial 14 point, bold**, centered, 12 point spacing before, 18 point spacing after
- Author: use **Arial 10 point**, bold, centered, 6pt spacing after
- Organisation use *Arial 10 point, italic, centered*, 6pt spacing after
- Email address: use *Arial 10 point, italic, centered*, 12pt spacing after
- Body text: use Arial 10 point, justified, 6pt spacing after
- Sub-headings 1: use **Arial 11 point, bold**, left alignment, 12pt spacing before, 6pt spacing after
- Sub-headings 2: use *Arial 11 point, italic*, left alignment, 12pt spacing before, 6pt spacing after
- Do not indent paragraphs
- Footnotes: at end of each page, use Arial 9 point, left alignment
- Quotes: use *Arial 10 point, italic*, justified, 1cm left and right indent
- Figure/image/picture/table/graphs
 - Title (placed before figure): Arial 10 point, left alignment.
 - Source (placed after figure): Arial 9, left alignment.
- References: Arial 9 point, use **APA Referencing** for all citations, quotes and references (refer suggested style guides below). Indent second line of references 1 cm, single line spacing, 6pt spacing after, left alignment
- Word length: 4,000 - 8,000 words (without references)

3. STRUCTURE OF YOUR PAPER

We recognise that authors will want to structure their papers in ways that best suit their mode of research.

For this reason, we offer 3 options as a guide:

- a. Standard layout
- b. Modified standard layout
- c. Alternative layout

Please refer to more recent editions of the Learning Communities Journal for examples of acceptable ways of structuring papers.

a. Standard Layout

Abstract

Introduction

State clearly your rationale, contextual information, foreshadow research basis (discipline, literature examples)

Literature Review

Outline the main research areas upon which your paper draws.

Method

Outline the (a) methods, (b) data collection and (c) analysis techniques your research draws on. If it is a macro-analysis of much research (your own or others'), then 'macro-analysis' becomes your methodology.

Results and Discussion

It is also acceptable to have 'Results' as one sub-heading and 'Discussion' as another. Many academics combine these two depending on the discipline. In this section, report the results of your research in a systematic and logical way. Your discussion can be interspersed with the results or at the end of the results section

Synthesis

Use this section to analyse your discussion points from previous section, and synthesise them into a coherent and concise statement

Summary, Conclusions and Implications

- First provide a one paragraph summary of what you have presented in the paper
- Second, state what your findings/conclusions are in relation to community management of food security clearly and concisely (point form is acceptable here)
- Third, state concisely and simply what the implications of the reported research are for practice, policy and further research

References

See section 4. References.

b. Modified Standard Layout

Abstract

Introduction

State clearly your rationale, contextual information, foreshadow research basis (discipline, literature examples)

Main Body

A main body that uses subheadings to organise information and includes:

- Relevant literature
- Method and Analysis
- Results, Discussion

Conclusion

References

See section 4. References.

c. Alternative Layout

If you wish to submit a paper with an alternative layout to that above, you will need to discuss this with the journal selection panel.

4. REFERENCES

Please use the **APA referencing system** for all referencing.

The CDU APA referencing guide can be found at: <http://libguides.cdu.edu.au/cdureferencing/apa>.

5. IMAGES & FIGURES

All images/figures/graphs/photos must be supplied as *separate* high resolution image files to ensure adequate quality for printing.

6. MORE INFORMATION

For more information and back copies of the LCJ, visit: <http://www.cdu.edu.au/northern-institute/lcj>

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